

SHIPPENSBURG UNIVERSITY
COLLEGE OF EDUCATION AND HUMAN SERVICES
Office of Field Experiences & Partnerships
Shippensburg, PA 17257
Telephone 717-477-1487
E-Mail dlacke@ship.edu

Professional Standing Level Two

For K-12 and Secondary Majors

**These requirements are based on guidelines from NCATE, PDE and
Teacher Education Council**

To be completed ONE SEMESTER prior to enrollment in any secondary methods courses

1. All K-12 and Secondary Education majors must qualify for Level Two Professional Standing prior to the semester they plan to schedule methods courses.
2. Professional Standing Application Level Two is available through the Office of Field Experiences & Partnerships, Shippen Hall 354 and on-line at www.ship.edu/COEHS/Field_Services/Forms/
3. Academic Records and PECT and/or PRAXIS test scores for all applicants will be evaluated. Students will receive a letter from the Director of Field Experiences and Partnerships regarding the status of their applications.
4. Students who are not approved for Professional Standing Level II will not be permitted to enroll in 300 and 400 level education courses the following semester unless they qualify for Professional Standing by the beginning of the semester in which they plan to take 300 and 400 education courses. Appointments to check records and discuss student qualifications should be made immediately after receiving the Professional Standing letter. These appointments are scheduled with the Director of Field Experiences & Partnerships. Please call 477-1487 to schedule this appointment.
5. **A separate application must be made for Student Teaching at least one academic year prior to Student Teaching!**
6. All Education Majors who will be dually certified or who have special requests such as International Student Teaching Experiences should contact the Director of Field Experiences and Partnerships for an appointment to discuss possibilities.

Requirements for Professional Standing Level Two

1. Successfully completed all Level I requirements.
2. Achieved a 3.0 grade point average.
3. Successfully completed the Commonwealth's Level 1 and Level 2 Field Experience requirements. PDE requires a total of 40 hours combined for these two experiences and documentation thereof is maintained through your major department. **Please note: Certification only students are required to complete Level 1 and Level 2 hours. Certification students should check with the Certification Office regarding this requirement as individual plans are developed in collaboration with departments.**
4. Apply for student teaching on the separate student teaching application.

Revised August 2012

Plan to Student Teach _____ Semester, Year _____

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APPLICATION FOR PROFESSIONAL STANDING LEVEL TWO FOR SECONDARY EDUCATION
(Read Attached Instructions Before Completing Form)

Date of Application _____

NAME _____ Soc. Sec. No. _____
Last First Middle

Permanent Home Address _____
Street City State/Zip

Home Phone _____

Campus/Local Address _____
Dorm/Street City State/Zip

Campus/Local Phone _____ E-Mail _____

Certification Major(s) _____

NOTE: Candidates for any K-12 certification MUST have passed the PRAXIS Fundamental Subjects: Content Knowledge (0511 or 5511) test before entering methods classes. All certification candidates must pass the PRAXIS II Subject Specific test for their certification area prior to beginning student teaching.

Graduate / Undergraduate Student (*please circle*).

Semester and academic year in which you plan to take methods _____
Semester-Academic Year

Semester and academic year in which you plan to graduate _____.

Current Academic advisor or Department Faculty member designated to monitor Level 1 and Level 2 Field Experience hours _____

Overall Grade point Average _____

PECT (Papa) and/or PRAXIS Scores: Reading _____ Writing _____ Mathematics _____

Fundamental Subjects: Content Knowledge (if required) _____

If you have questions about requirements for graduation please have a check completed through your Academic Dean's Office.

*Confirmation of your field experience hours is verified by your academic advisor or designated Department Faculty member.

Return this form to The Office of Field Experiences & Partnerships – Shippen Hall 354