Counselor's Clipboard

Spring 2013

Welcome everyone,

The Spring semester is upon us!
Since we were together last it seems a lot has happened:

- **We've weathered the Nation's fiscal cliff.**
- **We've reeled in horror and will long grieve the murders at Sandy Hook Elementary School.**
- **We've heard or read the Executive Orders that hope to stem the tide of gun related violence in America.**
- **We've outlived the Mayan calendar.**
- **We've celebrated various holidays and the winter solstice.**
- **And, we've each been on our individual paths. I am hopeful that they have been kind and bring you to the start of this academic semester with energy and excitement.**

It's my pleasure to welcome you all on behalf of your faculty. A warm greeting to our new, Fall admitted students. I encourage all of us to participate actively in building a robust "community of scholars" within our Department and the College of Education and Human Services. Please take necessary time to introduce yourselves to one another, know who you are sitting next to in classes, and take a leadership role in creating and maintaining an atmosphere where everyone feels valued, cared for, and can invest fully in their learning and development.

Make special note of 2 important events happening this semester in which you will play important roles. We begin on-campus interviews with 7 highly qualified potential faculty members within the next few weeks! Once dates are scheduled the search committee, under the leadership of Dr. Whitman, will be asking for interested and available students to participate in various ways with the process of selecting two new faculty members for the Department of Counseling and College Student Personnel. Please, regardless of your level of involvement in these searches be sure to welcome unfamiliar faces, you may well find two of them again as faculty members teaching you in the Fall!

Please plan to be an integral part of our Department's 50th Anniversary Celebration – on April 13th. Dr. Ford Brooks has orchestrated a great celebration, and we hope that you will have a chance to meet alumni, interact with our heritage, socialize and celebrate! Much more information will be arriving between now and then. Keep your eyes open.

Finally, I thought this quote by a celebrated psychiatrist would be a nice tag-line to my welcome.
"You can teach what it is; you can teach how to do it. You can never teach how to be it." Carl Whitaker
Have a wonderful semester; work hard and be healthy. Be reminded that lots happens in really short amounts of time. If I can help you succeed, please do not hesitate to tell me how.

– Dr. Kurt L. Kraus, Professor and Chair

New Student Orientation

New student orientation will be held on **January 22nd at 4pm in SHP 100**. Any student beginning classes during the Spring 2013 semester should attend. This is an important meeting where student expectations will be discussed including departmental policies and procedures. Attendance is strongly encouraged as students will be responsible for the material shared. A light dinner will be served.

Practicum Meetings

The department will hold **mandatory meetings** for students planning to schedule Practicum during the Spring 2013 semesters. The purpose of these meetings is to review guidelines for Practicum. Students are required to attend the session designed for your particular area of specialty since your advisor will be present.

In preparing for the meeting you are asked to do the following:

1. Consult the list of Practicum/Field Sites (by specialty) which will be available in the lobby and the department website.
2. Make preliminary decisions about which sites to contact.
3. Talk to your advisor (who will be available at the meeting) and obtain permission to pursue the site.

New Supervisor Forms are due by March 22, 2013.

*All Practicum and Field Registration Paperwork is due by April 1, 2013.

Practicum Meeting Dates

School Counseling
February 4th, 2013
5pm 6:15pm--SHP 160

Mental Health, College, & CSP
February 5th, 2013
5pm 6:15pm--SHP 250

NOTE: Practicum and field registration paperwork needs to be handed into Dr. Brooks by April 1, 2013.
New supervisor forms due by March 22, 2013.

Congratulations, Natalie Liston!

The Department congratulates Natalie on winning a "Regional Case Study Competition" at the *Mid-Atlantic Association of College and University Housing Officers 2012 Conference*. Natalie and her competition partner designed the winning solution to a complex (hypothetical) problem - the use of cameras in resident halls to prevent crime.

Natalie recently was awarded Candidacy in the CSP specialization in the Department! Kudos, Natalie.

Upcoming Conferences

NASPA:	Fort Worth, TX	Jan. 17-19, 2013	www.naspa.org
ACPA:	Las Vegas, NV	March 4-7, 2013	www.myacpa.org
ACA:	Cincinnati, OH	March 21-24, 2013	www.counseling.org

APA Workshop

All new students are strongly encouraged to attend this workshop on **January 29th at 5pm in SHP 150**. Our department attempts to standardize our writing format and every student is held to the APA writing guidelines and standards. You MUST learn to navigate scholarly writing and mastering the APA style is the only way to do it for this program. Most classes will require The APA Writing Manual, 6th Edition as a reference text. **Please bring it with you to this workshop**. During this workshop, a brief guide along with writing samples will be provided. Dr. Todd Whitman will be facilitating.

E-Portfolio Workshop

All Spring 2013 Practicum students are strongly encouraged to attend this workshop on **January 28th from 5:45-6:15pm in the graduate computer lab**. The workshop will cover how to create an electronic portfolio which is required for candidacy. Current department graduate assistants will facilitate the workshop.

Drew's Hope

Drew's Hope is a grief and loss support program for children, teens, and their families. Orientation for facilitators and new families will be held on Tuesday evening January 29th at 6pm. Groups begin on February 5th and will meet every other Tuesday through April 30th. A free dinner is served from 6pm-6:30pm and groups run from 6:30pm-8pm. If you know families in need of grief and loss services please refer them to either Marcy Douglass at mjdouglass@ship.edu or Kurt Dunkel at kadunkel@ship.edu. You can also contact them if you are interested in being a facilitator.

DREW'S HOPE DATES

- January 29th- Orientation
- February 5th
- February 19th
- March 5th
- March 19th
- April 2nd
- April 16th
- April 30th

Growing Edges

Growing Edges Community Counseling Clinic of the Department of Counseling and College Student Personnel, offers counseling services to children and adults for no charge who are living in Shippensburg and the surrounding areas. The services offered include: individual counseling, couples counseling, family counseling, and play therapy. The clinic is supported by the Shippensburg University Counseling Department faculty and students. In order for our clinic to continue to operate, we are in need of student counselors for the Spring 2013 semester. Student counselors must be in/have completed Practicum and be in good academic standing in the program. If you are interested in being a student counselor for the Spring 2013 semester, please e-mail Emily Shrader at growingedges@ship.edu for more information.

Reminders

Plans of Work – Please complete a Plan of Work with your advisor. If yours is outdated or needs revisions **please update it**. For major revisions consult your advisor. For minor ones contact the Department Secretary, Janice Allen at (717) 477-1668 or jmallen@ship.edu.

May Graduates - Students graduating in May are required to apply for graduation by Friday, February 1st**.** Applications are available in the Registrar's Office (Old Main room 111) and online. If you have any questions concerning this process, contact the Registrar's Office at (717) 477-1381.

Changes of Name or Address - These forms are available in the first floor lobby of Shippen Hall. If your name or address has changed, remember to complete the form and submit it to Janice Allen in SPH 123 as soon as possible.

Candidacy - All students who are scheduled for Practicum during Spring 2013 are required to apply for candidacy. Students are reminded that before their candidacy interview they are required to complete an Application for Admission to Candidacy found either at our department website, www.ship.edu/counsel/ or the first floor of Shippen Hall. In addition, students are required to complete an e-portfolio. Students are encouraged to attend the e-portfolio workshop on Monday, January 28th 5:45pm-6:15pm. **You should review the Student Manual on our website to familiarize yourself with this process.**

National Counselor Examination Packets – National Counselor Examination packets are available from Dr. Todd Whitman in SPH 115. The NCE will be held on April 20th 2013.

Helpful Tips

- The online Student Manual and website (www.ship.edu/counsel/) are important resources for getting your questions answered. Much of the following is there as well.

- For the Child Abuse Clearance, go to www.dpw.state.pa.us. Click on Publications and Form (left side); click on Forms and Applications; click on Child Abuse History Clearance Form. You will need to download the form and send it in with a $10 money order.

- To register for the FBI fingerprinting, go to www.pa.cogentid.com and click for PDE. Credit card required. After registering, print out the control form, click on home, click on PDE again, and click on Print Locations and Hours. The fee is $33.

- For State Police Clearance, you can download the form from www.dpw.state.pa.us. Just click on State Police Request for Criminal Record Check on the Forms and Applications page. OR, you can go to https://epatch.state.pa.us and request online (credit card required). Immediate, printable results if you do it that way.

- You must show proof of clearances (varies depending on track) and proof of insurance the first day of each Practicum, Field I, Field II, and Advanced Field. More information on this is provided during the Practicum Meetings.

- Email - Our department communicates primarily through email. With your student status, you are given a Ship email account. You can access your Ship email by clicking on My Mail at the top of www.ship.edu. You will need to enter your email address and password to access your account. For those of you who want to forward this email to one you use more often, go to www.ship.edu and click on My Info at the top. Enter your username and password. Click on Registrar; click on forward email at left; follow instructions. *It is vital to check your email regularly.*

- Book Store – Please be sure to visit the book store website for all course required texts. Their website is www.bkstr.com. If you have any questions about the listing, email Nancy Carroll at nmcarr@ship.edu, or call her at (717) 477-1569.

Department Directory

Janice Allen, Dept. Secretary jmallen@ship.edu	x1668
Dr. Kurt Kraus, Department Chair klkrau@ship.edu	x1603
Dr. Todd Whitman tkwhit@ship.edu	x1654
Dr. Marcy Douglass mjdouglass@ship.edu	x1653
Dr. Ford Brooks cwbroo@ship.edu	x1332
Dr. Kathryn Newton ksnewton@ship.edu	x1658
Dr. Andy Carey alcare@ship.edu	x1650
Dr. Rose Merrell-James rmjames@ship.edu	x1673
Dr. Kathryn Brooks kkbrooks@ship.edu	x1459

Calendar

17-19	NASPA Conference
22	Regular Class Schedule Begins
	New Student Orientation SPH 100, 4-6pm
28	E-Portfolio Workshop Grad Lab 5:45-6:15pm
29	APA Writing Workshop SHP 150, 5-6:15pm

1	Deadline to apply for May 2013 graduation
4	School Practicum Meeting SHP 160, 5-6:15pm
5	MH/CSP Practicum Meeting SHP 250, 5-6:15pm

4-7	ACPA Conference
15-22	Spring Break
21-24	ACA Conference
22	New Supervisor Forms Due

1	All Internship Paperwork Due
13	Department's 50th Anniversary Celebration
20	NCE

3	Last Day of Classes
6-10	Final Exam Week
10	Graduate Commencement

Term III	Summer Term 3: May 13th -31st
Term IV	Summer Term 4: June 3rd-July 3rd
Term V	Summer Term 5: July 8th-August 8th

We are proud to announce the celebration of Shippensburg University's

Counseling and College Student Personnel Department's 50th Anniversary

Please join us on Saturday, April 13th.

At 10:00AM there will be a Shirley Hess Hike for Healing starting at the Hockey Rink Pavilion. The route will go down rails to trails for 2.5 miles and come back the same route.

A formal celebration will be held later that evening from 5:00PM until 9:00PM on the first floor of the Shippensburg University Foundation Building.
Wine and food will be served and the program will include speakers as well as a video presentation and silent auction.

We will be inviting all current students and alumni. Details about the electronic RSVP system will be forthcoming.