McFeely's Coffeehouse Artist Collective

Application

Submit applications to the **CUB Information Desk**

To apply to exhibit your artwork in **McFeely's Coffeehouse**, you must complete the following:

1. Review the **McFeely's Coffeehouse Artist Collective** Guidelines and Policies.
2. Complete & submit an application packet which includes an artwork description sheet, photograph(s) of your artwork.

I. ARTIST INFORMATION

Date_____

Name_____**Artist's Name**_____

Address_____

City_____**State**_____**Zip Code**_____

Phone_____**Mobile**_____

Email_____

II. EXIHIBIT SCHEDULE

Date(s) requested _____

III. ARTWORK DESCRIPTION *(On a separate sheet of paper please type the following information below for each piece submitted. All artwork must fit within the 3' x 5' exhibition area.)*

a. Title of Work
b. Description
c. Medium (Oil, Pastel, Water Color, Acrylic, Photography, Mixed Medium, etc.)
d. Dimension
e. Is artwork for sale? If so what is the price?
f. Other Comments

◆ Please note that information given for ***a, b,*** *and* ***e*** along with **Artist's Name** will be displayed next to each piece.

IV. EXHIBITOR's AGREEMENT & RELEASE

McFeely's Coffeehouse Artist Collective
Exhibitor's Agreement and Release

In consideration of permitting my property to be exhibited in the *McFeely's Coffeehouse* **Artist Collective** in the Ceddia Union Building, I hereby agree that neither Shippensburg University, nor its employees nor the employees of Student Services Inc., shall be liable for any theft or damage, by whomever or however caused, or failure to exhibit, store, move, or remove said property; or any injury I sustain to any degree attributable to, or in any way relative to the exhibition.

Print Name_____

Signature_____ Date_____

Artist's signature below indicates that they have reviewed and understand all of the guidelines and policies as outlined in the *McFeely's Coffeehouse* **Artist Collective** application packet. Incomplete applications will not be considered.

Signature_____ Date_____

~ For University Union & Student Activities Staff Only ~

Date Received _____

Reviewed by the CUB Staff on _____

CUB Staff Decision _____

Comments_____

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