Shippensburg University Honors Program

Honors Independent Capstone Project Proposal

This form must be submitted to the Honors director by September 15 if you plan to graduate in the following May and by March 15 if you plan to graduate in the following December. Please review the Honors Capstone Project Handbook carefully before completing this form.

Part One: Student Information

Name:	
E-mail:	
Academic Major(s):	
Academic Minor(s):	
Total Credit Hours Completed:	
Honors Credit Hours Completed:	
Current QPA:	
Anticipated Graduation Date:	

Part Two A: Honors Capstone Project Information

Type of Honors capstone project (e.g. independent research, student teaching, service-learning)	
Working title of Honors capstone project	
Course (number and title) that you will enroll in to earn academic credit for your Honors capstone project (e.g. HON 399: Honors Independent Study)	
Semester/Year that you plan to enroll in your Honors capstone project course	

Part Two B: Honors Capstone Project Proposal

Please attach your Honors capstone project proposal. The proposal should be written so that the project's significance can be understood by a general audience. The proposal should be approximately 3-4 pages long (typed, 12-point font, double-spaced), and must include the following information:

- Topic and objectives: What do you plan to research or create and why?
- Methods and process: How do you plan to go about your research or creative project?
- Originality: Explain how your project includes at least one element of original research (e.g. use of primary source material, investigation of a topic/problem that has not been previously explored, use of a new methodology to research a topic/problem that others have previously explored). Please note that your project cannot be based solely on a review of secondary literature (i.e. what others have already written about your topic).
- Your previous work on this topic: Is your Honors capstone project an extension of a paper or project you began in an earlier class? If so, please explain how this project represents a significant expansion of that project and how the effort involved is worth earning additional academic credit.
- Timeline of the research/creative/writing process (see the sample timeline in the Honors Capstone Project Handbook)
- Budget
- Form in which project's results will be reported (e.g. research paper, portfolio, video)
- Relevance and value of project to you and your field(s) of study

Part Three: Approval of Faculty Advisor	
Name of Faculty Advisor:	
I have read and approved the proposal, and I agree to serve as faculty advisor:	
Signature	Date
Department:	
Telephone Number:	
E-mail:	
Comments:	

Part Four: Approval of Honors Program Director	
I have read and approved the proposal.	
Signature	Date
Comments:	