

Attire for Hire!

Dress to Impress, and make the impression a good one

- Wear a suit (*This shows respect – for the interviewer **and** the position for which you are applying*)
- Remove **ALL** facial piercings and conceal **ALL** tattoos.
- It's okay to be more formal than your interviewer. Remember, you're the one without a job.
- Your outfit should be wrinkle-free – iron **every part** of the entire suit!!!
- Avoid clothing that is too short, low-cut, or too tight.
- Be careful. You want to be remembered for your outstanding performance and experiences, not the outfit you wear.

WOMEN

Jewelry

- Limit jewelry and accessories (maximum 13; this includes each button and earring)
- Simple stud earrings
- One ring per hand unless one is a wedding ring

Suit patterns

- Solids (*preferable), tweeds, and plaids
- Dark colors tend to project authority; avoid pastels
- Avoid pantsuits for the interview
- Hemline – can fall above the knees (no more than 2 inches)
- Recommended: jacket with a matching skirt

- Safe colors: Navy blue, Gray, Charcoal, Black, Dark brown

Shoes

- Need to look good and feel good
- Close-toed/Close-heeled (no stiletto heels or boots)
- Avoid shoes that are excessively clunky or trendy
- Avoid buckles and other adornments

Stockings

- Sheer stockings in color similar to the skirt
- Skin-toned hosiery if suit is short-sleeved (gives more balanced look)
- Avoid hosiery/shoes that are darker than the hem

Hair and Makeup

- Should be clean, neat, and easy to maintain
- Avoid big hair or lots of ornamentation
- Makeup should be simple and fresh
- Nails should be short; use neutral polishes
- Avoid perfume (can be offensive)

MEN

Suits

- If it doesn't feel good, you won't look good
- If the jacket is uncomfortable when you sit with it buttoned, it is too small
- Jacket should fit smoothly and be just long enough to cover the curve of the buttocks
- Shoulder seams should hit just at the edge of shoulders
- Sleeve should cover the wrist bone
- Pants should be the correct length
- Should be room in the waist and seat to bend/squat

- Dark, conservative colors/patterns: Charcoal, Gray, Navy blue, Black, Solid or Pin-stripe

Shirt

- Wear an undershirt
- Long-sleeved dress shirt
- White, off-white, or white with a very thin pinstripe
- Sleeves should show up to ½ inch below the jacket sleeves
- Collar – give yourself ¼ inch of space at the front of the neckband

Tie (Mandatory)

- Silk ties preferred; wool tends to be less formal
- Once tied, the ends should just reach the waistband
- Tie widths fluctuate; 3 ¼ inches safe bet
- Jacket and tie should never match exactly

Shoes and socks

- Polished dress shoes
- Socks should be calf-high
- Shoes and socks should be slightly darker than suit
- Buy shoes at the end of the day – this is when your feet are their natural size