

APPENDIX 2 | MASTER PLAN SCHEDULE

Shippensburg University Master Plan Schedule

KEY: C = President's Cabinet
 OC = Meetings On Campus
 R = University Review
 Sub = Submission for University Review
 Pres = Presentation to Cabinet or EMT
 CSub1 = Consultant Submission of work products in progress to WTW
 CSub2 = Consultant Submission of final phase work products to WTW

MONTH	DATE	DAY	Cabinet Mtgs	On Campus	Univ Review	Submissions Presentations	Task
August 2007	1	W					Tasks 1 and 2
	2	T					
	3	F					
	4	S					
	5	S					
	6	M					
	7	T					
	8	W					
	9	T					
	10	F			OC		
	11	S					
	12	S					
	13	M	C	OC		Pres ¹	
	14	T					
	15	W					
	16	T					
	17	F					
	18	S					
	19	S					
	20	M					
	21	T					
	22	W					
	23	T					
	24	F					
	25	S					
	26	S					
	27	M	C	OC			
	28	T		OC			
	29	W					
	30	T					
	31	F				CSub2	

MONTH	DATE	DAY	Cabinet Mtgs	On Campus	Univ Review	Submissions Presentations	Task
September 2007	1	S					Tasks 1 and 2
	2	S					
	3	M	Labor Day				
	4	T					
	5	W	Joint Trustees & Foundation				
	6	T					
	7	F			R	Sub	
	8	S			R		
	9	S			R		
	10	M	C	OC	R	Pres ²	
	11	T			R		
	12	W			R		
	13	T			R		
	14	F			R		
	15	S					
	16	S					
	17	M			OC	Pres ³	
	18	T			OC	Pres ⁴	
	19	W			OC		Task 3
	20	T					
	21	F					
	22	S	Open House				
	23	S					
	24	M	C				
	25	T					
	26	W					
	27	T					
	28	F				CSub1	
	29	S					
	30	S					
	31	M					

¹ Monday 8/13 – Presentation, Kick-off to the President's Cabinet

² Monday 9/10 – Presentation of Task 1 and Task 2 findings to the President's Cabinet

³ Monday 9/17 – Presentations for Academic Affairs Council – 10:30

⁴ Tuesday 9/18 – Campus-wide meeting late in the day

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MONTH	DATE	DAY	Cabinet Mtgs	On Campus	Univ Review	Submissions Presentations	Task
October 2007	1	M		OC			Task 3
	2	T		OC			
	3	W					
	4	T					
	5	F				CSub2	
	6	S					
	7	S					
	8	M	C				
	9	T					
	10	W					
	11	T					
	12	F			R	Sub	
	13	S			R		
	14	S			R		
	15	M		OC	R		
	16	T		OC	R		
	17	W		OC	R		
	18	T		OC	R	Pres ⁵	
	19	F			R		
	20	S	Open House				
	21	S			R		
	22	M			R		
	23	T			R		
	24	W			R		
	25	T	Homecoming				
	26	F			R		
	27	S					
	28	S					
	29	M	C	OC		Pres ⁶	
	30	T		OC		Pres ⁷	
	31	W					

MONTH	DATE	DAY	Cabinet Mtgs	On Campus	Univ Review	Submissions Presentations	Task
November 2007	1	T					Task 4
	2	F					
	3	S					
	4	S					
	5	M					
	6	T					
	7	W					
	8	T					
	9	F				CSub1	
	10	S					
	11	S					
	12	M	C				
	13	T					
	14	W					
	15	T			OC	Pres ⁸	
	16	F			OC		
	17	S					
	18	S					
	19	M					
	20	T				CSub2	
	21	W					
	22	T	Thanksgiving				
	23	F					
	24	S					
	25	S					
	26	M					
	27	T					
	28	W					
	29	T			R	Sub	
	30	F					

⁵ Thursday 10/18 – Presentation of Task 3 findings to the SU Foundation Board

⁶ Monday 10/29 – Presentation of Task 3 findings to the President's Cabinet

⁷ Tuesday 10/30 – Review/Approval of Task 3 by SU

⁸ Thursday 11/15 – Presentation to Trustees

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December 2007	1	S	Open House				Task 4
	2	S			R		
	3	M	C	OC	R	Pres ⁹	
	4	T		OC	R		
	5	W			R		
	6	T			R		
	7	F			R		
	8	S			R		
	9	S			R		
	10	M			R		
	11	T			R		
	12	W			R		
	13	T			R		
	14	F			R		
	15	S	Graduation				
	16	S					
	17	M		OC		Pres ¹⁰	
	18	T		OC			
	19	W					Task 5
	20	T					
	21	F					
	22	S					
	23	S					
	24	M					
	25	T	Christmas				
	26	W					
	27	T					
	28	F					
	29	S					
	30	S					
	31	M					

MONTH	DATE	DAY	Cabinet Mtgs	On Campus	Univ Review	Submissions Presentations	Task
January 2008	1	T	New Year's Day				Task 5
	2	W					
	3	T					
	4	F				CSub1	
	5	S					
	6	S					
	7	M		OC			
	8	T		OC			
	9	W					
	10	T					
	11	F				CSub2	
	12	S					
	13	S					
	14	M					
	15	T					
	16	W					
	17	T					
	18	F			R	Sub	
	19	S			R		
	20	S			R		
	21	M		OC	R		
	22	T		OC	R	Pres ¹¹	
	23	W		OC	R		
	24	T			R		
	25	F			R		
	26	S			R		
	27	S			R		
	28	M			R		
	29	T			R		
	30	W			R		
	31	T			R		

⁹ Monday 12/3 – Presentation of Task 4 findings to the President's Cabinet

¹⁰ Monday 12/17 – Review/Approval of Task 4 by SU

¹¹ Monday 01/21 – Presentation of Task 5 findings to President's Cabinet

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MONTH	DATE	DAY	Cabinet Mtgs	On Campus	Univ Review	Submissions Presentations	Task	
February 2008	1	F			R		Task 5	
	2	S						
	3	S						
	4	M		OC		Pres ¹²		
	5	T		OC		Pres ¹³		
	6	W					Task 6	
	7	T						
	8	F	SU Final Comments					
	9	S						
	10	S						
	11	M						
	12	T						
	13	W						
	14	T						
	15	F	Consultant Reports					
	16	S						
	17	S						
	18	M		OC				
	19	T						
	20	W						
	21	T						
	22	F	Submit Draft Report					
	23	S						
	24	S						
	25	M						
	26	T						
	27	W						
	28	T						
	29	F						

MONTH	DATE	DAY	Cabinet Mtgs	On Campus	Univ Review	Submissions Presentations	Task
March 2008	1	S					Task 6
	2	S					
	3	M					
	4	T					
	5	W					
	6	T					
	7	F					
	8	S					
	9	S					
	10	M					
	11	T					
	12	W					
	13	T					
	14	F					
	15	S					
	16	S					
	17	M					
	18	T					
	19	W					
	20	T					
	21	F					
	22	S					
	23	S					
	24	M					
	25	T					
	26	W					
	27	T					
	28	F					
	29	S					
	30	S					
	31	M	Submit Final Report				

¹² Monday 02/4 – Final Presentation to the President's Cabinet and Executive Management Team

¹³ Tuesday 02/5 – Review/Approval of Task 5 by SU