
Fact

Speakers announced for commencements

An alumna and the commandant of the U.S. Army War College will be guest speakers at the Spring commencement ceremonies May 9 and 10.

Karen Sheriff, director for the Perry County Area Agency on Aging, is guest speaker at the graduate ceremony beginning at 7 p.m. May 9 in the H. Ric Luhrs Performing Arts Center. She earned her B.S.W. from Shippensburg in 2007 and her M.S.W. from Shippensburg in 2008.

Major General Tony Cucolo, the 49th commandant of the U.S. Army War College in Carlisle, is guest speaker for the undergraduate ceremony at 11 a.m. May 10 in Seth Grove Stadium.

No tickets are needed for the Friday night ceremony in the Luhrs Center. Guests are asked to be in their seats by 6:45 p.m. Approximately 80 students are expected to participate in the program.

Approximately 1,000 undergraduate students are expected to participate in the May 10 ceremony. No tickets are needed for that ceremony if it is outdoors.

If a family member is an undergraduate who is graduating, employees may present the diploma cover personally to the graduate. If you wish to do so, please send a note with the undergraduate's name and degree no later than May 1 to Dr. Peter M. Gigliotti, Commencement Committee co-chair, at pmgigl@ship.edu.

Academic regalia is available from the University Store in the Ceddia Union Building. More information is available by calling the store at ext. 1600.

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Inside
Forum minutes

Kudos

Dr. **Wendy S. Becker**, associate professor of management, taught the class “Personnel Management” at the MCI Entrepreneurial School in Innsbruck, Austria March 17 to 21.

Dr. **Debra Cornelius**, Department of Sociology/Anthropology, co-authored the chapter “Workplace Health on Both Sides of the Border” in the 2014 book *Return Migration, Health, and Sexuality in a Transnational Mexican Community* published by the Center for Comparative Immigration Studies at the University of California-San Diego.

Dr. **Nellie M. Cyr**, associate dean of the College of Education and Human Services, led a session on teacher preparation, teacher effectiveness and teacher evaluation at the Annual Spring Conference of the Pennsylvania Association of Colleges and Teacher Educators in State College.

Dr. **Corinne Eisenhart**, associate professor in educational leadership, was asked to help facilitate the West Virginia Governor’s Leaders of Literacy event. The March 26 meeting brought together state legislative leaders, educators, business leaders, and other stakeholders to discuss how to improve early literacy outcomes for the children of West Virginia. Eisenhart facilitated the group of pediatricians, discussing the Reach Out and Read program.

Dr. **Karen Johnson**, assistant professor and director of the Writing Studio in the Learning Center, and undergraduates Abbie Brumback, Sheila Foster, Jessica Johnson, Nicole Koenig, Laura Kownacki, and Angela Schaefer presented “Reopening Futures: Empowering Basic Writers through a Writing Fellow Program” at the Conference for College Communication and Composition. Johnson also co-presented “Generating and Measuring Change: A Rigorous Qualitative and Quantitative Analysis Evaluates a Re-Imagined Writing Studio/Writing Fellow Program” with Brumback, Johnson, Koenig, and Schaefer at the Mid-Atlantic Writing Centers Association Conference. Johnson was an invited workshop presenter for the session, “Generating

a Publishable Article: Putting Ideas into Print.” She also co-presented with **Holly Ott**, instructor in the communication/journalism department, on “Creating Synergy through Collaboration: How Peer Tutoring Has Empowered Journalism Students.” Johnson supported undergraduate research for a number of other presentations: Dayna Geary’s poster presentation entitled “Negotiating Online Agendas with ELL Students”; Claire Holahan’s poster on “The Studio: Implementing Creative Writing into University Learning Centers”; and Janelle Kagarise, Adria Wilt, and Jeongah Seo’s presentation “Binding Generations: Using Reciprocal Learning Processes to Empower International Writers.”

Dr. **Misty L. Knight**, associate professor of human communication studies, presented the paper “Group Tutoring as Treatment for Communication Apprehension: An Effective Model for the University Learning Center” at the National Association of Communication Centers conference in Glendale, Ariz.

Dr. **Mary Libertin**, professor of English, had her essay “James Joyce’s Review of Ferdinand Schiller’s Humanism, a Collection of Essays on Pragmatism” published in *Semiotics 2013*. She had presented an early version of this essay in Dayton at the Semiotics Society of America National Conference.

Dr. **José Ricardo-Osorio**, interim associate dean of the College of Arts & Sciences, was elected to the board of directors of the Northeast Conference on the Teaching of Foreign Languages, the second largest professional association for K-16 foreign language teachers.

Dr. **Christine Royce** was an invited panelist for “The Social Science Teacher” which discussed the integration of social media into the science teacher’s classroom and professional development career during the 2014 National Conference on Science Education in Boston. In addition to serving on this panel, she also presented the session “Maximizing Instructional Time and Student Learning: Science in Reading and Reading in Science.”

Dr. **Joseph Zume**, associate professor in geography and earth science, had his co-authored article “Exploring temporal hydroclimatic variability in the Niger Basin (1901–2006) using observed and gridded data” published in the *International Journal of Climatology*.

Several members of the information technology staff and Registrar’s Office presented at the Ellucian LIVE Conference in Anaheim April 6 to 9. Ellucian is the software vendor which sells Banner. They are:

Dr. **Amy Diehl**, director of systems and applications, presented “Preventing Data Breaches through Information Security Awareness.” Diehl was featured in the Ellucian XE documentary video shown during the conference general session.

Andrea Rosenberry, applications manager; **Cathy Sprenger**, registrar; and **Alan Zanotti**, Unix systems administrator presented “Riding the Banner XE Wave: One Year Later.” Rosenberry also participated in the Banner XE Early Adopters Panel.

Justin Sentz, director of instructional design and web technologies, and **Dustin Sier**, web content developer, participated in the Luminis Kickoff Session. They presented “Responsive Design via Bootstrap Framework and Mobile App Integration.”

Sier also presented “Liferay Developer Tips and Tricks for Ellucian Luminis Platform” and was featured in the Luminis documentary video displayed at the Ellucian vendor booth during the conference. He also won the Ellucian 2014 Outstanding Contributor Award and the Luminis Idol competition.

Fact

Fact is published by the Office of University Communications and Marketing for current and retired employees. The next issue is May 5.

Deadline to submit material to SUnews@ship.edu is noon Monday the week before publication.

Shippensburg University is an equal opportunity educational institution.

Speakers

(continued from page 1)

No tickets are required for guest admission if the ceremony is in the stadium. Faculty participating in the academic procession who wish to bring a guest may obtain a ticket for reserved seating, either indoors or outdoors, by calling ext. 1202.

In the event of bad weather, the program will be in Heiges Field House in two separate ceremonies. Members of the John L. Grove College of Business and the College of Education and Human Services will participate in the 11 a.m. ceremony and members of the College of Arts and Sciences will participate in the 3 p.m. ceremony.

Any decision to move indoors will be made by Interim President Jody Harpster as soon as feasible. Individuals may call Hotline at 477-1200 about the ceremony. Final information will be available by 7 a.m. May 10. The information will also be posted on the university's website as well as its social media sites.

The stadium will open at 9 a.m. for guest admission. Light refreshments will be available in the arena for guests who arrive early. Guests should be seated by 10:30 a.m. If the program is indoors, guests are asked to be seated 30 minutes before the start of each program. Doors to the field house will open at 9 a.m. for the 11 a.m. ceremony and no later than 2 p.m. for the 3 p.m. ceremony.

Faculty, trustees, and administrative associates will assemble to robe by 10:30 a.m. in the locker rooms under the stadium grandstand. The academic procession will form at 10:45 a.m. and start promptly at 11 a.m. The mace bearer will lead the processional followed by the graduating class, faculty, trustees and administrators, and then the platform party. The mace bearer will lead the recessional followed by the platform party, trustees.

Sheriff, after graduating in 2007,

took a position as county caseworker in Cumberland County eventually being appointed to a position in the Older Adult Protective Services Unit.

Finding herself a strong advocate for what she considers our most vulnerable and valuable population, she took a position in 2011 with the Pennsylvania Department of Aging in Harrisburg to work on updating policies affecting the delivery of older adult protective services. This included working with a team to re-write legislation to update the Older Adult Protective Service Act to ensure greater protection for elderly consumers.

During her time at the department, Sheriff was part of two research projects and developed policy and procedures for programs to be implemented across Pennsylvania. In November of 2013, she accepted her current position in New Bloomfield. Since starting, she has revitalized programs, strengthened community partnerships, and re-aligned the mission of the agency to meet the changes in service delivery.

Cucolo will end his term as commandant this June. Prior to his arrival at Carlisle, he spent ten months as director of force development for the Deputy Chief of Staff at the Department of the Army in the Pentagon. His most recent operational assignment was a 33-month tour as commanding general, 3rd Infantry Division and Fort Stewart/Hunter Army Airfield in Georgia.

Commissioned a second lieutenant of infantry in 1979, Cucolo served 18 years in infantry and armored divisions. He commanded two companies, was an operations officer at battalion and brigade level, commanded a mechanized infantry battalion, commanded an armored brigade combat team, and was deputy commanding general for a light infantry division.

He also served the Joint Staff at the Pentagon. He has a bachelor's degree from the U.S. Military Acad-

emy and a master's degree from the University of San Francisco. He also is a graduate of the War College.

Further information about commencement is available from Dr. Peter M. Gigliotti, Commencement Committee chair, at ext. 1202 or via e-mail at SUNews@ship.edu.

Grades due May 15

Spring 2014 grades are due by 3 p.m. May 15. Grade submission will be enabled in the myShip portal on May 2. All grades will be processed online.

GBLUES book fair

The GBLUES School Library is hosting a book fair for all ages April 29 and 30 from 7:30 a.m. until 7 p.m. both days.

The fair is a great time to come check out the latest in children's books, cookbooks, adult reads, and some great toys, bookmarks, posters, and gadgets for that special loved one in your family. All proceeds benefit the school's library.

Jazz Ensemble concert

The Shippensburg University Jazz Ensemble invites the campus community to attend one of its two remaining performances.

The performances are 7:30 p.m. April 21 in Old Main Chapel and 7 p.m. April 28 in CJ's American Pub & Grill. Seating is limited for this performance so a reservation is recommended.

For information call the music & theatre arts department at ext. 1638 or send email to trfamu@ship.edu.

Library display

Lehman Library is featuring a photographic showcase based on Hans Christian Anderson & Grimm Brothers' fairytales.

The photos are on display in the library's main gallery from April 25 to May 8.

The photos are by Carrie D'Agostino, a senior majoring in communication/journalism, as part of her final senior project.

Excavation work to begin April 21

Extensive excavation work will begin April 21 to upgrade the heating and cooling system on campus. The work will affect some parking lots, roadways and sidewalks, and fences will be erected in various areas as a safety precaution.

A PDF showing the project areas and where fences will be located is available at www.ship.edu/News/2014/04/Excavation_work_to_begin_April_21_for_new_systems.

Areas of special note include:

The F/S 12 parking lot between ShipRec and Heiges Field House will be closed on or around April 28 through commencement. No vehicular traffic will be allowed in that area. Pedestrian access will be available between the Luhrs Performing Arts Center and Heiges but could be affected at times.

The sidewalk on the Mathematics and Computing Technologies Center side of Grove Hall will be closed starting on or around April 21. Pedestrians are asked to take the sidewalk along Lancaster Drive and follow the library access drive to access that portion of campus. The main Grove Hall exit on the MCT side of the building will be for emergency exit only since the sidewalk at the bottom of the stairs will be affected. Everyone is asked to use other exits from Grove Hall.

Work in the MCT/Wright Hall area will start on or around April 21. Access to the main doors to MCT/Dauphin Humanities Center on the Wright Hall side will remain open but the sidewalk will stop at that point. Access between the buildings will be available closer to the Wright Hall side. The handicap parking lot at Dauphin will remain open through commencement but will then close.

The parking area and sidewalk near Reed Operations Center will close on or around April 28 and remain closed through commencement.

The contractor will fence off the areas under construction and provide detours for any impacted walkways or roads. Everyone is asked to be alert while in those areas.

Procurement deadline

Deadlines have been set for purchases from the 2013-14 budget. Any emergency projects after these dates must be approved by the provost or the appropriate vice president.

The deadline for procurement of services over \$5,000 is May 2, and the deadline for all other requisitions for either goods or services is May 23.

Requisitions must be entered in the SAP financial system by the above dates. You must enter a delivery date no later than June 30 in the SAP system for the requisition to be funded from the 2013-2014 budget.

Requests not meeting the above deadlines will require approval by Mindy Fawks, associate vice president for administration & finance.

Petty cash reimbursements must be processed through the purchasing and contracting office, and picked up in Student Accounts by June 20 for any expenditure to be charged to the 2013-2014 budget.

Petty cash purchases may be made up to June 18 and will resume on July 1. Purchasing card purchases may also be made up to June 6 and may resume on July 1.

Grant procurements must be in the financial system no later than June 13 for grants expiring after June 30.

The purchasing and contracting area cannot accept purchase requests during the period of June 20 to 30 because of transactions and processes that must occur to close out fiscal year 2013-14.

Research conference

Nearly 400 students will participate in the university's annual Celebration of Student Research Conference April 22.

The event highlights the year-long efforts by students who collaborate with faculty to conduct research in various areas. It will feature 124 poster presentations and 120 oral presentations that will touch on topics such as white collar crime, understanding the sense of humor, and how Facebook influences academic achievement in college students. The conference, open to the public, is 3:30 to 8 p.m. in the Ceddia Union Building.

Kent Meyers, the global director of advanced engineering project management for Volvo Construction Equipment will give the keynote address at 7 p.m. April 21 in Memorial Auditorium. That program is also open to the public.

Meyers manages a global team of project managers and a multi-million dollar portfolio of more than 50 advanced engineering projects at Volvo's North American headquarters in Shippensburg. He supports development and implementation of new technology leading to the early phases of new product development in more than eight countries including China, Korea, Brazil and Germany. The Volvo Group, which employs about 110,000 people, has production facilities in 19 countries and sells its products in more than 190 markets.

He earned his MBA from Frostburg State and his undergraduate degree at the University of Pittsburgh. He has been with Volvo Construction Equipment (previously Ingersoll Rand's road machinery division) since 1997. Prior to joining Volvo, he was a senior design engineer at Grove Worldwide (now Manitowoc) in Shady Grove.

More information about the conference is available at http://www.ship.edu/Student_Research_Conference.

Playhouse programs

The Little Princess Playhouse at Shippensburg University will present a special double feature presentation highlighted by a performance of *Alice in Wonderland*.

The playhouse, sponsored by the Department of Music and Theatre Arts, will present *Alice in Wonderland* with *Beauty and the Beast*. The double feature will be presented at 10 a.m. and 11:30 a.m. on April 26 and May 3. The performances are in Stewart Hall, recognized by its castle-like exterior presenting a perfect location for children's theatre.

Both stories focus on developing friendships, sometimes between the most unlikely of characters. The shows are the final project for the Creating Children's Theatre class.

Tickets for the double feature are \$4 and will be available at the door. Seating is limited. Parking is free and available in the nearby Memorial Auditorium lot. For more information, call 477-1638.

RaiderFest 2014

The Activities Program Board is hosting RaiderFest 2014 April 26 on campus to benefit the Drew Michael Taylor Foundation.

The program is open to the public and will feature activities from 11 a.m. to 5 p.m. in the parking lot across from the H. Ric Luhrs Performing Arts Center.

Proceeds from the event will go to the Drew Michael Taylor Foundation, a public non-profit organization that serves the Shippensburg, Chambersburg and Greencastle areas, and provides educational opportunities and grief and loss support programs for children, teens and their families.

Punch cards can be purchased to participate in the many games and activities. Prices are \$3 for SU students with ID, \$3 for non-SU students with ID and for children, and \$5 for the public.

Activities include carnival games, photos with Ship's mascot Big Red, sand art, spin art Frisbees, face paint-

ing, glitter tattoos and the National Guard rock wall.

Lunch will be provided in the outdoor hockey rink from 11 a.m. to 2 p.m. The meal is free for SU students with ID and a meal plan, and is \$8 for the public, \$4 for children 10 and under, and free for children 2 and under.

For more information, contact James Bailey, APB special events chairperson at SpecialEvents@ship.edu, Brittany Martin, graduate assistant for the University Union & Student Activities at bm6600@ship.edu; or Elizabeth Purswani, assistant director for campus activities & programming at ecpurswani@ship.edu.

Jazz concert April 27

Jazz pianist and composer Steve Rudolph and saxophonist and composer Jonathan Ragonese will join the Shippensburg University-Community Orchestra to present a concert of music that draws on the American traditions of jazz and film music.

The free concert is at 3 p.m. April 27 in the H. Ric Luhrs Performing Arts Center.

The orchestra will play pieces by Rudolph and Ragonese as well as one of John Williams' best scores, the theme from *E. T., Adventures on Earth*. The orchestra will also perform the iconic *Night on Bald Mountain*, by Modest Mussorgsky, known by many for its inclusion in the Walt Disney film *Fantasia* and the classic overture from the opera, *Ruslan and Ludmilla*, by Mikhail Glinka.

Both will contribute to the concert as guest soloists and composer/arrangers. The pieces they will perform were arranged by Ragonese for this performance by the unity orchestra.

The film portion of the concert features pieces that represent the intersection of great films and great music. Even though it was composed in 1867, Mussorgsky's *Night on Bald Mountain* became forever associated with film when it was used *Fantasia*.

Film series program

A film May 1 is part of the International Studies Program's 14th annual film series. The theme of this year's series is "Pot, Penicillin, and the Pill: A Global View of Drugs."

The 2005 Academy Award-winning drama "The Constant Gardener," starring Ralph Fiennes and Rachel Weisz, will be shown at 6:30 p.m. May 1 in Dauphin Humanities Center Room 051. The showing is free.

Set in Kenya, "The Constant Gardener" was nominated for four Oscars, with Weisz winning for best supporting actress. It is based on a novel by John Le Carré. Fiennes plays Justin Quayle, a British diplomat whose wife, Tessa (Weisz), a social justice activist, is murdered. Justin is determined to find her killer, but soon runs up against a corporation that is using Kenyans to test a tuberculosis drug with known harmful side effects, with no regard for their subjects' well-being.

For more information, contact Dr. Jonathan Skaff at 477-1907 or ism@ship.edu.

March crimes

The following crimes were reported to University Police in March:

| | |
|---------------------------------|----|
| Aggravated assault | 0 |
| Arson | 0 |
| Burglary | 1 |
| Criminal homicide | 0 |
| Disorderly conduct | 4 |
| Driving under the influence | 0 |
| Drug violations | 1 |
| Drunkenness | 3 |
| Forcible rape | 0 |
| Forgery & counterfeiting | 0 |
| Fraud | 0 |
| Larceny (theft) | 3 |
| Liquor laws | 11 |
| Motor vehicle theft | 0 |
| Other assaults (not aggravated) | 0 |
| Robbery | 0 |
| Sex offenses | 0 |
| Stolen property (receiving) | 0 |
| Vandalism | 1 |
| Weapons violations | 1 |
| All other offenses | 0 |

Coming soon . . .

- April 21** Baseball hosts Wilmington (DH), 1 p.m.
 Celebration of Student Research Conference keynote address
 by Kent Meyers, 7 p.m., Memorial Auditorium.
 Jazz Ensemble concert, 7:30 p.m., Old Main Chapel, free.
- 22 Softball hosts East Stroudsburg (DH), 3:30 p.m.
 Celebration of Student Research Conference. For details, go
 to www.ship.edu/Student_Research_Conference.
- 24 The Great Beauty, 7 p.m., Dauphin 051, free film sponsored
 the Interdisciplinart Arts Program
 The Ten Tenors on Broadway, 8 p.m., H. Ric Luhrs
 Performing Arts Center. For tickets and information, call
 477-SHOW or go to www.luhrscenter.com.
- 25 to May 8 Photographic display in Lehman Library
- 25 Baseball hosts Lock Haven (DH), 1 p.m.
- 26 RaiderFest 2014, 11 a.m. to 5 p.m., parking lot near Luhrs Center
 Little Princess Playhouse, 10 and 11:30 a.m., Stewart Hall
 Softball hosts Lock Haven (DH), 1 p.m.
 Lacrosse hosts Mercyhurst, 1 p.m.
 Woodwind Ensemble concert, 3 p.m., OM Chapel, free.
- 27 Shippensburg University-Community Orchestra Spring
 Concert, 3 p.m., Luhrs Center, free. Guest artists are
 Steve Rudolph and Jonathan Ragonese.
- 30 Chapel Series Earth Day concert featuring Dr. Margaret
 Lucia, noon, Old Main Chapel, free.
- May 1 Little Princess Playhouse, 10 and 11:30 a.m., Stewart Hall
- 2 Comedian Brian Regan, 8 p.m., Luhrs Center. For tickets
 and information, call 477-SHOW or go to
www.luhrscenter.com.

For more details on university events, please go to <http://www.ship.edu/events>.

For more details on athletic events, please go to <http://www.shipraiders.com>.

UNIVERSITY FORUM

March 27, 2014

CALL TO ORDER AND ATTENDANCE

Debra Cornelius, Vice Chair, called the March meeting of the University Forum to order at 3:31 p.m. on Tuesday, March 27, 2014, in Lehman Library 106. The following members or alternates were present: Theo Light, Tom Feeney, Liz Fisher, Chad Kimmel, Christine Royce, Brendan Finucane, Aaron Dobbs, Leslie Folmer-Clinton, Barbara Lyman, Rick Ruth, Roger Serr, and Denny Terrell.

Others Present: Bill Sommers, Tony Winter, John Kooti, Azim Danesh, Robert Shaffer, and Robert Setaputra.

APPROVAL OF THE MINUTES

On a Terrell/Ruth motion, the minutes of the meeting held on February 18, 2014, were approved.

OLD BUSINESS

Correspondence with the University President

Cornelius reviewed correspondence with the University President following the February meeting.

Minutes of the University President's Cabinet

The minutes of the President's Cabinet from the December meeting and the January retreat were reviewed. There were no comments or questions from members of the University Forum.

Planning and Budget Council

Lyman reported the Planning and Budget Council met on Wednesday, March 12, 2014.

At the March meeting, the Council reviewed the budget assumptions for 2014-2015 which were revised downward to reflect an anticipated drop in FTES by 130 students, which will translate into divisions being required to cut 3.5% from their 2013-2014 budgets to meet the target for 2014-2015. The Collegiate Learning Assessment is being distributed now to seniors to use as a measure of student learning for this year's Performance Funding outcomes. Lyman noted that a portion of the Chancellor's budget request to the Legislature was for new programs, and that Shippensburg University would be well-positioned to compete for those dollars if approved.

REPORTS FROM STANDING COMMITTEES

Student Affairs Committee

Serr reported that the Council of Trustees will vote on the revised Student Code of Conduct at their meeting on March 28, 2014. Student Trustee candidate interviews have been conducted and the top three names as recommended by the selection committee have been sent to the President. Serr also reported that Phase 2 of the housing project is a couple of weeks behind schedule due to the weather. He said the buildings will be ready for occupancy this fall.

Student Association

Perry was not present so Serr reported on his behalf. The Student Senate is in the process of electing its officers and senators for next year.

Graduate Student Association

No report.

University Curriculum Committee

Dobbs reported the University Curriculum Committee met on March 4, 2014.

The following proposals were approved at UCC and are presented to Forum as information items:

- 13-111 EDU4XX Methods of Teaching Business Education (new DE)
- 13-149 BSN110 Introduction to Entrepreneurship (DE)
- 13-128 HCA400 Intro to Health Care Management (DE)
- 13-129 HCA452 Health Care Financial Management (DE)
- 13-131 SCED510 Foundations of Science Education in the United States (DE)
- 13-132 SCED520 Research and Contemporary Issues in Science Education (DE)
- 13-133 SCED530 Instructional Strategies and Technology in Science Education (DE)
- 13-134 SCED540 Assessment in Science Education (DE)
- 13-135 SCED550 Safety and Welfare in Science Education (DE)
- 13-136 SCED560 Accommodating all Students in Science Education (DE)
- 13-137 SOC241 Contemporary Social Problems (DE)
- 13-147 HCS270 Intergroup/Intercultural Communication (DE)
- 13-130 MAT050 Developmental Mathematics (revision description)
- 13-146 MAT2XX Conceptual Mathematics for Middle-Level Teachers (new)
- 13-76 CRJ3XX Intimate Partner Violence (new)
- 13-102 RDG3XX Content Area Reading in the Primary School (new)
- 13-103 RDG3XX Teaching Language Arts in the PreK-4 Classroom (new)
- 13-104 RDG3XX Text Accessibility and Comprehension in the PreK-4 Classroom (new)

The following proposals were approved at UCC in March and were presented to the Forum for approval:

- 13-58 Grade Appeal Policy

Dobbs reported that changes were needed in the Grade Appeal Policy to cover summer and winter terms and to adjust spring. On a Dobbs/Light motion, UCC Proposal 13-58 was approved.

- 13-74 Dual-level (400) Courses

Dobbs reported that the change here is that when departments and/or programs propose new courses that are 400 level and are only for undergraduate students that they will no longer need to be reviewed by the Graduate Council. On a Dobbs/Kimmel motion, UCC Proposal 13-74 was approved.

- 13-91 Cumulative GPA Requirements for Social Studies Methods

Dobbs reported that this will bring all of the departments that have secondary education majors in line with the 3.0 GPA requirement for students to go into student teaching. On a Dobbs/Finucane motion, UCC Proposal 13-91 was approved.

- 13-89 MIS Concentration in MBA Program
- 13-90 Supply Chain Management Concentration in MBA Program
- 13-100 MBA Program Concentrations

Kooti reported this will establish a new concentration in the MBA Program for those interested in Management Information Systems. On a Dobbs/Lyman motion, UCC Proposals 13-89, 13-90 and 13-100 were approved.

- 13-101 Reading Minor

Royce reported that this will offer a reading minor add-on over the 120 credit hours. A question was asked if PDE would have a concern with students going over the 120 credit hours for this; Royce said it was PASSHE that was trying to keep the credit hours at the limit. On a Dobbs/Fisher motion, UCC Proposal 13-101 was approved.

- 13-126 Program Revision for Gerontology Minor

Fisher reported that this proposal adds four courses to the minor. On a Dobbs/Kimmel motion, UCC Proposal 13-126 was approved.

- 13-144 Middle Level Program Revision

Royce reported that this revision has been in the works for many months and that feedback was solicited from students and input from every department affected. The biggest change is the sequencing of math classes. On a Dobbs/Lyman motion, UCC Proposal 13-144 was approved.

Proposals related to Computer Engineering (13-105 – 13-107) and Sociology (13-145) were postponed and will be reviewed at the April meeting.

NEW BUSINESS

Enrollment Management Update

Sommers provided an update on enrollment management. He said that the critical time for first-time in college admissions is January to August, with most families making decisions by the end of May. Shippensburg encourages people to make decisions by April 1, while the National Association of College Admission Counselors encourages decisions by May 1. As of this week, first-time in college student applications are at 101% of the goal, offers are at 93%, and confirmations are at 65%, which puts the university in a strong position right now to finish at the goal. Transfer student applications are at 58% of the goal, offers are at 52%, and confirmations are at 36%. The March 8 open house was very successful and had as an added event an admitted student reception after lunch that was well received. Board of Governors Scholarship offers number 122 as of this week, with 33 confirmed and 66 declined. Ninety-nine Foundation Scholarships have been offered, with 37 accepted and 59 pending. Financial Aid is two weeks ahead of where they were last year in sending out award letter, with over 1871 out as of today. Graduate student applications are up. Sommers reported that a student success and retention initiative, the entry year experience program, is being launched this fall. The goal is to make sure that all of our programs supporting new students are working together. One component of it is developing an early alert program which will identify students who might need some help or assistance. Sommers discussed the student profile and talked about the SAT, as of right now the average for students with offers is 1018, 1019 for those who have confirmed.

Sommers also reported on the search for a Dean of Admissions. The search committee has phone interviewed ten candidates and is looking to invite people to campus the third week of April.

Changes to the UCC Manual

Dobbs noted there are four major blocks of changes to the old Manual.

1. The mailing list was updated and is now a comprehensive list by titles.
2. The process for routing curriculum proposals was updated by adding a few notes of clarification and including a table with ideal deadlines.
3. Renumbered everything, and
4. The original statement relating to the University diversity requirement remained unchanged; however, the list of specific diversity classes has been removed. With the continuing changes of these classes a reference was noted to refer to the undergraduate catalog.

Finucane asked about sequencing (2). Dobbs said it needed to be clearly stated.

On a motion from Dobbs/Lyman, changes to the UCC Manual as proposed were approved.

ADJOURNMENT

The schedule for the University Forum is as follows:

Spring Semester 2014

Tuesday, April 15, 2014

Thursday, May 1, 2014

All meetings will be held in Lehman Library 106 at 3:30pm. Please notify Dynel Miracle if you are unable to attend a given meeting. On a Royce motion, the meeting adjourned at 4:27pm.

MINUTES Prepared by Brian Johnson, acting Recording Secretary.