The Sexual Harassment Fact-Finding Board

The Sexual Harassment Fact Finding Board members are responsible to promptly investigate sexual harassment complaints in a confidential manner and to prepare a findings of fact report for the University President. In the event that both parties are University students, the matter will be referred to the Dean of Students Office.

As a member of the Sexual Harassment Fact Finding Board, you are required to:

- Read and acknowledge receipt of the Sexual Harassment Policy Statement
- Complete the online training regarding Sexual Harassment
- Complete the online Conducting an Investigation training

If after completing the above training you have questions regarding the fact finding process, please contact the Executive Director of Social Equity at Ext. 1161 or the Associate Vice President for Administration & Finance/Director of Human Resources at ext. 1124. You may not serve as a fact finder until you have completed the requirements listed above.

Upon completion of the above requirements, please sign and date below:

Sexual Harassment Policy: ____________________________

Signature   Date

Online Sexual Harassment training: ____________________________

Signature   Date

Investigation training: ____________________________

Signature   Date

Original to Human Resources Old Main 109

CC: Social Equity Office