OPENING COMMENTS:
Dr. Lyman gave opening remarks welcoming everyone to the March meeting, informing everyone that Robin Maun is out sick today and Scott Brown is taking notes on her behalf.

APPROVAL OF MINUTES:
Upon a motion of Dr. Clinton seconded by Dr. Johnson, the minutes of February 27, 2017 were Approved.

INFORMATION & ACTION ITEMS

Middle States: Dr. Schoolcraft announced that organization of work groups and the self-study design will begin and due by the end of the semester. Assessment is now a part of every standard and to ensure that our standards are well underway with assistance by Acting Associate Provosts. This Friday the DBA goes in front of the Council of Trustees. Next week the Business Administration DBA goes before the Board of Governors. Just FYI You will soon see the strategic Plan.

Academic Calendar: Cathy Sprenger and Tony Winter Co-chair the committee, they just received this spring an update to the Board of Governors Policy. This provided structure so they could plan ahead for future calendars. Tony and Cathy did meet with the calendar committee, they looked at the 17/18 Academic calendar which was previously approved back in 2014. They made one adjustment, they added Make-up days if necessary for faculty, if they choose to use them in the spring semester for inclement weather. The committee also looked at Academic calendars 2018/2019, 2019/2020, and 2020/2021 based on the information they received from the Board of Governors. They also consider the 2018/2019 football schedule and came up with tentative schedules for review and approval. Motion: Board of Governors approved a change last week. Approved Three Year Calendar by Rick Ruth

Enrollment Management: Dr. Ruth presented an enrollment report. Dr. Ruth reported that we continue to run behind by 90 students for First time in college students. This process is ongoing but continues to be a concern. Transfer Student’s we are showing an increase by twenty or more students than anticipated. Graduate Enrollment is on target.

Concurrently Enrolled High school Student, Our program is labeled SHIP START over the past several weeks Shippensburg University has received a significant amount of press from Local Newspaper, and Cable television stations. This program offers to currently enrolled, high performing, high school students an alternate tuition, this is one-third of our current tuition ($100 per credit) with a small fee.
This keeps us competitive. We are the first PASSHE system with the type of program. We are in discussions with other local high schools to possible implement this program in other districts.

Spring Open House was successful. Registration and attendance was up. Confirms are still being processed, 40 were confirmed on open house Saturday. Admitted students day, was successful, working with the associate deans to host two of the Admitted Student days for next spring. So we are looking to host three open houses in the fall, two traditional open houses in the spring, and two admitted student day.

**Drone Policy:** (Unman system policy): The remote pilot identification allows us to operate a drone on campus for business and educations reasons, keeps us aligned with the federal policy. Beyond this identification, no drone use is permitted on campus. Any third party usage supporting business and education use, must follow federal rules and regulations. Looking for formal approval at April meeting. If you have any comments about the policy please submit to Dr. Ruth or Scott Drzyzga.

Continued discussion with the statewide meet and discuss group with the collaborative infrastructure. Looking at what it takes to support collaborative courses across the system.

Work is being done on special collection of archives, preserving history of the university. A study is being done to evaluate the most appropriate space for these material. If you are contacted from the library staff please give it attention. Offices please keep working with the university archives.

Keystone Library System is being worked on, this system will move us from our old library system to the new modern on-line system. Just as a reminder, we do have staff onsite that support the Keystone Library System. We are on track and schedule for this occur at the end of the spring semester.

There was a question that came up in the president’s hour session concerning hover boards, Dr. Serr confirmed there will be no hover board policy. They are not permitted on campus.

**Admin and Finance:**

Thank you for your patience of the implementation of the retroactive pay raises across the different bargaining units. It was complex but all is complete.

Reminder: Wellness Fair – April 12, 2017 in the MPR.

Reminder: Healthy You Deadline is scheduled for the end of May.

Active Shooter poster are display in buildings on campus and recognition was given to Dave and his committee for the work getting the posters posted.

A detailed overview of budget assumptions was given.

Stone Ridge will not be leased next year.

Key focus for the institution is stabilizing enrollment.

Have received more performance funding the anticipated.

At this point, based on this year’s assumption is we will be able to balance the budget this year.
President’s Office did put out the program planning guidelines for next year. Just an FYI the new strategic plan has been incorporated into those plans. Every division absolutely needs to submit plans for their division. All plans need to be tied into the Universities strategic plan.

They are requesting a 1% reduction for next year.

Tuition per credit is a benefit for the institution, without this pilot Shippensburg University would be in serious trouble financially.

Student Affairs:

1. Student Senate ERC held elections, one of the largest voting turnouts in the past 10-15 years. Madison Scarr, President; Crystal Hartman, VP; Kellie Logan, Secretary; and Raven Francis, Treasure.
2. Responsible Raiders are doing a good job and great collaborative effort.

External and University Relation: Advocacy days is April 18 – Meeting are schedule and others will be scheduled.

Reception is being plan for Shippensburg University Alumni that work in the capital on May 8.

Senior Send-off will not be held at Wibs this year, it will be held on the lawn of the president’s house.

Foundation: thank You to all who attended the scholarship dinner. Over 900 awards. The event was very successful.

Phone – a- Thon has begun and is off to a good start.

PRESIDENTS REPORT:

1. Work continues on the climate survey.
2. Work Continues on Mutual and beneficial affiliation agreements between the University and the surrounding school district.
3. Nchems will be visiting campus April 17
4. April 7 – Take back the night.
5. Dixon Reunion will be taken place – This is the 28th year for Shippensburg University and Dixon center has collaborated. They will be gather data and Tracy will be giving remarks. SHIP@Dixon will include retired faculty that have had teaching history at the Dixon center.

MEETING ADJOURNED AT 11:10 am
MINUTES prepared by Scott Brown