APPROVAL OF MINUTES:

Upon a motion of Dr. Mathes, seconded by Ms. Grissom, the minutes of the February 24, 2014 meeting were approved.

INTRODUCTION:

Dr. Ruth recognized Mr. Justin Sentz. Mr. Sentz introduced Ms. Renee Avara as the new Instructional Design Specialist.

PRESENTATION:

Dr. Mathes and Dr. Michelle Foreman gave a presentation on the University Archives. All printed or electronic materials of historic value or university decisions should be preserved. Materials are stored in an appropriate climate controlled area for long-term preservation. Any questions on whether or not an item/document should be archived, can be made to Dr. Foreman.

INFORMATION AND ACTION ITEMS:

University Strategic Plan: Dr. Lyman reported that the USPC met March 5 and heard from the various teams on how they incorporated feedback from the mini-retreat. They also discussed how best to approach the distinctiveness and alignment of SU’s plan and PASSHE’s plan. Discussions will continue on the incorporation of items from other areas, such as Stamats.

Enrollment Management: Mr. Sommers reported on several items: a) freshman/first-time in college applications are at 101%; 92 offers and 61 confirms; b) 376 students were at the open house – 73% of those students already have offers and 10 students confirmed while here; c) BOG offers continue to be offered; d) financial aid has issued 1102 award packages thus far; and e) communications from various areas continues with prospective students. Mr. Sommers also reported that confirmation deadline is now April 1, one month earlier than the norm. He does not believe that we lose students to this. Graduate admissions is up for the summer; down in applications but up in offers and confirms for fall.
Middle States Periodic Review Report: Dr. Schoolcraft reported that the draft is in progress and on track for review in early April.

Fee & Refund Schedule: Ms. Fawks noted a correction to the schedule that was approved in February. The application fee was erroneously listed and she advised that the fee is and was $45.

Student Affairs: Dr. Serr announced that senate elections were held. Officers are as follows: Michelle Bradley, President; Olivia Straka, Vice President; Kevin Rezac, Secretary; and Rebecca Zelner, Treasurer. Orientation has added July 28 for late transfer students. A half-day session will be conducted to provide connection and services.

SU Foundation: Mr. Clinton reported that public phase campaign meetings are on-going; the scholarship dinner is Tuesday and the campaign is ahead of schedule at $38M.

President’s Report:

Dr. Harpster reported on the following items:

Senator Tomlinson has proposed an amendment to ACT 188. This act would allow a PASSHE school with over 7,000 students and financial viability to purchase their own property & buildings to become state-related. We owe it to ourselves to review any viable plan with everyone and the Trustees agree.

There are conversations underway and issues are being shared with regard to the contract renewal of GBLUES. As soon as we understand fully what issues they (SASD) are asking us to look at we will. It is not public at this time and we hope to continue offering the lab school with no interest in dramatically altering anything.

Dr. Ruth provided highlights from the Council of Presidents conference call in which he conducted on Dr. Harpster’s behalf. The academic calendar will stay with a 5 week winter break; new academic programs at Lock Haven & Slippery Rock; discussed upcoming NCAA (2016) academic standards; D2L contract; and presidential search process.

FOR THE GOOD OF THE ORDER/ANNOUNCEMENTS:

- Researchers from Stamats will be on campus April 2 for various meetings, including Cabinet at 9:30
- All are encouraged to attend Day of Human Understanding activities will be held in the CUB on March 26
- Wellness Fair in CUB MPR on April 2 – staff should be permitted to attend, work load permitting
- Housing project is on schedule with phase II slated to be completed by early August
- Demolition of Harley Hall is scheduled for May after commencement
- DGS utility project has started and has resulted in the closure of Kriner for the remainder of the semester
- Helpdesk in Lehman Library is available for a wide-variety of technology issues – call 3499
- A consultant for the Student Success Collaborative is coming to campus for data analytics April 24 & 25 with a briefing for Cabinet at 10:00
- MBA profession ranked by US News & World Report
• Dr. Pan is listed 59th in the nation by Financial Management Association in terms of paper presented at a conference
• Dean of Admissions search going very well – 30 candidates; phone interviews to 9 and will meet tomorrow to decide on campus invites for late April
• There are 103 on-line classes to be offered for summer with 4 still pending
• Appears that we will perform slightly better than the norm, as we have in the past, on 2 assessment projects for NSSE
• Performance outcomes measure test will be held today; goal of 200 seniors with incentives
• Circle of Friends event March 29 at LPAC; dance classes start tonight with 91 signed up
• Daniel Wildcat is the Ethnic Studies speaker and Dr. Michael Mann for Kirkland Spizucco
• College of Education & Human Services received approval for a dual major in PK-4 and special education for undergraduate
• Due to a retirement in Grant Accounting, patience is asked as staff are doing double duty
• Planning continues for student research celebration
• Progress continues on data advancement and merging current students data into the alumni database – shout out to the Registrar’s Office for their assistance
• Upgrades in Banner for Financial Aid
• Several members of the IT division will conduct 4 presentations and our work with Luminis will be showcased at the national conference for Ellucian
• Faculty elections will be conducted this week for APSCUF officers
• Awarded sustainability award for new student housing
• Council of Trustees meet this Friday at 3:00

MEETING ADJOURNED at 11:05 a.m.

MINUTES prepared by Robin Maun