

Mid-Career Sample # 1

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Profile should mention number of years of experience and a summary of strongest skills and personality traits.

Core strengths are key words that speak the human services language.

Demonstrates current skill sets in a form that employers will easily understand.

Be descriptive in your experience. Use of numbers to describe client interactions is effective.

If you have additional education experience after your Bachelor's degree, list it first.

Profile

Human services professional with 6 years of experience working with diverse clients. Well-developed program management skills; successful in working with daily living skills programs tailored to the individual. Strong in implementing behavior medication programs. Dependable, responsibly team player willing to go the extra mile. Confident and focused under pressure.

Core Strengths

- Behavior change
- Case management
- Social skills development
- Treatment planning
- Licensure Compliance
- Crisis Intervention

Human Services Experience

Assistant Recreation Director, Summit Center, Shippensburg, PA, 2003-2005

- Assisted Recreation Director with various recreational programs
- Facilitated arts and crafts groups for 2-10 clients
- Planned and organized developmentally appropriate activities for clients
- Participated in the scheduling of recreational events each month

Senior Residential Counselor, Better Center, Shippensburg, PA, 1999-2003

- Designed and implemented specific programs for individuals with developmental disabilities
- Worked with clients to develop daily living skills
- Wrote progress notes and annual reports
- Supervised 5 staff members

Therapeutic Recreation Therapist, Brookhollow Healthcare, Shippensburg, PA, 1998-1999

- Designed and implemented various programs in the areas of art, music, physical education
- Led recreational activity groups for 10-15 clients
- Counseled/mentored 5 clients in a group setting and provided individual assistance as needed

Education

Shippensburg University, Shippensburg, PA

Bachelor of Arts Degree in Human Services, 1999

Computer Skills

Microsoft Work and PowerPoint, Adobe Photoshop and Illustrator

Additional Experience

Line Cook, Shippensburg Restaurant, Shippensburg, PA 1994-1999