COMMUNICATION/JOURNALISM MAJOR
REQUIREMENTS AND INFORMATION

ASSESSMENT AND PORTFOLIO:

The Communication/Journalism Department requires all students to participate in mandatory assessment and career readiness activities.

Assessment involves evaluation of your work by professionals inside and outside of the program. Samples of your work will come from classes, campus activities and internships.

Students are expected to save these designated materials in both ungraded and graded formats throughout your time at Shippensburg.

These materials can be used as part of a professional portfolio to be finalized during your senior year.

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MISSION STATEMENT:

The Communication/Journalism Department seeks to educate young men and women for the purposes of public life and for the fulfillment of their personal goals.

The mission of the Department is to prepare students for careers in journalism, communications and related fields and for graduate study.

The Department informs its learning, teaching and mentoring with scholarly inquiry in the history, law, ethics, and professional and creative processes and effects of journalism and communications.

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ACADEMIC DISHONESTY:

It is the policy of Shippensburg University to expect academic honesty. Students who commit breaches of academic honesty will be subject to the various sanctions outlined in this section. This policy applies to all students enrolled at Shippensburg during and after their time of enrollment.

Definition

As used in this policy, the term academic dishonesty means deceit or misrepresentation in attempting (successfully or unsuccessfully) to influence the grading process or to obtain academic credit by a means that is not authorized by the course instructor or university policy. A breach of academic honesty is committed by students who give, as well as receive, unauthorized assistance in course and laboratory work and/or who purposefully evade or assist other students in evading, the university's policy against academic dishonesty. Academic dishonesty includes but is not limited to:

- Bribing or attempting to bribe, faculty or staff personnel in order to attain an unfair academic advantage.
- Possessing course examination materials prior to administration of the examination by the instructor without the instructor's consent.
- Using unauthorized materials or devices such as crib notes during an examination.
- Providing and/or receiving unauthorized assistance during an examination.
- Using a substitute to take an examination or course.
- Misusing transcripts, records or identification, such as forgery or alteration of transcripts.
- Allowing others to conduct research for you or prepare your work without advance authorization from the instructor, including, but not limited to, the services of commercial term paper companies.
- Plagiarism, as the term is defined in the section Plagiarism.

- Intentionally and without authorization falsifying or inventing any information or citation in an academic exercise, such as making up data in an experiment or observation.

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PLAGIARISM

Plagiarism is a form of academic dishonesty. Shippensburg University will not tolerate plagiarism and the faculty will make all reasonable efforts to discourage it.

Plagiarism is your unacknowledged use of another writer's own words or specific facts or propositions or materials in your own writing. When other writers' words or materials (even short phrases or specific terminology) are used, you should put these words, phrases, or sentences inside quotation marks (or else indent and single-space more extended quotations) and you should then cite the source of the quotation either in the text of your writing or in footnotes. Failure to do so may be considered plagiarism. When the propositions of another writer are restated in your own words (paraphrased), you should also indicate the source of the paraphrased material in your own text or in footnotes. Comparable citation should be made for borrowings from media other than printed texts, such as lectures, interviews, broadcast information, or computer programs.

The more flagrant form of plagiarism is your submission of an entire paper or computer program or lab report (or a substantial portion of a longer work) written by someone else and presented as your own work. This can include material obtained from a friend, from a fraternity or sorority file, from duplicated student writings used for analysis in other writing courses, from commercial sources, or from published materials. Another common form of plagiarism is the unacknowledged borrowing from other sources (either words or propositions) and the integration of such material in your own work.

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STUDENT MEDIA PARTICIPATION

Students are expected to avail themselves of the student run media organizations here on campus: The Slate, SUTV, WSYC, PRSSA/SUPR and/or Cumberland Yearbook. Student media involvement is required for approval of internship credit.

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PROFESSIONALISM

Students are expected to demonstrate the values and competencies of the members of the journalism and mass communications profession, including high ethical standards and an appreciation of the diversity of our society.

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Please initial each box, sign and return this letter to the Communication/Journalism office in Rowland Hall 108.

I HAVE READ THIS LETTER AND UNDERSTAND THE REQUIREMENTS AND EXPECTATIONS OF THE COMMUNICATION/JOURNALISM DEPARTMENT.

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NAME (PRINTED) **DATE**

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SIGNATURE **SU ID** **E-MAIL**