CAPITAL REGION

INTERNSHIP / CO-OP FAIR

Employer Guidebook

Tuesday, October 1, 2013
10:00 a.m. – 3:00 p.m.
Capital Union Building
Penn State-Harrisburg

Sponsored By
Penn State-Harrisburg
Messiah College

Participating Institutions

Dickinson College
Elizabethtown College
Harrisburg Area Community College
Lebanon Valley College
Messiah College
Millersville University
Penn State - Downtown Center
Penn State - Harrisburg
Penn State - York
Shippensburg University
Wilson College
York College of Pennsylvania

Welcome!

This is the **21st** year of the Capital Region Internship / Co-op Fair. If you have any questions, or want to publicize future internship or co-op openings, or have suggestions on how to improve this event, please feel free to contact me or any of the organizing members listed below. We hope you have a very productive day. - Karl Martz, Chairperson

Amity Fox
Assistant Director/Internship Coor, Career Center
Dickinson College
PO Box 1773
Carlisle, PA 17013
Phone: 717-245-1740
Fax: 717-245-1618
Email: foxa@dickinson.edu
Web: www.dickinson.edu/career

Jane Nini
Director, Career Services
Elizabethtown College
One Alpha Drive
Elizabethtown, PA 17022
Phone: 717-361-1206
Fax: 717-361-1209
Email: ninij@etown.edu
Web: www.etown.edu/career

Ricole Jayman
Internship Coordinator
Harrisburg Area Community College
Cooper 215
Harrisburg, PA 17110
Phone: 717-780-3265
Fax:
Email: raherman@hacc.edu
Web: www.hacc.edu

Sharon M. Givler
Director, Career Services
Lebanon Valley College
101 North College Ave.
Annville, PA 17003
Phone: 717-867-6237
Fax: 717-867-6163
Email: givler@lvc.edu
Web: www.lvc.edu/career

Michael True
Director, Internship Center
Messiah College
One College Ave.
Grantham, PA 17027
Phone: 717-796-5099
Fax: 717-691-6043
Email: mtrue@messiah.edu
Web: www.messiah.edu/internship

Michele Bote'
Assistant Director, Experiential Learning
Millersville University
P.O. Box 1002
Millersville, PA 17551
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Fax: 717-872-3915
Email: michele.bote@millersville.edu
Web: www.millersville.edu/elcm

Karl Martz
Assistant Director, Career Development and Student Svcs
Penn State - Harrisburg
777 West Harrisburg Pike
Middletown, PA 17057
Phone: 717-948-6260
Fax: 717-948-6261
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Web: www.hbg.psu.edu/careers

Jane Emery
Director, Career Services
Penn State-York
1031 Edgecomb Ave.
York, PA 17403
Phone: 717-771-4055
Fax: 717-771-4062
Email: advising@yk.psu.edu
Web: www.yk.psu.edu

Justin English
John L. Grove College of Business
Shippensburg University
Shippensburg, PA 17257
Phone: 717-477-1123 x3346
Fax: 717-477-4073
Email: bip@ship.edu
Web: www.ship.edu

Kristin Guthrie
Director of Career Development
Wilson College
1015 Philadelphia Avenue
Chambersburg, PA 17201
Phone: 717-262-2006 x3314
Fax: 717-264-1578
Email: kristin.guthrie@wilson.edu
Web: www.wilson.edu/career

Jolynn Varano
Associate Director, Career Services
York College of PA
Career Development Center – SU307
York, PA 17403
Phone: 717-815-1731
Fax: 717-849-1625
Email: jvarano1@ycp.edu
Web: www.ycp.edu

Schedule

9:00 - 10:00 a.m.	Registration/Exhibit Set-up
10:00 a.m. – 3:00 p.m.	Intern Fair Exhibits Open (Gymnasium)
11:30 a.m. – 1:00 p.m..	Employer Lunches available
	FREE Ice Cream from Penn State Creamery

Advice to Students

Before You Speak To Employers

1) You should be prepared to state your goals for the internship / co-op experience.
2) You should be prepared to state the skills and abilities you offer the employer.
3) You should have several copies of your resume available.

When You Greet Employers

1) Shake hands and introduce yourself – "Hi, my name is _____and I'm a (class year) (major).
2) Hand the representative your resume.
3) Take 1-3 minutes to describe yourself, interests, and opportunities you are seeking.
4) Ask questions such as:
   "How have interns been utilized in the past?"
   "When is the internship available?"
   "How many hours per week do you prefer that a student work?"
   "What qualifications are you looking for?"
   "When is the deadline for an application or other materials?"
   "What should I do from this point?"
5) Gather literature and ask for a business card.
6) Shake hands and thank the representative for their time.

Employers and Students
Thank you for attending the Fair!

Capital Region Intern/Co-op Fair Employers

1. Accountemps
2. Aflac Capital Region
3. AgChoice Farm Credit
4. American Trauma Society - PA Division
5. AppleOne
6. Aptagen, LLC
7. Army Heritage Center Foundation
8. BDO USA LLP
9. Becker Professional Education
10. Boles, Metzger, Brosius, & Emrick PC
11. Capital Blue Cross
12. Carlisle Construction Materials Inc.
13. Clark Associates
14. Comcast Cable
15. Commonwealth of PA - State Civil Service Commission
16. Community Services Group
17. Community Services Group (CSG)
18. Computer Aid, Inc. (Allentown)
19. CONTACT Helpline
20. County Commissioners Association of PA
21. CRIMEWATCH Technologies
22. Cumberland County Juvenile Probation
23. Dauphin County Human Services
24. Dauphin County Juvenile Probation
25. Dauphin County Work Release
26. Enterprise Holdings
27. Fastenal Company
28. First Quality Enterprises, Inc.
29. Fizika Group, LLC
30. Harrisburg Stampede
31. Hearth and Home Technologies, Inc.
32. Hershey Entertainment & Resorts
33. Hilton Harrisburg
34. Hollywood Casino at Penn National Race Course
35. INROADS, Inc.
36. James H Hess, CPA
37. Keystone Human Services
38. Macys
39. Manitowoc Cranes
40. Mary Kay Cosmetics
41. Modern Woodmen Fraternal Financial
42. Nestle Purina PetCare Company
43. New Castle County Police Department
44. Northwestern Mutual Financial Network
45. NRA Group
46. Office of Administration / Information Tech.
47. Office of the Budget & Executive Offices
48. On-Line Publishers Inc. (Columbia)
49. PA Advocacy and Resources for Autism and Intellectual
50. PA Department of Health
51. PA Dept. of Conservation and Natural Resources
52. PA Dept. of Corrections
53. PA Dept. of Environmental Protection
54. PA Dept. of Public Welfare - BEO
55. PA Dept. Of Revenue Bureau of Audits
56. PA Historical and Museum Commission (300 N St)
57. PA House of Representatives - Legislative Fellowship
58. PA House of Representatives Archives
59. PA State Employees' Retirement System
60. PA State Police
61. Penn State Harrisburg
62. Penn State Harrisburg - Harrisburg Semester
63. Penn State Hershey
64. Pennsylvania Association of Nonprofit Organizations
65. Pennsylvania Liquor Control Board
66. Pennsylvania Parks and Forests Foundation
67. PHEAA - Pennsylvania Higher Education Assistance
68. Phoenix Contact
69. Planned Parenthood Pennsylvania Advocates
70. PPL Corporation
71. Reese
72. ReminderMedia

73. Rite Aid Corporation (Camp Hill)
74. Select Medical
75. Soccer Shots
76. Spring Creek Rehabilitation & Health Care
77. Suasion, LLC
78. SUPERVALU
79. Syncreon
80. TE Connectivity
81. The APAK Group
82. The Baltimore Life Companies (Carlisle)
83. The Bravo Group
84. The Foundation for Enhancing Communities
85. The Garlic Poet Restaurant & Bar
86. The Leukemia & Lymphoma Society
87. Thirty-One Gifts
88. Trifecta Technologies
89. Turkey Hill Minit Markets
90. U-GRO Learning Centres
91. U.S. District Court, Clerk of Court
92. uFinancial Group
93. Weddings Year Round
94. WGAL TV
95. Whitaker Center for Science and the Arts
96. WITF Inc.

A- All Majors

Clark Associates

Commonwealth of PA - State Civil Service Commission

Enterprise Holdings

Fastenal Company

Hilton Harrisburg

Hollywood Casino at Penn National Race Course

New Castle County Police Department

Northwestern Mutual Financial Network

Office of Administration / Information Tech.

PA Dept. of Public Welfare - BEO

PA House of Representatives - Legislative Fellowship

PA State Police

Penn State Harrisburg

Penn State Harrisburg - Harrisburg Semester

Pennsylvania Parks and Forests Foundation

PHEAA - Pennsylvania Higher Education Assistance

Planned Parenthood Pennsylvania Advocates

ReminderMedia

Rite Aid Corporation (Camp Hill)

Soccer Shots

The Garlic Poet Restaurant & Bar

Turkey Hill Minit Markets

WGAL TV

Accounting

Accountemps

AgChoice Farm Credit

AppleOne

Army Heritage Center Foundation

BDO USA LLP

Becker Professional Education

Boles, Metzger, Brosius, & Emrick PC

County Commissioners Association of PA

First Quality Enterprises, Inc.

Hershey Entertainment & Resorts

James H Hess, CPA

NRA Group

Office of the Budget & Executive Offices

PA Dept. Of Revenue Bureau of Audits

PA State Employees' Retirement System

Pennsylvania Liquor Control Board

Pennsylvania Parks and Forests Foundation

PHEAA - Pennsylvania Higher Education Assistance

PPL Corporation

Select Medical

Spring Creek Rehabilitation & Health Care

Whitaker Center for Science and the Arts

Actuarial Science

Pennsylvania Liquor Control Board

Advertising

Army Heritage Center Foundation

On-Line Publishers Inc. (Columbia)

Pennsylvania Association of Nonprofit Organizations

Reese

Suasion, LLC

The Foundation for Enhancing Communities

Art/Graphics

Army Heritage Center Foundation

CRIMEWATCH Technologies

Harrisburg Stampede

PA Advocacy and Resources for Autism and Intellectual

PA Historical and Museum Commission (300 N St)

Reese

The Foundation for Enhancing Communities

Whitaker Center for Science and the Arts

Behavioral Science

Community Services Group (CSG)

Dauphin County Human Services

Dauphin County Juvenile Probation

Keystone Human Services

Mary Kay Cosmetics

SUPERVALU

Biochemistry

Aptagen, LLC

PA Department of Health

PA Dept. of Environmental Protection

Biology

Aptagen, LLC

PA Department of Health

PA Dept. of Environmental Protection

Business Administration

AACA Museum

Accountemps

Aflac Capital Region

Capital Blue Cross

Carlisle Construction Materials Inc.

CRIMEWATCH Technologies

Harrisburg Stampede

INROADS, Inc.

James H Hess, CPA

Macys

Mary Kay Cosmetics

Modern Woodmen Fraternal Financial

NRA Group

Office of the Budget & Executive Offices

PA State Employees' Retirement System

Pennsylvania Association of Nonprofit Organizations

Pennsylvania Liquor Control Board

Select Medical

Suasion, LLC

SUPERVALU

Syncreon

The Leukemia & Lymphoma Society

uFinancial Group

WITF Inc.

Business Administration

PPL Corporation

Chemistry

Aptagen, LLC

Carlisle Construction Materials Inc.

First Quality Enterprises, Inc.

PA Department of Health

PA Dept. of Environmental Protection

Communications

American Trauma Society - PA Division

County Commissioners Association of PA

CRIMEWATCH Technologies

Harrisburg Stampede

Hershey Entertainment & Resorts

Macys

Mary Kay Cosmetics

Northwestern Mutual Financial Network

NRA Group

Office of the Budget & Executive Offices

On-Line Publishers Inc. (Columbia)

PA Advocacy and Resources for Autism and Intellectual

Pennsylvania Association of Nonprofit Organizations

Pennsylvania Parks and Forests Foundation

Reese

Suasion, LLC

The Bravo Group

The Foundation for Enhancing Communities

The Garlic Poet Restaurant & Bar

The Leukemia & Lymphoma Society

Whitaker Center for Science and the Arts

WITF Inc.

Computer Science/Technol.

Computer Aid, Inc. (Allentown)

CRIMEWATCH Technologies

Harrisburg Stampede

INROADS, Inc.

PA Department of Health

PA Dept. of Conservation and Natural Resources

PA Historical and Museum Commission (300 N St)

Penn State Hershey

Reese

Select Medical

The APAK Group

Trifecta Technologies

WITF Inc.

Criminal Justice

AppleOne

Cumberland County Juvenile Probation

Dauphin County Human Services

Dauphin County Juvenile Probation

Dauphin County Work Release

Hilton Harrisburg

Office of the Budget & Executive Offices

PA Dept. of Corrections

U.S. District Court, Clerk of Court

Digital Communications

Computer Aid, Inc. (Allentown)

CRIMEWATCH Technologies

Fizika Group, LLC

PA Advocacy and Resources for Autism and Intellectual

The Bravo Group

The Foundation for Enhancing Communities

The Leukemia & Lymphoma Society

Economics

James H Hess, CPA

Modern Woodmen Fraternal Financial

PA State Employees' Retirement System

uFinancial Group

Education

American Trauma Society - PA Division

Army Heritage Center Foundation

Cumberland County Juvenile Probation

Keystone Human Services

U-GRO Learning Centres

Whitaker Center for Science and the Arts

Engineering Technol.

SUPERVALU

TE Connectivity

Engineering- Mechanical

PPL Corporation

Engineering-Civil

Manitowoc Cranes

PA Dept. of Conservation and Natural Resources

PA Dept. of Environmental Protection

Pepco Holdings, Inc.

TE Connectivity

Engineering-Electrical

Carlisle Construction Materials Inc.

First Quality Enterprises, Inc.

Hearth and Home Technologies, Inc.

Manitowoc Cranes

Penn State Hershey

Pepco Holdings, Inc.

Phoenix Contact

TE Connectivity

The APAK Group

Engineering-Environmental

PA Dept. of Environmental Protection

PPL Corporation

Engineering-Mechanical

Carlisle Construction Materials Inc.

First Quality Enterprises, Inc.

Hearth and Home Technologies, Inc.

INROADS, Inc.

Manitowoc Cranes

Nestle Purina PetCare Company

Phoenix Contact

Syncreon

TE Connectivity

English

On-Line Publishers Inc. (Columbia)

PA Advocacy and Resources for Autism and Intellectual

U.S. District Court, Clerk of Court

Weddings Year Round

Finance

Accountemps

AgChoice Farm Credit

AppleOne

Carlisle Construction Materials Inc.

First Quality Enterprises, Inc.

Hershey Entertainment & Resorts

James H Hess, CPA

Modern Woodmen Fraternal Financial

Northwestern Mutual Financial Network

NRA Group

PA State Employees' Retirement System

PPL Corporation

Select Medical

uFinancial Group

Fine Arts

PA Historical and Museum Commission (300 N St)

Foreign Language

U.S. District Court, Clerk of Court

Government

County Commissioners Association of PA

Cumberland County Juvenile Probation

Office of the Budget & Executive Offices

The Bravo Group

U.S. District Court, Clerk of Court

Health-Related

Mary Kay Cosmetics

PA Department of Health

Select Medical

Spring Creek Rehabilitation & Health Care

The Leukemia & Lymphoma Society

History

Army Heritage Center Foundation

PA Historical and Museum Commission (300 N St)

PA House of Representatives - Legislative Fellowship

PA House of Representatives Archives

Hospital Administration

PA Department of Health

The Leukemia & Lymphoma Society

Human Resources

AppleOne

County Commissioners Association of PA

Hershey Entertainment & Resorts

Mary Kay Cosmetics

Spring Creek Rehabilitation & Health Care

Whitaker Center for Science and the Arts

WITF Inc.

Industrial Mgmnt./Technol.

Phoenix Contact

Syncreon

Information Systems

Computer Aid, Inc. (Allentown)

Hershey Entertainment & Resorts

INROADS, Inc.

Manitowoc Cranes

Office of the Budget & Executive Offices

Penn State Hershey

Pepco Holdings, Inc.

PHEAA - Pennsylvania Higher Education Assistance

Phoenix Contact

Select Medical

Trifecta Technologies

International Business

Manitowoc Cranes

Journalism

County Commissioners Association of PA

On-Line Publishers Inc. (Columbia)

The Foundation for Enhancing Communities

Weddings Year Round

WITF Inc.

Law

AppleOne

Dauphin County Juvenile Probation

Liberal Arts

Dauphin County Human Services

Mary Kay Cosmetics

U.S. District Court, Clerk of Court

Library Science

PA House of Representatives Archives

Marketing

AACA Museum

Aflac Capital Region

Carlisle Construction Materials Inc.

County Commissioners Association of PA

CRIMEWATCH Technologies

Fizika Group, LLC

Harrisburg Stampede

Hershey Entertainment & Resorts

Macys

Mary Kay Cosmetics

Northwestern Mutual Financial Network

On-Line Publishers Inc. (Columbia)

PA Historical and Museum Commission (300 N St)

Pennsylvania Association of Nonprofit Organizations

Pennsylvania Liquor Control Board

Pennsylvania Parks and Forests Foundation

PPL Corporation

Suasion, LLC

The Bravo Group

The Foundation for Enhancing Communities

The Garlic Poet Restaurant & Bar

Thirty-One Gifts

uFinancial Group

Weddings Year Round

Whitaker Center for Science and the Arts

WITF Inc.

Mathematics

Pennsylvania Liquor Control Board

Nursing

PA Department of Health

Spring Creek Rehabilitation & Health Care

Occupational Safety

County Commissioners Association of PA

SUPERVALU

Occupational Therapy

Spring Creek Rehabilitation & Health Care

Physical Education

Fizika Group, LLC

Manitowoc Cranes

Pennsylvania Parks and Forests Foundation

Physical Therapy

Spring Creek Rehabilitation & Health Care

Political Science

County Commissioners Association of PA

Dauphin County Juvenile Probation

PA House of Representatives Archives

The Bravo Group

Psychology

Community Services Group (CSG)

CONTACT Helpline

Cumberland County Juvenile Probation

Dauphin County Human Services

Dauphin County Juvenile Probation

Dauphin County Work Release

Keystone Human Services

Reese

Suasion, LLC

Public Administration

AppleOne

County Commissioners Association of PA

NRA Group

Office of the Budget & Executive Offices

PA Advocacy and Resources for Autism and Intellectual

Pennsylvania Association of Nonprofit Organizations

U.S. District Court, Clerk of Court

Public Relations

Army Heritage Center Foundation

Fizika Group, LLC

Harrisburg Stampede

Hershey Entertainment & Resorts

NRA Group

On-Line Publishers Inc. (Columbia)

PA Advocacy and Resources for Autism and Intellectual

PA Dept. of Corrections

Pennsylvania Association of Nonprofit Organizations

Reese

Suasion, LLC

The Bravo Group

The Foundation for Enhancing Communities

The Leukemia & Lymphoma Society

uFinancial Group

Weddings Year Round

Retail Sales

Thirty-One Gifts

Sales

Aflac Capital Region

AppleOne

Carlisle Construction Materials Inc.

Northwestern Mutual Financial Network

NRA Group

On-Line Publishers Inc. (Columbia)

Phoenix Contact

Thirty-One Gifts

uFinancial Group

Social Work

Community Services Group (CSG)

CONTACT Helpline

Cumberland County Juvenile Probation

Dauphin County Human Services

Keystone Human Services

PA Advocacy and Resources for Autism and Intellectual

Spring Creek Rehabilitation & Health Care

The Leukemia & Lymphoma Society

Sociology

Community Services Group (CSG)

CONTACT Helpline

Cumberland County Juvenile Probation

Dauphin County Human Services

Dauphin County Juvenile Probation

Dauphin County Work Release

Keystone Human Services

Special Education

Keystone Human Services

Theatre Arts

Whitaker Center for Science and the Arts

Accountemps

4999 Louise Drive, Suite 300
Mechanicsburg, PA 17055

P: 717-691-2160 F: 717-
www.accountemps.com

Megan Snyder
Financial Recruiter

Accountemps specializes in placing accounting and finance professionals in temporary and temporary-to-perminant positions.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☐ Sophomore
- ☐ Junior
- ☒ Senior

Aflac Capital Region

2405 Park Drive Suite 101
Harrisburg, PA 17110

P: 717-234-5110 F:
www.aflac.com

Tony Almodovar
Regional Sales Coordinator

We are looking for enthusiastic, ambitious, career- minded, self-motivated individuals for the Insurance Sales Associate position to work in a professional business-to-business sales environment. Management opportunities are available. More than just a duck, Aflac is an opportunity to pursue your passion with a company that offers its agents unlimited growth potential and flexible hours, and puts you in control of your life.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☐ Fall
- ☐ Spring
- ☐ Summer
- ☐ Sophomore
- ☐ Junior
- ☐ Senior

AgChoice Farm Credit

900 Bent Creek Blvd.
Mechanicsburg, PA 17050

P: 717-329-2829 F: 717-796-9830
www.agchoice.com

Brina Keim
HR & Training Manager

AgChoice Farm Credit is looking for Credit Analyst summer interns to work in our centralized underwriting department in Mechanicsburg, PA. Our Credit Analysts are accountable as a resource person to a Lending Team for the development/servicing of loan packages. Some general responsibilities include: Complete all underwriting requests, Credit score all loans, Trend financial data, and project future performance using Excel based trends and Moody's Risk Analyst, Write loan narratives.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
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- ☐ Spring
- ☒ Summer
- ☐ Sophomore
- ☒ Junior
- ☐ Senior

American Trauma Society - PA Division

2 Flowers Drive
Mechanicsburg , PA 17257

P: 717-766-7308 F: 717-766-6989
www.atspa.org

Judy May-Bennett
CEO

Assist in the development and implementation of trauma prevention programs and information. Spring interns will assist in the implementation of annual trauma conference.

Internship is paid ONLY if student is PHEAA eligible

- ☐ Paid
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- ☒ Spring
- ☐ Summer
- ☒ Sophomore
- ☒ Junior
- ☐ Senior

AppleOne

4242 Carlisle Pike Ste 237
Harrisburg, PA 17011

P: 717-731-9400 F: 717-
www.appleone.com

Maria Santiago
Account Executive

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
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- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☐ Sophomore
- ☐ Junior
- ☒ Senior

Aptagen, LLC

250 North Main Street
Jacobus, PA 17407

P: 717.278.2436 F: 717-
www.aptagen.com

G. Thomas Caltagirone
President & CEO

We are seeking qualified students or college graduates who are highly motivated and seek internship training and experience in biotechnology. Laboratory experiments may be classified as mostly molecular biologically based, but chemistry may be an optional part of your biotech experience. Techniques may include real-time PCR, electrophoresis, variety of assays, DNA/RNA synthesis, cloning, cell culture, surgical dissection, histology, fluorescence microscopy, etc...

☐ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☐ Junior
☒ Stipend	☐ No Preference	☒ Summer	☒ Senior

Army Heritage Center Foundation

950 Soldiers Drive
PO Box 839
Carlisle, PA 17013

P: 717-258-1102 F: 717-258-1576
www.armyheritage.org

Jeff Hawks
Education Director

Internships available at a non-profit organization in the fields of historical research, educational programs and outreach, marketing and public relations.

☐ Paid			
☒ Non-Paid	☒ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

BDO USA LLP

7101 Wisconsin Ave Suite 800
Bethesda, MD 20814

P: 301-634-0247 F:
www.bdo.com

Sarah Ross
Campus Recruiting Manager

Audit Associate; Audit Intern (Summer); Tax Associate; Tax Intern (Jan)

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

Becker Professional Education

623 S. American St. Rear E
Philadelphia, PA 19147

P: 614-323-0579 F:
www.becker.com

Tom Conway
Field Marketing Specialist

Becker serves accounting professionals around the world through our U.S. CPA Exam Review, courses for other global accounting credentials, and best-in-class Continuing Professional Education. The Big 4 and 99 of the top 100 accounting firms are among our partners.

☐ Paid			
☒ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

Boles, Metzger, Brosius, & Emrick PC

3601 N. Front Street
Harrisburg, PA 17110

P: 717-238-0446 F: 717-238-3960
www.bmbecpa.com

Linda Haines
Partner

Work with the professional staff on various projects including assistance with tax return preparation, assistance with financial statement preparation, and tax and accounting research projects.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

Capital Blue Cross

2500 Elmerton Avenue
Harrisburg, PA 17177

P: 717-541-6014 F: 717-526-3233
www.capbluecross.com

Connie Suraci
Sr. Human Resources Representative

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [x] Full-Time
- [x] No Preference
- [x] Fall
- [x] Spring
- [x] Summer
- [ ] Sophomore
- [x] Junior
- [x] Senior

Carlisle Construction Materials Inc.

1285 Ritner Highway
Carlisle, PA 17013

P: 717-245-7265 F:
http://carlisleconstructionmaterials.com/

Emma Wagner
Employment Specialist

Carlisle Construction Materials Inc. (CCM) offers a wide variety of internships and full time positions across our 24 locations in the United States

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [x] Full-Time
- [ ] No Preference
- [x] Fall
- [x] Spring
- [x] Summer
- [x] Sophomore
- [x] Junior
- [x] Senior

Clark Associates

2205 Old Philadelphia Pike
Lancaster, PA 17602

P: 717-392-7974 F: 717-
www.clarkassociatesinc.biz

Jessica Brown
Benefits Administrator

Accounting Internship * Customer Solutions Internship * Customer Solutions Internship * Development Internship * E-Commerce Rotational Internship * Import Development Internship * Logistics and Customer Service Internship * Logistics and Customer Solutions Rotational Internship * Logistics Internship * Merchant Leadership Internship * Operations Internship * Operations Internship * Photo Processing Internship * Procurement Internship * Returns Department Internship *

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [ ] Full-Time
- [x] No Preference
- [x] Fall
- [x] Spring
- [x] Summer
- [x] Sophomore
- [x] Junior
- [x] Senior

Comcast Cable

2801 Valley Road
Harrisburg, PA 17112

P: 717-771-2694 F:
www.comcast.com/jobs

Deborah Purcell
Recruiter

Various full time positions available, including Customer Account Executives and Supervisors.

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [x] Full-Time
- [ ] No Preference
- [ ] Fall
- [ ] Spring
- [ ] Summer
- [ ] Sophomore
- [ ] Junior
- [ ] Senior

Commonwealth of PA - State Civil Service Commission

P.O. Box 569
Harrisburg, PA 17108-0569

P: 717-214-4653 F: 717-
www.state.pa.us

Pedro Gratacós
HR Recruitment Specialist

The Commonwealth of Pennsylvania is one employer with thousands of opportunities. The State Civil Service Commission administers Pennsylvania's civil service employment merit system. In all, the Commonwealth employs over 77,000 civil and non-civil service employees in over 37 state agencies. Working for the Commonwealth means career advancement opportunities, statewide locations, competitive compensation and benefits and much more!

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [x] Full-Time
- [ ] No Preference
- [ ] Fall
- [ ] Spring
- [ ] Summer
- [x] Sophomore
- [x] Junior
- [x] Senior

Community Services Group

790 New Holland Avenue
Lancaster, PA 17602

P: 717-390-0353 F: 717-735-3820
www.csgonline.org

Sandy Shenk
Human Resources Recruiting Specialist

Community Services Group has internships available working with individuals with intellectual developmental disabilities and/or a mental health diagnosis. Have the unique opportunity to work one-on-one with individuals assisting them with community integration, goal plans, and being involved in treatment team coordination. Positions can be paid and/or unpaid. Positions also available working with children assisting with behavior modification techniques.

☐ Paid			
☒ Non-Paid	☐ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

Community Services Group (CSG)

2330 Vartan Way, Suite 204
Harrisburg, PA 17110

P: 717-920-9434 ext. 10263 F: 717-
www.csgonline.org

David Study
Recruiter

Internships vary by location and time of year.

☐ Paid			
☒ Non-Paid	☒ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

Computer Aid, Inc. (Allentown)

1390 Ridgeview Drive
Allentown, PA 18104

P: 717-514-0994 F: 717-
www.compaid.com

Rena Rinehart
Software Architect

IT Professional/ CAI is looking for IT professionals who can intern with us year round, working 12-20 hours during the school year and more in the summer. Available positions are for various Federal and Local Government agencies in the information technology and computer science categories.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

CONTACT Helpline

PO Box 90035
Harrisburg, PA 17109

P: 717-652-4987 F: 717-652-5017
www.contacthelpline.org

Kelly Gollick
Executive Director

CONTACT Helpline focuses our Internships on training in Human Services. We provide you an opportunity to work on the helpline, learn about community resources and see what it is like to work with a small non-profit. Special projects are developed based on the needs of the organization during the time of the Internship, examples may be fundraising, community outreach and volunteer recruitment.

☐ Paid			
☒ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

County Commissioners Association of PA

PO Box 60769
Harrisburg, PA 17106-0769

P: 717-526-1010 F: 717-526-1020
www.pacounties.org

Julia Jackson
Employee Benefits Programs Manager

We tailor our projects to the major of the intern we believe to be the best match for CCAP. In addition to being paid $10 per hour, a $500 scholarship is awarded at the successful completion of the internship.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

CRIMEWATCH Technologies

453 Lincoln St., Suite 4
Carlisle, PA 17013

P: 717-516-5242 F: 717-
www.crimewatchus.com

John Donnelly
COO

Software testing, UI/UX/IA diagramming,
Marketing material development
Business process development

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [x] Part-Time
- [ ] Full-Time
- [ ] No Preference
- [ ] Fall
- [x] Spring
- [x] Summer
- [ ] Sophomore
- [x] Junior
- [ ] Senior

Cumberland County Juvenile Probation

16 W. High Street Suite 100
Carlisle, PA 17013

P: 717-240-6274 F: 717-
www.ccpa.net

Matthew McKenrick
Probation Officer

Assist/shadow probation officers, observe court proceedings, assist with community service projects.

- [ ] Paid
- [x] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [ ] Full-Time
- [x] No Preference
- [x] Fall
- [x] Spring
- [x] Summer
- [ ] Sophomore
- [x] Junior
- [x] Senior

Dauphin County Human Services

2 South Second Street, 5th Floor
Harrisburg, PA 17101

P: 717-780-6231 F: 717-
www.dauphincounty.org

Merle Foust
Personnel Analyst 2

We are seeking to fill several Casework Intern position within our Children and Youth agency, plus Caseworker positions.

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [ ] Full-Time
- [x] No Preference
- [x] Fall
- [x] Spring
- [x] Summer
- [ ] Sophomore
- [ ] Junior
- [x] Senior

Dauphin County Juvenile Probation

100 Chestnut St.
Harrisburg, PA 17101

P: 7170780-7121 F:
www.dauphincounty.org

Bonnie Humphrey
Quality Assurance Specialist

Juvenile Probation Dauphin County Juvenile Probation Officers provide services and supervise juveniles who have been placed on probation, and maintain regular contact with juveniles' families for counseling and information sharing. They must attend all hearings for the probationer and enforce conditions of probation supervision mandated by the Court. The agency deals with youth who commit crimes and are referred by local police departments.

- [ ] Paid
- [x] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [ ] Full-Time
- [x] No Preference
- [x] Fall
- [x] Spring
- [x] Summer
- [ ] Sophomore
- [ ] Junior
- [x] Senior

Dauphin County Work Release

919 Gibson Blvd.
Steelton, PA 17113

P: 717-780-7001 F: 717-
www.dauphincounty.org

Matthew Miller
Director

Dauphin County Work Release Probation Officers oversee - on-site and afield - County inmates sentenced to work-release. They establish and maintain prescribed files, manual and automated; direct and counsel persons assigned to their authority; monitor clients electronically; and consult with clients' families, friends, and associates; employers; law enforcement and social service agencies; and other County Probation professionals.

- [ ] Paid
- [x] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [x] Part-Time
- [ ] Full-Time
- [ ] No Preference
- [x] Fall
- [x] Spring
- [x] Summer
- [ ] Sophomore
- [x] Junior
- [x] Senior

Enterprise Holdings

2625 Market Place
Harrisburg, PA 17110

P: 717-909-5001 F: 717-909-5099
www.go.enterprise.com

Erica Smith
Group Talent Acquisitions Manager

Our interns go at a highly energized pace. From day one as a paid intern with Enterprise, you'll learn what it takes to run a successful business and acquire highly marketable skills and experience pertaining to every aspect of operating a business. And it is learning by doing, not by filing or getting coffee all day.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

Fastenal Company

100 Kindig Lane Unit 2
Hanover, PA 17331

P: 717-632-4771 F: 717-
www.Fastenal.com

Brooke Gist
District Sales Support

The Fastenal Company would like to invite ambitious, hard-working individuals to apply for the position of Sales Support. Applicants should be able to bring new ideas and improvements to business practices; remain fair, respectful and moral in all situations; and work well both independently and as part of a team. Working as a Sales Support employee, you must have a strong interest in sales and enjoy working in a fast-paced challenging environment.

☒ Paid			
☐ Non-Paid	☒ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☐ Spring	☐ Junior
☐ Stipend	☐ No Preference	☐ Summer	☒ Senior

First Quality Enterprises, Inc.

97 Locust Road
Lewistown, PA 17044

P: 864-437-2213 F: 717-
www.firstquality.com

Natalie Powell
Recruiting Specialist

Internships available for Mechanical Engineers, Electrical Engineers, Chemical Engineers, Finance, Planning, Product Development, Supply Chain

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☒ Sophomore
☐ Expenses	☒ Full-Time	☐ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

Fizika Group, LLC

314 W. Chestnut Street
Lancaster, PA 17603

P: 717-575-7465 F: 717-
www.fizikagroup.com

Martha Harris
President

Fizika Group is seeking interns who are well versed in digital communications, social media and emarketing to help grow our presence in the field of active learning. We have a unique approach to professional development - that combines online courses with onsite workshops to help corporate trainers and educational leaders become active learning specialists.

☐ Paid			
☐ Non-Paid	☒ Part-Time	☐ Fall	☐ Sophomore
☒ Expenses	☐ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☐ No Preference	☐ Summer	☒ Senior

Harrisburg Stampede

2300 North Cameron Street
Harrisburg, PA 17109

P: 717-364-9278 F:
www.harrisburgstampede.com

Takia Colston-Krow
VP, Marketing & Community Relations

Ticket Sales Associate, Marketing, Group Sales, Corporate Sales (detailed descriptions are available)

☐ Paid			
☐ Non-Paid	☒ Part-Time	☐ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☐ Spring	☒ Junior
☐ Stipend	☐ No Preference	☐ Summer	☒ Senior

Hearth and Home Technologies, Inc.

325 Mountain House Rd
Halifax, PA 17032

P: 717-362-5327 F: 717-
www.hearthnhome.com

Teresa Casey
Member & Community Relations

Quality Engineer Intern - Work with the quality department in working with reliability doing testing and writing standard work for out of box audits. Manufacturing Engineer Intern - Work with the line supervisor in improving processes and increasing efficiencies through lean manufacturing.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☐ Fall
- ☒ Spring
- ☐ Summer
- ☐ Sophomore
- ☒ Junior
- ☒ Senior

Hershey Entertainment & Resorts

27 W. Chocolate Ave.
Hershey, PA 17033

P: 717-508-1748 F:
www.hersheyjobs.com

Jennifer Mull
Senior Talent Acquisition Coordinator

Hershey Entertainnment & Resorts offers a variety of internship opportunities. Please visit www.HersheyJobs.com to receive additional information.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☒ Part-Time
- ☐ Full-Time
- ☐ No Preference
- ☐ Fall
- ☒ Spring
- ☒ Summer
- ☒ Sophomore
- ☒ Junior
- ☒ Senior

Hilton Harrisburg

1 N 2nd Street
Harrisburg, PA 17101

P: 717-255-1030 F: 717-236-2542
www.hiltonharrisburgjobs.com

Rebecca Frank
Manager, Human Resources

Hilton Harrisburg is an upscale, full-service Hotel located in the heart of Pennsylvania's capital city.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☐ Full-Time
- ☒ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☒ Sophomore
- ☒ Junior
- ☒ Senior

Hollywood Casino at Penn National Race Course

777 Hollywood BLVD
Grantville, PA 17028

P: 717-469-3388 F: 717-
www.hcpn.com

Tonya Weaver
HR Manager

Penn National Gaming has thrilled and entertained guests since 1971 when it all began as a horse racing venue. From a single race track, we have grown to be one of the nation's largest gaming companies, operating properties that offer broad and diverse gaming and pari-mutuel wagering experiences. PENN is dedicated to becoming the undisputed leader in guest service by offering a Red Carpet experience for each and every guest.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☒ Part-Time
- ☐ Full-Time
- ☐ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☒ Sophomore
- ☒ Junior
- ☒ Senior

INROADS, Inc.

1617 JFK Blvd Suite 889
Philadelphia, PA 19103

P: 215-600-1265 F:
www.INROADS.org

Erika Solomon
Manager

Seeking students for paid summer internships with partnering sponsors nationwide. Majors seeking are in Business Industry, Technology Fields, and Engineering fields.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☐ Fall
- ☐ Spring
- ☒ Summer
- ☒ Sophomore
- ☒ Junior
- ☐ Senior

James H Hess, CPA

2410 Derry Street
Harrisburg, PA 17111

P: 717-564-9407 F: 717-561-2443
www.jhesscpa.net

James Hess, CPA
Owner and Sole Practitioner

Supervised Tax Preparer. Data entry performed, with review of work by Supervising Tax Preparer. Collect fees and fully interact with tax clients.

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [ ] Full-Time
- [x] No Preference
- [ ] Fall
- [x] Spring
- [ ] Summer
- [x] Sophomore
- [x] Junior
- [ ] Senior

Keystone Human Services

4601 Devonshire Road
Harrisburg, PA 17019

P: 717-695-8432 F:
www.keystonehumanservices.org

Wendy Deibert
Recruiter

Keystone provides supports to adults and children with disabilities in various locations in Pennsylvania. Keystone Human Services has employment opportunities available at this time. Internships are available on a very limited basis. Visit out employment page at www. KeystoneEmployment.com to review positions available.

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [ ] Full-Time
- [x] No Preference
- [x] Fall
- [x] Spring
- [x] Summer
- [x] Sophomore
- [x] Junior
- [x] Senior

Macys

3500 Capital Mall Drive
Camp Hill, PA 17111

P: 484-332-1352 F:
www.macys.com

Diana Vavreck
Human Resource Manager - Multi Unit

Interships are available for sophomores to interview, 10 week program over the summer between their junior and senior year, the executive development program interviews are conducted during the senior year and place upon graduation into EDP program

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [ ] Full-Time
- [x] No Preference
- [x] Fall
- [ ] Spring
- [x] Summer
- [x] Sophomore
- [x] Junior
- [x] Senior

Manitowoc Cranes

1565 Buchanan Trail E
Shady Grove, PA 17256

P: 717-593-2154 F: 717-
www.manitowoc.com

Angela Eyler
Human Resources Representative

- [x] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [ ] Part-Time
- [ ] Full-Time
- [x] No Preference
- [ ] Fall
- [ ] Spring
- [x] Summer
- [x] Sophomore
- [x] Junior
- [x] Senior

Mary Kay Cosmetics

1429 Stonecutter Circle
Hummelstown, PA 17036

P: 717-880-1770 F:
www.marykay.com/tpotochny

Tracy Potochny
Senior Sales Director

We are looking for energetic people willing to learn leadership skills and entrepreneurship with America's top cosmetic company. Unlimited income potential based on sales commission and team building. Excellent local training and support.

- [ ] Paid
- [ ] Non-Paid
- [ ] Expenses
- [ ] Stipend
- [x] Part-Time
- [ ] Full-Time
- [ ] No Preference
- [x] Fall
- [x] Spring
- [x] Summer
- [ ] Sophomore
- [ ] Junior
- [ ] Senior

Modern Woodmen Fraternal Financial

555 E. Chocolate Ave.
Ste. C
Hershey, PA 17033

P: 717-533-2323 F: 717-
www.modern-woodmen.com

Jennifer Moeller
Regional Administrative Assistant

Modern Woodmen of America specializes in building leaders in business, leaders in the community and leaders in life. An Internship at Modern Woodmen gives you an unparalleled foundation on which to build your resume. Modern Woodmen of America is owned by and operating for our growing membership of more than 750,000 individuals. We were founded in 1883 to care for widows and orphans.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☐ Spring	☐ Junior
☐ Stipend	☒ No Preference	☐ Summer	☒ Senior

Nestle Purina PetCare Company

6509 Brandy Lane
Mechanicsburg, PA 17050

P: 717-791-2249 F: 717-
www.nestlepurinacareers.com

Ruth Woodside
Human Resources Manager

☐ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☐ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

New Castle County Police Department

3601 N. DuPont Highway
New Castle, DE 19720

P: 302-395-8140 F: 717-
www.nccpd.com

Tracey Duffy
Personnel Officer

The New Castle County Police Department is an equal employment agency with an authorized strength of 370 sworn police men and women. These officers are professionally trained and committed to providing outstanding service to a population of approximately 500,000 people. The department is continuously seeking qualified men and women from diverse backgrounds to fill police officers vacancies to ensure the department continues to mirror the communities we serve.

☐ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☒ Full-Time	☐ Spring	☐ Junior
☐ Stipend	☐ No Preference	☐ Summer	☐ Senior

Northwestern Mutual Financial Network

4431 N. Front St., Suite 102
Harrisburg, PA 17110

P: 717-781-8117 F:
http://www.centralpagroup.com/

Lauren Deacon
Recruiting Coordinator

Founded in 1857, Northwestern Mutual helps its clients achieve financial security. Through a needs-based process, NM determines their clients' financial security needs and then addresses those needs using a wide range of products and services. For clients seeking personal financial security or security for their business, Northwestern Mutual and its subsidiaries offer an array of solutions.

☐ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☒ Junior
☒ Stipend	☐ No Preference	☒ Summer	☒ Senior

NRA Group

2491 Paxton Street
Harrisburg, PA 17111

P: 717-975-7566 F: 717-
www.nationalrecovery.com

Ashley Campbell
Human Resources Assistant

Employees/interns will collect on delinquent accounts through a manual system where they are responsible for their own accounts, OR use the Dialer System for working the accounts in individual units; Knowledge of FDCPA, HIPAA, Professional Telephone Techniques courses preferred

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☐ Spring	☐ Junior
☐ Stipend	☐ No Preference	☐ Summer	☒ Senior

Office of Administration / Information Tech.

311 Finance Building
Harrisburg, PA 17120

P: 717-214-0047 F: 717-
www.oit.state.pa.us

Paul Sienkiewicz
Project Manager, Enterprise Project Management Office

- ☐ Paid
- ☒ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☐ Full-Time
- ☒ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☐ Sophomore
- ☐ Junior
- ☒ Senior

Office of the Budget & Executive Offices

555 Walnut Street
Forum Place 9th Floor
Harrisburg, PA 17101

P: 717-265-7283 F: 717-
www.comptrolleroperations.state.pa.us

Lisa Acey
Intern Coordinator

- ☐ Paid
- ☒ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☐ Full-Time
- ☒ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☐ Sophomore
- ☒ Junior
- ☒ Senior

On-Line Publishers Inc. (Columbia)

3912 Abel Drive
Columbia, PA 17512

P: 717-285-8139 F: 717-
www.onlinepub.com

Eileen Culp
Sales & Event Coordinator

We have internships for business, journalism, and web for the upcoming semesters. Since 1995, On-Line Publishers, Inc., a multi-title publishing and event coordination company, has effectively reached baby boomers, seniors, and women in business with award-winning publications and events.

- ☐ Paid
- ☒ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☐ Full-Time
- ☒ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☒ Sophomore
- ☒ Junior
- ☒ Senior

PA Advocacy and Resources for Autism and Intellectual

1007 N Front Street
Harrisburg, PA 17102

P: 717-614-6441 F: 717-
http://www.par.net

Gabrielle Sedor
Communications Director

We're seeking mission-driven individuals interested in supporting a large network of autism and intellectual disability service providers with their skills. Projects are varied. Many are website and communications-based. There are also opportunities for policy and govt relations projects for interested individuals.

- ☐ Paid
- ☒ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☒ Part-Time
- ☐ Full-Time
- ☐ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☐ Sophomore
- ☒ Junior
- ☒ Senior

PA Department of Health

Health & Welfare Building
625 Forster Street, Room 126
Harrisburg, PA 17120

P: 717-547-3191 F:
www.health.state.pa.us/employment

Rebecca Maag
Human Resource Analyst

Public Health Internships provide students working on a graduate or undergraduate degree in health sciences with valuable experience working with public health professionals on current public health issues. Opportunities vary depending on area of student interest. Most internships are in the Harrisburg area and may be paid or unpaid.

- ☐ Paid
- ☒ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☐ Full-Time
- ☒ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☒ Sophomore
- ☒ Junior
- ☒ Senior

PA Dept. of Conservation and Natural Resources

400 Market Street
Harrisburg, PA 17105

P: 717-705-1082 F: 717-783-0220
www.dcnr.state.pa.us

Debra Gray
Human Resource Analyst

DCNR uses unpaid externs generally during the summer in our bureaus of state parks, forestry, facility design and construction, recreation and conservation, information technology and topographic and geologic survey.

☐ Paid			
☒ Non-Paid	☒ Part-Time	☐ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☐ Spring	☐ Junior
☐ Stipend	☐ No Preference	☒ Summer	☐ Senior

PA Dept. of Corrections

1920 Technology Parkway
Mechanicsburg, PA 17050

P: 717-728-5331 F:
www.cor.state.pa.us

Paulette Smartschan
Human Resource Analyst, Agency Recruiter

We accept resume's to review for Internships paid and unpaid positions. Open to all majors.

☐ Paid			
☒ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☐ No Preference	☐ Summer	☒ Senior

PA Dept. of Environmental Protection

Rachel Carson State Office Building
400 Market Street
Harrisburg, PA 17105

P: 717-783-2021 F: 717-
www.depweb.state.pa.us

Lori Vottero
Human Resource Analyst

Interns learn about and assist with program office functions under the close supervision of professional staff. Duties assigned to interns vary depending on the location of the internship, the program area, and the work that is available. Former DEP interns have assisted in environmental protection activities related to West Nile Virus, Black Fly, acid mine drainage, dam safety, and oil and gas.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☐ Spring	☐ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

PA Dept. of Public Welfare - BEO

625 Forster Street, Room 225
Harrisburg, PA 19506

P: 717-783-1286 F: 717-
www.dpw.state.pa.us

Wes Alexander
Equal Opportunity Specialist

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☒ No Preference	☐ Summer	☐ Senior

PA Dept. Of Revenue Bureau of Audits

10th Floor Strawberry Square
Harrisburg, PA 17128

P: 717-787-6499 F:
www.revenue.state.pa.us

Jolene Schneider
Administrative Assistant

If hired, you will participate in a challenging one year, on-the-job training program designed to develop technical knowledge, competence, and skill in tax auditing techniques, standards and procedures. You will learn to interpret and apply the various Commonwealth tax laws, regulations and precedent cases. You will participate in both formal and informal training sessions and/or classes.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

PA Historical and Museum Commission (300 N St)

300 North St.
Harrisburg, PA 17120-0024

P: 717-346-3307 F: 717-
www.phmc.state.pa.us

Amy Jukus
Intern Coordinator

The Pennsylvania Historical Museum Commission is now accepting applications to any student who is interested in The 2014 Keystone Summer Internship Program. Please visit our website at www.phmc.state.pa.us

- ☐ Paid
- ☒ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☐ Fall
- ☐ Spring
- ☒ Summer
- ☐ Sophomore
- ☒ Junior
- ☒ Senior

PA House of Representatives - Legislative Fellowship

B-29 Main Capitol Building
Harrisburg, PA 17120

P: 717-783-1027 F: 717-
www.house.state.pa.us

Raymond Whittaker
Programs Coordinator

PA Legislative Fellowship Program-13 week paid internship in the PA House of Representatives in the Spring or Fall semesters. PA Archival Internship -13 week internship with the PA House of Representative Archives and Records Center-Spring/Summer/Fall semesters, open to Undergraduate and Graduate Students in History/Museum Studies/Archive related majors - Paid and can be done full or part time.

- ☐ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☒ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☐ Sophomore
- ☒ Junior
- ☒ Senior

PA House of Representatives Archives

469 Forum Building
P.O. Box 202220
Harrisburg, PA 17120

P: 717-783-3866 F: 717-772-1233
www.house.state.pa.us/BMC/archives/

Jesse Teitelbaum
Research Analyst 2

Archives interns work closely with staff to process and catalog the various collections within the holdings of the Archives. In addition to this, interns conduct research for visitors on many topics including legislation analysis, genealogy, personnel history, and more.

- ☐ Paid
- ☒ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☐ Full-Time
- ☒ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☐ Sophomore
- ☒ Junior
- ☒ Senior

PA State Employees' Retirement System

30 N Third Street, Suite 150
Harrisburg, PA 17101

P: 717-237-0216 F: 717-783-0581
www.sers.state.pa.us

Wendy Davis
Recruitment Officer

This is a paid internship at the State Employees' Retirement System Investment Office located in downtown Harrisburg, PA. The selected candidates will be assigned to work with any of investment funds utilized by the retirement system. Special projects for Sers-Investment Office may also be assigned.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☐ Fall
- ☒ Spring
- ☐ Summer
- ☐ Sophomore
- ☒ Junior
- ☒ Senior

PA State Police

8000 Bretz Drive
Harrisburg, PA 17112

P: 717-480-1358 F: 717-671-7524
www.psp.state.pa.us

Daniel Gonzalez
Corporal

Leading the way since 1905, the Pennsylvania State Police is committed to public service. If you are seeking a career that is challenging and provides a secure future, then see what we have to offer at www.psp.state.pa.us

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☐ Sophomore
- ☒ Junior
- ☒ Senior

Penn State Harrisburg

Susquehanna Building
777 W. Harrisburg Pike
Middletown, PA 17057

P: 717-948-6032 F: 717-948-6261
www.hbg.psu.edu

Mitchell Patterson
Assistant Director of Admissions

☐ Paid
☐ Non-Paid
☐ Expenses
☐ Stipend

☐ Part-Time
☐ Full-Time
☒ No Preference

☒ Fall
☒ Spring
☒ Summer

☐ Sophomore
☐ Junior
☐ Senior

Penn State Harrisburg - Harrisburg Semester

School of Public Affairs
777 West Harrisburg Pike
Middletown, PA 17057

P: 717-948-6050 F: 717-
http://harrisburg.psu.edu/programs/harrisburg-semester

Steven Peterson

The Harrisburg Semester Internship Program places students in the midst of Pennsylvania politics and policy making and provides them with practical, on-the-job experience working in their field of interest. For many, this internship is a student's first 'real-world' learning experience and opens the door for future employment opportunities. Students may participate during the Spring Semester and Summer.

☐ Paid
☒ Non-Paid
☐ Expenses
☐ Stipend

☐ Part-Time
☐ Full-Time
☒ No Preference

☐ Fall
☒ Spring
☒ Summer

☒ Sophomore
☒ Junior
☒ Senior

Penn State Hershey

500 University Drive, CH31
Hershey, PA 17033

P: 717-531-0003 x284256 F: 717-
www.pennstatehershey.org

Phil Canakis
Research Informatics Team Lead

Technology Assistant (Internship) JOB SUMMARY: In a training capacity, provide general Information Technology support and assistance including; application support, operating system support or other support and assistance as required. PREFERRED QUALIFICATIONS: Enrolled in and working towards BA/BS at Penn State University in a technical field (Computer Science, Electrical Engineering, Biology) and have a demonstrated interest in applying skills.

☒ Paid
☐ Non-Paid
☐ Expenses
☐ Stipend

☐ Part-Time
☐ Full-Time
☒ No Preference

☒ Fall
☒ Spring
☒ Summer

☒ Sophomore
☒ Junior
☐ Senior

Pennsylvania Association of Nonprofit Organizations (PANO)

2040 Linglestown Rd
Suite 302
Harrisburg, PA 17110

P: 717-236-8584 F: 717-236-8767
www.pano.org

Lauren Henicle
Administrative Assistant

PANO serves the nonprofit sector through leadership, advocacy, education and services. Responsibilities vary by major. You will be exposed to a wide variety of association practices and have a varied work experience. Previous interns have developed stronger business, office, management, and computer skills.

☐ Paid
☒ Non-Paid
☐ Expenses
☐ Stipend

☐ Part-Time
☐ Full-Time
☒ No Preference

☒ Fall
☒ Spring
☒ Summer

☒ Sophomore
☒ Junior
☒ Senior

Pennsylvania Liquor Control Board

Northwest Office Building
910 Capital Street
Harrisburg, PA 17124

P: 717-783-5324 F: 717-
www.lcb.state.pa.us

Cheryl Sprout
Human Resource Analyst 2

Government Service Internships - Interns are responsible for assisting on special projects and conducting research in our Bureau of Marketing and Bureau of Retail Operations. Candidates assist in data source mapping and retrieval for store analytics to broaden the analytic potential of our current site and store attribute capabilities, create merchandising plans within the Bureau of Marketing,and assist in PLCB sponsered events.

☒ Paid
☐ Non-Paid
☐ Expenses
☐ Stipend

☒ Part-Time
☐ Full-Time
☐ No Preference

☒ Fall
☐ Spring
☒ Summer

☒ Sophomore
☒ Junior
☒ Senior

Pennsylvania Parks and Forests Foundation

1845 Market St, Suite 202
Camp Hill, PA 17011

P: 717-236-7644 F: 717-
PaParksAndForests.org

Marci Mowery
President

We are a state wide nonprofit that works with state parks and state forests. Assist the Foundation on a variety of projects ranging from communication to recreation. Provides programmatic, administrative, and research support for the work of the PA Parks and Forests Foundation. A variety of opportunities available. Positions descriptions vary by semester.

☐ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☒ Stipend	☒ No Preference	☒ Summer	☒ Senior

PHEAA - Pennsylvania Higher Education Assistance Agency

1200 North Seventh Street
Harrisburg, PA 17102

P: 717-720-2700 F:
www.pheaa.org

Michelle Forte
Staffing Manager

Created in 1963 by the Pennsylvania General Assembly, the Pennsylvania Higher Education Assistance Agency (PHEAA) has evolved into one of the nation's leading student aid organizations. Today, PHEAA is a national provider of student financial aid services, serving millions of students and thousands of schools through its loan guaranty, loan servicing, financial aid processing, outreach, and other student aid programs.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

Phoenix Contact

586 Fulling Mill Road
Middletown, PA 17057

P: 717-944-1300 ext 3796 F: 717-944-1625
http://www.phoenixcontact.com/usa_home

Trevor Robinson
Recruiting Specialist

Phoenix Contact Inc. is a world leader in the development and manufacture of specialized electronic components and connection systems.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☐ Senior

Planned Parenthood Pennsylvania Advocates

1514 North Second Street
Harrisburg, PA 17102

P: 717-234-3032, ext. 5 F: 717-234-3032
http://www.plannedparenthoodpa.
org/office/internships.php

Elizabeth Stoner
Grassroots Organizer

Public Affairs Intern, Social Media Intern

☐ Paid			
☒ Non-Paid	☒ Part-Time	☐ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☐ Summer	☒ Senior

PPL Corporation

2 N 9th Street
Allentown, PA 18101

P: 610-774-4965 F: 717-
www.pplweb.com/careers

Stacey Berryman
Training Coordinator

A PPL Intern/Cooperative Associate is a temporarily employed full-time college student in an accredited four-year institution of higher learning, who is offered a work-study program designed to give college students practical work experience in their field of study. This program often helps students determine career interests. Beyond the scope of the actual tasks performed, the student becomes familiar with a corporate environment and gains practical skills and knowledge.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

Reese

955 Berkshire Blvd
Wyomissing, PA 19610

P: 610-378-1835 F: 717-
www.reeseadv.com

Jenna Schreiber
Account Executive/Digital Manager

Our interns are normally here between 20 and 25 hours per week for 12 to 15 weeks, and our internships are unpaid. As an intern, you will receive experience in all aspects of the agency, including Public Relations, Marketing and Advertising.

☐ Paid			
☒ Non-Paid	☐ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

ReminderMedia

1100 First Avenue
Suite 200
King of Prussia, PA 19406

P: 610-878-5000 F: 717-
www.remindermedia.com

Kiel Parker
HR Generalist

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

Rite Aid Corporation (Camp Hill)

30 Hunter Lane
Camp Hill, PA 17011

P: 717-761-2633 F: 717-
http://riteaid.com/careers

Doug Wingate
Talent Acquisition Partner

Rite Aid Corporation is one of the nation's leading drugstore chains with approximately 4,700 stores in 31 states and the District of Columbia, with a strong presence on both the East and West coasts, and 91,000 associates. Rite Aid is the largest drugstore chain on the East Coast and the third largest drugstore chain in the U.S. The company is publicly traded on the New York Stock Exchange under the ticker RAD.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☐ Spring	☒ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

Select Medical

4714 Old Gettysburg Rd.
Mechanicsburg, PA 17055

P: 717-920-6364 F:
www.selectmedical.com

Dmitriy Mkrtychev
Corporate Recruiter

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

Soccer Shots

1401 AIP Drive, Suite 200
Middletown, PA 17057

P: 717-616-8587 F: 717-
www.soccershots.org

Annie Ferret
Recruitment Coordinator

To assist with day to day work as well as special projects at Soccer Shots.

☒ Paid			
☐ Non-Paid	☒ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

Spring Creek Rehabilitation & Health Care

1205 S 28th St
Harrisburg, PA 17111

P: 717-565-7026 F: 717-
www.springcreekcares.com

Arthur Sullivan
Regional Professional Recruiter

Spring Creek Rehabilitation & Health Care Center is a very large short-term and long-term skilled nursing facility with 404 beds and about 350 employees located in the suburbs near the intersection of I-83 & I-283 in Harrisburg, PA. Elite Rehabilitative Services provides Occupational, Physical, and Speech Therapies within Spring Creek.

☐ Paid			
☒ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

Suasion, LLC

129 West Harrisburg Street
Dillsburg, PA 17019

P: 717-432-2468 F: 717-432-2420
www.suasion.us

Rebecca Porterfield
PR Account Executive

The duties and responsibilities of our interns may include: Conduct market research; Write copy for news releases, websites, newsletters and brochures; Participate in creative thinking and brainstorming sessions; Create and update databases; Participate in event planning; Attend client meetings; Research training opportunities and facilities; Assess work cultures and personality styles; Contact speakers

☐ Paid			
☒ Non-Paid	☒ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

SUPERVALU

500 S. Muddy Creek Rd
Denver, PA 17517

P: 717-335-4005 F: 717-
www.supervalu.com

Susan Gross
Manager, Human Resources

Warehouse Supervisor

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☐ Summer	☒ Senior

Syncreon

609 Memory Lane
York, PA 17402

P: 248-613-5477 F:
www.syncreon.com

Brett Buchner

The position will provide support and be mentored by a lead production supervisor in a JIT manufacturing facility servicing HD. The position will be exposed to the basics of production management within a multi shift operation. The role will be required to monitor production banks, production quality, allocate manpower, monitore employee safety, perform shift to shift pass down communications, and much more. We are looking for students who are interested in pursuing a career.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☐ Summer	☒ Senior

TE Connectivity

1050 Westlakes Dr
Berwyn, PA 19312

P: 401-642-1717 F:
www.te.com

Michelle Richard
Recruiting Coordinator

TE Connectivity is a global, $12.1 billion company that designs and manufactures over 500,000 products that connect and protect the flow of power and data inside the products that touch every aspect of our lives such as consumer electronics, energy and healthcare, automotive, aerospace and communication networks.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

The APAK Group

1214 Research Blvd, Suite 2020
Hummelstown, PA 17036

P: 717-979-2321 F: 717-
www.theapakgroup.com

Todd Plummer
Partner

The position requires a computer science student to work on our software product.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☐ Fall
- ☒ Spring
- ☒ Summer
- ☐ Sophomore
- ☐ Junior
- ☒ Senior

The Baltimore Life Companies (Carlisle)

401 E Louther St.
Suite 301
Carlisle, PA 17013-2652

P: 717-428-7410 F: 717-
www.batlife.com

Ashley Miller
Regional Recruiting Coordinator

We are looking for candidates who can help fulfill the key commitment we've made to our clients and communities. Candidates will be responsible for trust-based relationship building, client-focused insurance plan design, plan implementation and maintenance for all our clients. Sales and insurance experience are NOT mandatory.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☒ Fall
- ☐ Spring
- ☐ Summer
- ☐ Sophomore
- ☐ Junior
- ☒ Senior

The Bravo Group

20 N. Market Square
Harrisburg, PA 17101

P: 717-856-6085 F: 717-214-2205
www.thebravogroup.com

Megan Earley
Account Coordinator

Bravo Group is looking for motivated interns with an interest in government relations, public affairs and communications. We are a respected Public Advocacy firm with offices in Harrisburg, Wayne and Pittsburgh, Pennsylvania. Bravo Group specializes in high-profile strategic communications. Because we hone strategy and communicate clearly, Bravo Group gets results in the most difficult markets and political environments. We build awareness and support among constituencies.

- ☒ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☐ Part-Time
- ☒ Full-Time
- ☐ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☒ Sophomore
- ☒ Junior
- ☒ Senior

The Foundation for Enhancing Communities

200 N 3rd St.
8th Floor
Harrisburg, PA 17108

P: 717-236-5040 F: 717-
www.tfec.org

James Llyod
Communications Officer

We are seeking an intern for a variety of tasks from list management, design, content and more that help TFEC achieve its mission of being a community leader.

- ☐ Paid
- ☐ Non-Paid
- ☐ Expenses
- ☒ Stipend
- ☐ Part-Time
- ☐ Full-Time
- ☒ No Preference
- ☒ Fall
- ☒ Spring
- ☒ Summer
- ☒ Sophomore
- ☒ Junior
- ☒ Senior

The Garlic Poet Restaurant & Bar

148 Sheraton Drive
New Cumberland, PA 17070

P: 717-730-4661 F: 717-
www.garlicpoet.com

Aaron Hefelfinger
Marketing & Promotions Coordinator

The Garlic Poet Restaurant & Bar is seeking a passionate and results-driven creative marketing intern to assist with marketing strategy & execution. Desired candidate must have a deep knowledge of current technology practices, educated in advertising and public relations, and a passion for restaurant marketing.

- ☐ Paid
- ☒ Non-Paid
- ☐ Expenses
- ☐ Stipend
- ☒ Part-Time
- ☐ Full-Time
- ☐ No Preference
- ☒ Fall
- ☐ Spring
- ☐ Summer
- ☐ Sophomore
- ☒ Junior
- ☒ Senior

The Leukemia & Lymphoma Society

2405 Park Drive, Suite 100
Harrisburg, PA 17110

P: 717-652-6520 F: 717-652-8614
www.lls.org/cpa

Bri Buffington
Office Manager

Available Internships: Patient Services Intern, Chapter Assistant Intern, Team In Training Intern, Man & Woman of the Year and Special Events Intern, Light The Night Intern, and School & Youth and Ski4Life Intern. Interns will provide support to patients, staff and/or campaign participants and other duties specific to their internship.

☐ Paid			
☒ Non-Paid	☒ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

Thirty-One Gifts

2178 Gale Dr
Harrisburg, PA 17110

P: 717-657-1664 F:
www.mythirtyone/karendietrich

Karen Dietrich
Consultant

As a Thirty-One Consultant, you get paid for partying with your friends and family. You set your own schedule of when you want to work and get paid every two weeks! You have the opportunity to earn lots of free products which you can keep and use yourself or you can sell them as "cash and carry" products at your parties. You will also have your own website which you will be able to customize.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☒ No Preference	☒ Summer	☐ Senior

Trifecta Technologies

5012 Medical Center Circle
Allentown, PA 18106

P: 610-530-7200 F: 717-
www.trifecta.com

Deb Snydeman
Talen Acquisition Coordinator

As an Intern Web Developer you will work on one of our three development teams, learning about important aspects of web development as well as getting hands-on experience on real work. You will be required to work on some certifications and may be asked to lead or work on an internal project.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

Turkey Hill Minit Markets

257 Centerville Road
Lancaster, PA 17603

P: 610-468-6300 F:
www.turkeyhillstores.com

Vince Balistrieri
Recruiter

We are looking for management individuals who wish to grow with us. This is a position that you would have total control of the store.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☒ No Preference	☐ Summer	☒ Senior

U-GRO Learning Centres

3880 TecPort Drive
Harrisburg, PA 17111

P: 717-561-2201 F: 717-
www.u-gro.com

Theresa Carroll
Human Resources Manager

For 5-years-straight, U-GRO Learning Centres as been voted #1 Best Child Care & Preschool by local parents. Based on a tradition of 40-years of excellence, U-GRO has also consistently earned recognition as one of North America's Top 50 For Profit Childcare Organizations, Inc 5000's Fastest Growing Companies in America, and Top 50 Fastest Growing Companies in Central PA.

☒ Paid			
☐ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

U.S. District Court, Clerk of Court

228 Walnut Street
Room 1060
Harrisburg, PA 17108

P: 717-221-3950 F: 717-221-3959
www.pamd.uscourts.gov

Gary Hollinger
Chief Deputy Clerk

Assists deputy clerks with operational duties, coordinating criminal hearings, scheduling interpreters, preparing prehearing documents and following up with post hearing paperwork. Assist Jury Clerk with juror questionnaires and entering juror information into the jury database. Assists with recording juror attendance and escorting jurors to courtrooms for trial.

☐ Paid			
☒ Non-Paid	☐ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☒ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☐ Senior

uFinancial Group

114 Foxshire Drive
Lancaster, PA 17601

P: 717-417-2419 F: 717-
www.uFinancialGroup.com

Diane Fleishman
Director of Campus Relations

As a Financial Services Representative, you will learn to assess clients' needs and design strategies to set them on a path to greater financial security. Supported by agency professionals, you'll be part of a team who will guide you as you develop and sharpen your sales and analytical skills. Interns are able to earn commission by working with experienced financial services representatives as well as for their own clients. Exam preparation and test are paid for by uFinancial Group.

☐ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☒ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☐ Junior
☐ Stipend	☒ No Preference	☒ Summer	☒ Senior

Weddings Year Round

275 Plane Tree Drive
Lancaster, PA 17603

P: 717-239-0300 F:
www.weddingsyearround.com

Shannon Mumma
Office Manager

Create and execute project work plans and revises as appropriate to meet changing needs and requirements. Identifies resources needed and assigned individual responsibilities, manages day-to-day operational aspect of project which as been assigned and the desire to tell real stories about real events giving them a historical perspective. The work for assignments will require nights and weekends.

☐ Paid			
☒ Non-Paid	☒ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

WGAL TV

1300 Columbia Avenue
Lancaster, PA 17604

P: 717-735-7202 F: 717-
www.wgal.com

Laura Warner
Executive Assistant, President & GM

☐ Paid			
☐ Non-Paid	☐ Part-Time	☐ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☐ Spring	☐ Junior
☐ Stipend	☒ No Preference	☐ Summer	☐ Senior

Whitaker Center for Science and the Arts

225 Market St., 2nd Floor
Harrisburg, PA 17101

P: 717-724-3857 F: 717-221-8208
www.whitakercenter.org

Katie Hicks
Volunteer and Membership Coordinator

Whitaker Center for Science and the Arts offers for credit educational opportunities for college students in a number of focus areas. College interns will engage in different facets of not-for-profit operations and benefit from personal training and real-life experience. They will take the skills they learned in the classroom and apply them throughout Whitaker Center. All Whitaker Center internships are part-time, credit-only, unpaid internships.

☐ Paid			
☒ Non-Paid	☒ Part-Time	☒ Fall	☐ Sophomore
☐ Expenses	☐ Full-Time	☒ Spring	☒ Junior
☐ Stipend	☐ No Preference	☒ Summer	☒ Senior

WITF Inc.
4801 Lindle Road
Harrisburg, PA 17111

P: 717-910-2803 F: 717-704-3659
www.witf.org

Stephanie Jack
HR Generalist

witf offers internships in Human Resources, Marketing, Development, TV Production, Information Technology, Radio Smart Talk, our Transforming Health program, and News Reporting. More specific information about each one will be available at the Fair.

- ☐ Paid
- ☒ Non-Paid
- ☐ Expenses
- ☐ Stipend

- ☐ Part-Time
- ☐ Full-Time
- ☒ No Preference

- ☒ Fall
- ☒ Spring
- ☒ Summer

- ☐ Sophomore
- ☒ Junior
- ☒ Senior