SHIPPENSBURG UNIVERSITY ADD SLIP SEMESTER: Only the chairperson of the department offering the course or the instructor of the course may authorize a student to enroll in a closed section. The chairperson, instructor, or college dean may authorize a student to enroll in a restricted section. _____ SSN: _____ Student: __ Local Phone #: _____ Email: _____ Course Title: ____ Code: ____ One of the following boxes **must** be checked for this form to be valid: □ Course is restricted. Student may schedule the class but **not** overload capacity (I/S) □ Course is restricted. Student may schedule class and overload capacity if closed (V) □ Student may schedule closed class, overloading capacity. (V) This add slip may only be used during the period indicated (**check one block**): □ Scheduling □ Schedule Adjustment □ Add/Drop at start of semester Chair/Instructor Signature: ______ Date: _____ Student: You must present this add slip to the Communications/Journalism Secretary (Rowland Hall, Room 108) during your scheduling appointment time. COMMUNICATIONS/JOURNALISM DEPARTMENT 9/06