

# Shippensburg University

## Dual Admissions Program

### *What is Dual Admissions?*

- The Dual Admissions Program is an advising program that gives students the opportunity to convert an associate degree into a baccalaureate degree at Shippensburg University.

### *When can I enroll?*

- You can enroll as early as your senior year of high school, **but no later than the completion of 30 college level credit hours.**

### *How do I enroll in Dual Admissions?*

#### **Enroll in 3 easy steps:**

1. Complete the dual admissions enrollment form located on the next page.
2. Complete the Shippensburg University application located on the dual admissions website at the link below (No application fee required).  
([http://www.ship.edu/Admissions/Transfers/Dual\\_Admissions\\_FAQ/](http://www.ship.edu/Admissions/Transfers/Dual_Admissions_FAQ/))
3. Return the dual admissions enrollment form and Shippensburg University application to your community college advisor and/or dual admissions coordinator.

### *What is my next step?*

- Your advisor will forward your dual admission enrollment form and official application to the Shippensburg University Office of Admissions, along with a copy of your transcript.
- After your information is reviewed, you will receive a packet in the mail from Shippensburg explaining the Dual Admissions Program in more detail.

### *If you have any questions, please contact the Transfer Coordinator*

- 717-477-1231 or 1-800-822-8028
- Email [admiss@ship.edu](mailto:admiss@ship.edu) or get information on the web at [www.ship.edu](http://www.ship.edu).

**Application**  
**Baccalaureate Dual Admission**  
**Hagerstown Community College (HCC) and Shippensburg University**  
 (Complete and return to HCC Transfer Center)

1. Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      2. Sex (M or F) \_\_\_\_\_

3. Are you a PA resident? \_\_\_ Yes \_\_\_ No

4. Country of Citizenship \_\_\_ U.S. citizen \_\_\_ Resident Alien (send copy of I-551) Country of origin \_\_\_\_\_  
 \_\_\_ Other (explain) \_\_\_\_\_

5. Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

6. Street Address \_\_\_\_\_ 7. Home Phone (\_\_\_\_\_) \_\_\_\_\_

8. City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

9. County Name \_\_\_\_\_ 10. Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

11. I expect to enter Shippensburg University in (semester/year) \_\_\_\_\_ Full-time? \_\_\_ Yes \_\_\_ No

12. Plan of residency upon matriculation to SU: \_\_\_ Live on Campus \_\_\_ Commute from Home  
 (of parent, guardian, spouse, or self)

13. I intend to graduate from HCC as a \_\_\_\_\_ major.

14. Please refer to page 5 and indicate your intended SU major: \_\_\_\_\_

15. Name of High School \_\_\_\_\_ 16. Email address \_\_\_\_\_

- Students may apply for admission under the Dual Admission Program as early as their senior year of high school but no later than the completion of 30 college-level credits in a transfer program offered through HCC. Dual Admission students, while enrolled at HCC, have access to academic services, library resources, financial aid advising, as well as other on-campus facilities at SU.
- Students enrolled in the Dual Admission Program must maintain continuous enrollment at Hagerstown Community College, earn the associates degree and **meet all SU admissions requirements, including grade point average for their intended major.**

Please inform HCC and SU of any changes in your plans and update relevant personal information. If you attend another college/university before attending HCC to complete college credits, you must request an official transcript(s) to be sent directly to SU.

I authorize HCC and SU to exchange necessary information regarding my matriculation and course work, including academic transcripts, at both institutions to facilitate the transfer from HCC to SU and to provide the information needed to evaluate the program. Such information will be reported in summary form so that no student will be identified individually.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

HCC Representative (please print) \_\_\_\_\_ Email \_\_\_\_\_

Shippensburg University of Pennsylvania, in compliance with federal and state laws and university policy, provides equal educational, employment, and economic opportunities for all persons without regard to race, gender, age, ethnicity, national origin, religion, sexual orientation, or marital, veteran, or disability status. Direct requests for disability accommodations and other inquiries should be made to the Office of Social Equity, Old Main 109, Shippensburg University, 1871 Old Main Drive, Shippensburg, PA 17257-2299, (717) 477-1161.