ARTICLE I: THE UNIVERSITY GOVERNANCE STRUCTURE

Section 1. Purpose and Principles

The purpose of the university governance system is to ensure full participation of all affected interests in decisions of academic, curricular, cocurricular, and student life matters. It shall serve as the sole vehicle through which recommendations concerning curriculum, academic policies, cocurricular and student life matters shall be routed to the president of the university for his/her decision.

The university governance structure shall in no way infringe upon or supersede those rights and areas of concern of APSCUF that are delineated in the collective bargaining agreement or exist through past practices, especially Articles 9 and 29. It shall not infringe upon or supersede those rights and areas of concern of the student associations as delineated in the student associations' constitutions, nor shall it infringe upon or supersede those legally mandated areas of decision-making responsibilities of the president of the university.

Section 2. Basic Structure

The basic structure of the university governance system shall consist of the following:

(a) University Forum

1. Permanent subcommittee on University Planning and Budget

(b) Standing Committees

1. Curriculum

A. Permanent Subcommittee on Academic Policies and Standards

2. Student Affairs

3. Graduate Council

4. Teacher Education Council

5. General Education Council

(c) Governance Review Committee

(d) Ad hoc committees as needed

ARTICLE II: UNIVERSITY FORUM

Section 1. Functions and Responsibilities

(a) The University Forum shall encourage participation on the part of the faculty, administration, and students in all facets of university governance.

(b) All recommendations and reports, including minority reports, from standing committees shall be transmitted to the University Forum.

(c) The University Forum shall transmit to the president all reports and recommendations received from standing committees and ad hoc committees without change unless one (1) or more Forum members request change within ten (10) working days from the date of distribution to the membership.

(d) If a member requests review, the University Forum shall either resolve the conflict and submit a recommendation to the president or return the report with recommendations to the submitting committee for their discussion.

(e) Any matter that a member of the university community wishes to bring to the attention of the university governance structure shall be submitted in writing to the University Forum. The Forum shall review and refer it to the appropriate standing committee. If the matter does not fall within the purview of an existing committee, the executive committee of the Forum shall refer it to an ad hoc committee.

(f) The University Forum will, as part of the process of review and reference of issues to appropriate committees, provide reasonable time frameworks for all reports and recommendations from the standing and ad hoc committees. Should these reports or recommendations not be provided within the reasonable time framework, the University Forum may recall and then debate and provide reports and recommendations to the president directly.

Section 2. Membership

The membership of the University Forum shall consist of 19 members distributed as follows:

(a) Eleven (11) faculty members:

1. One (1) elected from each of the three (3) colleges. Each college shall elect its own representative.

2. Five (5) elected at-large by the faculty.

3. The president of APSCUF/SU or his/her designee.

4. One (1) member representing APSCUF/SU executive committee chosen by the APSCUF/SU executive committee.

5. The chair of the University Curriculum Committee.

(b) Five (5) administrators appointed by the president of the university.

(c) Three (3) students:

1. One (1) undergraduate student appointed by the president of the Student Association.

2. The president of the undergraduate Student Association or his/her designee.

3. The president of the Graduate Student Association or his/her designee.

Sub-Section 2A. Alternates

Alternates to the University Forum shall consist of 13 alternates distributed as follows:

(a) Eight (8) faculty members:

1. The nominee receiving the second largest number of votes for Forum member representing each of the three (3) colleges shall serve as alternate for that college.

2. The two (2) nominees receiving the sixth and seventh largest number of votes shall serve as two (2) alternates for the five (5) at-large members.

3. The president-elect of APSCUF/SU or his/her designee.

4. One (1) alternate representing APSCUF/SU chosen by the APSCUF/SU executive committee.

5. The vice-chair of the University Curriculum Committee.

(b) Two (2) administrators appointed by the President of the University.

(c) Three (3) students:

1. Two (2) undergraduate students appointed by the president of the Student Association.

2. The vice-president of the Graduate Student Association.

Section 3. Officers and Their Responsibilities

The officers and their responsibilities in the University Forum shall be as follows:

(a) A chairperson shall be elected by the Forum from among its members. The chairperson shall preside over all meetings of the Forum and executive committee of the Forum. He/she will have the responsibility of calling all regularly scheduled and special meetings, preparing agenda and, in general, conducting all business that is appropriate to the office. Upon the end of his/her term, the Forum Chairperson shall, as necessary, to the Governance Review Committee a list of concerns and/or suggestions pertaining to the University Governance Document.

(b) The vice chairperson shall be elected by the Forum from its members. The vice chairperson shall chair all meetings in the absence of the chairperson or assume other responsibilities as prescribed by the chairperson.

(c) The secretary shall be elected by the Forum from its members. He/she shall be responsible for recording the proceedings of each meeting, distributing copies of all minutes to appropriate places and individuals and, in general, performing other duties appropriate to the office.

(d) The term of office for all officers shall be one (1) calendar year beginning with the first fall meeting.

(e) The chairperson shall serve as a voting member of the President's Cabinet. If the chairperson of the Forum is an administrator or student, the University Forum shall designate a faculty representative from among the Forum membership to serve as the Cabinet representative.

(f) Officers of the Forum will be elected at an organizational meeting in the spring, convened by the incumbent chair following the election of its members.

Section 4. Meetings and Procedures

The University Forum shall hold monthly meetings throughout the academic year.

(a) Scheduled meetings will be held at a designated time and place each month during the academic year.

(b) A quorum of two/thirds (2/3) of the body will be necessary to transact business. A motion shall be deemed passed/defeated if a majority of the members present vote aye/nay.

(c) Special meetings shall be held at the call of the chairperson. Notice of such meetings and an agenda of items to be considered shall be distributed to members and other university constituencies five (5) days in advance of the meeting.

(d) Notice of all meetings and the agenda of items to be considered shall be distributed to members, alternates, and other university constituencies five (5) days in advance of the meeting.

(e) The secretary shall record the proceedings of each meeting and transmit the minutes according to a designated listing within seven (7) working days of each meeting.

(f) Meetings of the University Forum are open to all members of the university community.

(f) Attendance of members at all meetings is expected. It is the responsibility of members to notify the Chair of the Forum of absence in advance, when possible. More than two (2) unexcused absences per semester shall lead to automatic dismissal from the Forum. The executive committee of the Forum shall determine what constitutes an excused absence and will recommend appropriate action to the Forum when deemed necessary.

(g) The Chair of the Forum shall notify the Office of the President of the University of the need for alternates. The Office of the President of the University shall maintain a list of alternates and contact alternates as the need arises.

(h) The Chair of the Forum shall notify the Office of the President of the University of the need for alternates. The Office of the President of the University shall maintain a list of alternates and contact alternates as the need arises.

Section 5. Executive Committee

The executive committee of the Forum shall consist of the following:

(a) The chairperson of the University Forum.

(b) The vice chairperson of the University Forum.

(c) The secretary of the University Forum.

(d) The chairperson of the University Curriculum Committee.

(e) Two (2) additional University Forum members elected from among the Forum members at the first fall meeting.

(f) The president of APSCUF/SU or his/her designee will be a member of the executive committee of the University Forum.

(g) At least one (1) of the seven (7) members of the executive committee will be from each of the three (3) constituencies--faculty, administration, and students--represented on the University Forum. The composition of the executive committee will reflect, if possible, the same ratio of membership of faculty/administration/students as the full Forum.

(h) The executive committee shall have the power to appoint ad hoc committees which must be ratified at the next scheduled meeting of the Forum.

Section 6. The University Planning and Budget Council

The University Planning and Budget Council shall be a subcommittee of the University Forum.

The University Planning and Budget Council shall make recommendations regarding the university's budget planning, development, and allocation procedures. Furthermore, the Council shall make

recommendations regarding the university's planning process including, but not limited to, planning assumptions, goals and objectives, and future university priorities.

The following is a listing of matters that fall within the purview of the University Planning and Budget Council:

(a) Provides general recommendations regarding the academic budget priorities of the university.

(b) Reviews, semi-annually with appropriate administrative representatives, the institution's overall operating budget.

(c) Provides general recommendations regarding the University's planning process, including future priorities.

(d) Broad priorities and guidelines regarding the use of Foundation grants to the University.

(e) Human relations.

(f) Space utilization and long-range planning for facilities.

(g) Coordinates and prepares with the responsible program managers planning documents required by the Commonwealth and/or the State System of Higher Education related to academic affairs.

Sub-Section 6A. The University Planning and Budget Council Membership

The membership of the University Planning and Budget Council is composed of four (4) administrators, two (2) students, and four (4) faculty members.

(a) Four (4) administrators - Two (2) appointed by the president of the university and two (2) chosen from administrative members of the University Forum.

(b) Two (2) students - One (1) appointed by the president of the Student Association for a one (1) year term and one (1) chosen from the student members of the University Forum.

(c) Four (4) faculty - Two (2) chosen from the faculty membership of the University Forum, the president-elect of APSCUF/SU, and the budget chairperson of APSCUF/SU.

(d) The Provost shall serve as Chair of the Planning and Budget Council.

(e) A faculty member shall be appointed by the President, in collaboration with APSCUF/SU, as a staff assistant to the Provost and Planning and Budget Council, serving a two-year appointment. The staff assistant shall receive release time for the assignment.

ARTICLE III: UNIVERSITY GOVERNANCE STANDING COMMITTEES

Section 1. Curriculum Committee

The purpose of the Curriculum Committee is to provide a directional force for planning, developing and implementing new academic programs, for the review, evaluation and disposition of existing undergraduate and graduate programs, and for recommending policies and standards for undergraduate and graduate programs of the university. The Curriculum Committee's major objective is the overview of the total curriculum and the

delegation of specific issues to the college (school) councils acting as college curriculum committees, and to the various councils as outlined below. The following is a listing of curricular issues falling within the purview of the Curriculum Committee:

(a) Academic program planning and development.

(b) Academic program review and evaluation, especially as it relates to accreditation.

(c) Final governance course approval within existing programs (including changes in prerequisites, course numbers, course descriptions, etc.)

(d) Review proposals for new degree-granting programs and consider elimination, suspension, or reduction of existing degree program.

(e) Resolution of curricular and course conflicts between and among colleges.

(f) Final governance approval of the general education program (including program requirements, changes in prerequisites, course numbers, course descriptions, etc.)

(g) Review and react to all academic documents, e.g., catalogue and admission brochures.

(h) Curriculum research and innovation.

(i) Academic policies and standards matters listed under permanent subcommittee below.

Any matter relating specifically to graduate programs, to teacher education, or to general education must be referred to the Graduate Council, to the Teacher Education Council, or to the General Education Council, respectively, for discussion and action before being acted upon by the Curriculum Committee or its subcommittees.

Sub-Section 1A. Curriculum Committee Membership

The membership of the Curriculum Committee is composed of three (3) college deans, three (3) students, and thirteen (13) faculty members.

(a) Three (3) college deans appointed by the president of the university.

(b) Three (3) students:

1. Two (2) undergraduate students appointed by the president of the Student Association for one (1) year.

2. One (1) graduate student appointed by the president of the Graduate Student Association for one (1) year.

(c) Ten (10) faculty members apportioned and elected by the regular faculty as follows:

1. Arts and humanities division (art, communications/journalism, English, history/philosophy, modern languages, music, and speech/theatre arts) Two (2) members.

2. Division of behavioral and social sciences (geography/earth science, government, psychology, and sociology) - Two (2) members.

3. Division of mathematics and natural science (biology, chemistry, mathematics/computer science, and physics) - Two (2) members.

4. Division of business (accounting, business education/office administration, economics, financial administration/management science and management/marketing) – Two (2) members.

5. Division of education and human services (counseling, criminal justice, educational administration and foundations, elementary and special education, health and physical education, library science, and social work) - Two (2) members.

The ten (10) faculty will be elected within each division by the regular faculty of that division from a pool of one (1) faculty member chosen by each department according to procedures established by each department.

(d) One (1) faculty member elected by the non-teaching faculty

(e) One (1) faculty member elected by the GEC to serve as a non-voting member of UCC

(f) Faculty elections and appointments shall occur as follows:

1. The APSCUF/SU appointment shall occur in odd-numbered years.

2. The non-teaching faculty election shall occur in even-numbered years.

3. The elections for faculty representatives of the five academic divisions, paragraph (c), shall occur every year with one representative from each division being elected each year.

Candidate selection shall occur as in paragraph (c) with the proviso that any academic department whose candidate was elected the previous year would not be eligible to submit a candidate's name that year.

Section 2. Academic Policies and Standards Subcommittee

The purpose of the permanent Academic Policies and Standards Subcommittee of the Curriculum Committee is to recommend policies and standards for undergraduate and graduate programs. The following is a listing of academic matters that are primarily the responsibility of the Academic Policies and Standards Subcommittee:

Admissions standards
Academic probation and dismissal guidelines
Dean's list criteria
Student withdrawal policies
Student readmission policies
Honors programs
Graduation requirements
Academic grading system
Advising and scheduling
Academic calendar
Commencement
Retention

Sub-Section 2A. Academic Policies and Standards Subcommittee Membership

The membership of the permanent Academic Policies and Standards Subcommittee of the Curriculum Committee will be:

(a) Six (6) faculty chosen from among the faculty members of the Curriculum Committee.

(b) Two (2) administrators chosen from among the administrative members of the

Curriculum Committee.

(c) One (1) student chosen from among the student members of the Curriculum Committee.

Section 3. Curriculum Routing Procedures

Any matter relating to curriculum that a faculty member, student, administrator, department, etc., of the university community wishes to bring to the attention of the curriculum committee shall be submitted in writing. The Curriculum Committee shall review and refer it to the appropriate college council or subcommittee of the Curriculum Committee or the Graduate or Teacher Education or General Education Council. If the matter does not fall within the purview of any of the above committees, the Curriculum Committee may refer it to an ad hoc committee.

The Curriculum Committee will, as part of the process of review and reference of issues, provide reasonable time frameworks for all reports and recommendations from the college curriculum committees and other groups. Should these reports or recommendations not be provided within the reasonable time framework, the Curriculum Committee shall recall and debate the issue. Reports and recommendations may then be sent directly to the University Forum.

Section 4. Role of College Councils

The college (school) councils of each of the three (3) colleges within the university (arts and sciences, business, and education and human services) will serve the function of the college curriculum committee. These councils are composed of the school dean and the elected chairpersons of each academic department within the college. The college councils acting as college curriculum committees will consider all curricular matters referred to them by the curriculum committee.

Section 5. Student Affairs

The Student Affairs Committee recommends policies in those areas that pertain to student life and student services. Additionally, it concerns itself with long-term planning for student life/services. The following is a listing of the services that fall within the purview of the Student Affairs Committee:

Housing
Financial aid
Health services
Counseling services
Student union and activities
Career planning and placement services
Recreation and intramurals
Student association auxiliary enterprises
Athletics
Women's Center
International education
Food services
Greek life

Sub-Section 5A. Student Affairs Membership

The membership of the Student Affairs Committee is composed of one (1) manager, eight (8) student affairs program managers, three (3) students, and two (2) faculty.

(a) One (1) manager - Eight (8) student affairs program managers: One (1) manager and eight (8) student affairs program managers appointed by the president of the university from the student affairs division.

(b) Three (3) students:

1. Two (2) students appointed by the president of the undergraduate Student Association for one (1) year.

2. One (1) student appointed by the president of the Graduate Student Association for one (1) year.

(c) Faculty - One (1) appointed by the president of APSCUF/SU and one (1) elected by the faculty at-large.

Section 6. The Graduate Council

The Graduate Council is charged with the responsibility of providing masters', post-baccalaureate, and post-master's programs that encourage intellectual excellence, research, scholarship, and professionalism, and that are responsive to individual student needs and career goals.

Sub-Section 6A. The Graduate Council Membership

(a) The chairperson is the Dean of Graduate Studies.

(b) Administrators include the Deans of each College or their designees, and a representative from Student Affairs.

(c) Each graduate program shall have one (1) representative on the Graduate Council chosen by the department.

(d) In the case of a program that involves multiple academic departments (e.g., Curriculum and Instruction), the departments should collaborate to choose one member to represent them.

(e) One (1) representative chosen by APSCUF.

(f) One (1) graduate student selected by the Graduate Student Association.

(g) The Dean of Admissions and the Dean of Extended Studies shall serve as *ex-officio* members.

Section 7. The Teacher Education Council

The purpose of the Teacher Education Council is to design, implement, and continuously evaluate each undergraduate and graduate teacher education program. Moreover, the Council is charged with the responsibility for making policy recommendations for the development of appropriate standards for admitting, retaining, and graduating competent educators.

Sub-Section 7A. The Teacher Education Council Membership

(a) The chairperson is the Associate Dean, College of Education and Human Services.

(b) The Associate Dean of Arts and Sciences

(c) One (1) representative from Academic Affairs

(d) One (1) faculty from Counselor Education

(e) One (1) faculty from Educational Leadership and Policy

(f) Four (4) faculty from Teacher Education representing early childhood, elementary education, reading, and special education programs

(g) Five (5) faculty from Secondary Education representing different departments

(h) The aforementioned faculty are chosen by their departments

(i) One (1) representative chosen by APSCUF

(j) Two (2) undergraduate students, one elementary and one secondary, selected by the Student Senate

(k) One (1) graduate student selected by the Graduate Student Association

Section 8. General Education Council

The purpose of the General Education Council (GEC) is to oversee the overall general education program at Shippensburg University, which includes coordination and assessment of the program. The responsibilities of the Council include initiating and reviewing curriculum and policy changes regarding general education, making recommendations regarding general education to the University Curriculum Committee, and coordinating assessment efforts with departments involved in offering general education coursework.

Sub-Section 8A. General Education Council Membership

(a) The co-chairs of the GEC are (1) a faculty member elected from the membership and (2) the Dean of the College of Arts and Sciences or respective designate thereof, who shall also serve as a member of the GEC;

(b) The Dean of Education and Human Services and the Dean of Business, or respective designates thereof;

(c) One representative and one alternate of each undergraduate academic department, elected by the department;

(d) One representative from Academic Programs and Services;

(e) One representative from the library;

(f) One representative chosen by APSCUF;

(g) Two undergraduate students, selected by the Student Senate;

(h) Terms of members are for three academic years, renewable for as long as the department or the program desires.

(i) To promote continuity on the GEC, terms of service will be staggered.

Sub-Section 8B. Secretary

A secretary shall be elected by the General Education Council from its members. He/she shall be responsible for recording the proceedings of each meeting, distributing copies of all minutes and committee reports to appropriate places and individuals and, in general, performing other duties appropriate to the office.

Sub-Section 8C. Minutes and Reporting of GEC Activities

The secretary shall record the proceedings of each meeting and transmit the minutes according to a designate listing within seven (7) working days of each meeting.

Sub-Section 8D. Quorum

A quorum of two/thirds (2/3) of the body will be necessary to transact business. A motion shall be deemed passed/defeated if a majority of the members present vote aye/nay.

Sub-Section 8E. Public Notice of Meetings and Agendas

Notice of all meetings and the agenda of items to be considered shall be distributed to members, alternates, and other university constituencies five (5) days in advance of the meeting.

Sub-Section 8F. Regular Meeting Time and Location

Scheduled meetings of the General Education Council will be held at a designated time and place on campus each month during the academic year.

Sub-Section 8G. Open, Public Meetings

All meetings of the General Education Council and its committees are open to all members of the university community.

Section 9. Governance Review Committee

The purpose of the Governance Review Committee is to periodically review and evaluate the conduct and structure of the University Forum and its supporting organization. Further, the Governance Review Committee will serve to arbitrate jurisdictional questions as they relate to the statement of purpose and principles in Article I. This procedure will not infringe upon the contractual rights of APSCUF under Article Nine of the current collective bargaining agreement or upon the right of APSCUF or of individual faculty to file grievances when deemed appropriate.

Sub-Section 9A. Governance Review Committee Membership

The membership of the Governance Review Committee will be composed of three (3) administrators, two (2) students, and three (3) faculty. In the event that the committee addresses issues pertaining to faculty rights as per the collective bargaining agreement, students would not be a part of such discussions.

(a) Three (3) administrators appointed by the president.

(b) Two (2) students

1. One (1) student appointed by the president of the Student Association for one (1) year.

2. One (1) student appointed by the president of the Graduate Student Association for one (1) year.

(c) Faculty - three (3) members appointed by the president of APSCUF/SU.

Section 10. Meetings of the University Governance Standing Committees

All committees will hold regularly scheduled meetings in a designated location during periods when the university is in regular academic session. Additional meetings may be called as deemed necessary by the chairperson.

To minimize meeting time conflicts and inconveniences to members, the regular meeting schedules of committees shall be coordinated by the executive committee at the beginning of the academic year.

All committee meetings, minutes, and agendas are open to members of the academic community.

Section 11. Procedures

(a) Each committee shall elect from among its members a chairperson and secretary at its first fall meeting, with the exception of the Curriculum Committee, which will have its organizational meeting in the spring following the election of its members. This organizational meeting will be called by the incumbent chair of the Curriculum Committee.

(b) The chairperson shall preside at all meetings and assume those duties appropriate to the position. He/she shall prepare agendas and distribute to all members at least five (5) days prior to each meeting.

(c) The secretary shall record the proceedings of each meeting and transmit the minutes according to a designated listing within seven (7) working days of each meeting.

(d) Copies of all proposals, reports, and recommendations acted upon by committees must be transmitted to the University Forum.

(e) Attendance at all meetings is expected. It is the responsibility of members to notify the Chair of the Committee of absence in advance, when possible. More than two (2) unexcused absences per semester shall lead to automatic dismissal from a committee. The executive committee of the University Forum shall determine what constitutes an unexcused absence.

(f) A quorum of two/thirds (2/3) of the committee membership is required to conduct business. A motion shall be deemed passed/defeated if a majority of the members present vote aye/nay.

(g) Agenda items may be proposed by any member of the student body, faculty, or the administration.

ARTICLE IV: ELECTIONS, VACANCIES, LENGTH OF TERM, AND ELIGIBILITY

Section 1. Nominations and Elections

(a) All persons nominated for any position on the standing committees or the University Forum must have given prior approval before his/her name is placed on the nomination ballot.

(b) The nominating ballot will clearly indicate whether the candidate is at-large or representing a specific constituency.

(c) The election for memberships on the standing committees and the University Forum shall be held by the end of April.

(d) Election of the candidates will be by a majority of legal votes cast or by a plurality if there are more than two (2) candidates. In case of ties, run-off elections will occur until the position is filled.

(e) Appointments to the Governance Review Committee will be made in April.

(f) Associations of constituent groups shall conduct the elections.

(g) Persons considered eligible for voting privileges are all full-time tenured faculty, all full-time probationary faculty, all full-time temporary faculty, all permanent part-time faculty.

(h) Elections and appointments of the faculty to the University Forum shall take place as follows:

1. The APSCUF appointment shall take place in odd-numbered years.

2. The election of the three faculty members from the individual colleges shall occur in odd-numbered years.

3. The election of the five at-large faculty shall occur in even-numbered years.

Section 2. Vacancies

Vacancies on the Forum and on committees of the Forum shall be filled through appointment made by APSCUF/SU for faculty, the Student Senate for undergraduate students, the Graduate Student Association for graduate students, and by the President of the University for administrators.

Section 3. Terms of Office

(a) The term of office on all standing committees and the University Forum shall be (2) years.

(b) Faculty members may not serve more than two (2) consecutive terms, except for the General Education Council.

(c) Members may not serve on more than one (1) standing committee simultaneously.

(d) Length of terms for student members is one (1) year. They may, however, succeed themselves.

(e) Service as an alternate does not count toward the two (2) consecutive term limit for faculty members.

Section 4. Eligibility

(a) Faculty members are eligible for membership on committees of the University Forum if they are employed at the university in a tenured or a tenure-track position.

(b) Undergraduate students are eligible for membership on committees or the University Forum if they have achieved sophomore, junior, or senior level status.

(c) Graduate students are eligible for membership on committees of the University Forum if they are resident, full-time students or serving as a graduate assistant/counselor.

ARTICLE V: ROLE OF PRESIDENT, AMENDMENTS, AND RATIFICATION

Section 1. Role of the President

(a) All recommendations from the University Forum, the standing committees, or other committees comprising a part of the Shippensburg University shared governance structure shall be transmitted following appropriate procedures to the president of the university for his/her review and decision.

(b) Should the President reject totally, or in part, any recommendation transmitted to him/her from the University Forum, standing committees, or other committees comprising the governance structure, he/she shall within a period of 30 days notify the transmitting body or bodies of the decision and reasons for the rejection.

Section 2. Amendments

(a) Amendments to this document may be proposed to faculty, administration, and student associations by a two/thirds (2/3) majority vote of the University Forum, provided that a copy of the proposed amendment shall have been reviewed by the Forum at least one (1) month prior to the time that it is to be presented to the faculty, administration, and student associations.

(b) Amendments may also be proposed by means of a petition signed by ten percent (10%) of the voting constituencies considered to be a part of the governance structure at Shippensburg University.

(c) Following introduction, ratification of amendments will be by the same procedures and rules as for ratification of the governance structure under Article V, Section 3, Ratification.

Section 3. Ratification

This document shall become effective upon its adoption by a two/thirds (2/3) majority vote of the eligible faculty voting and ratification by the senates of the student associations.

Section 4. Parliamentary Authority

Roberts Rules of Order, Newly Revised, shall govern the conduct of all business of the university governance system not covered in these bylaws.