PRESIDENT’S CABINET
Monday, November 24, 2014
9:30 a.m., Century Cafe

Presiding: Dr. Harpster

Members Present: Mr. Bryson, Dr. Ebersole, Ms. Fawks, Dr. Finucane, Dr. Fisher,
Dr. Fisher, Dr. Gigliotti, Ms. Grissom, Dr. Kooti, Dr. Lovett,
Dr. Lyman, Dr. Mathes, Mr. Michaels, Dr. Mike, Mr. Pilgrim, Dr. Sax,
Dr. Schoolcraft, Dr. Serr, Mr. Sommers, Dr. Stokely, Dr. Topper and
Mr. Wonders

Others Present: Ms. Detter for Mr. Clinton, Mr. Bodenhorn for Dr. Folmer Clinton and Dr. Cyr for
Dr. Johnson

PRESENTATION:

No More presentation – Maryrose Wilson and Stephanie Erdice provided an overview on “together we
can end domestic violence and sexual assault.” Responsibilities and reporting directives were discussed.
Outreach to staff will occur over the semester break.

APPROVAL OF MINUTES:

Upon a motion of Ms. Grissom, seconded by Dr. Topper, the minutes of the October 27, 2014 meeting
were approved.

INFORMATION & ACTION ITEMS:

Summer 2015 schedule structure – Dr. Sax discussed the change in summer term structure: change from
3 terms (3,4,5) to term A&B; 1 week break between spring and summer; new structure aligns other
PaSSHE banner schools; very little impact on undergraduate with what they can take; little change for
graduate just 2 less credits (24-22 cr); early notice of the changes; and summer website will be up by
February 1 which is much earlier and students will be aware before spring break. SEE MINUTES
ATTACHMENT 1.

Academic calendar – Ms. Sprenger and Dr. Winter discussed the academic calendar for 2016/17 and
2017/18, as well as proposed make-up days for weather related instances. Upon a motion of Dr. Lyman,
seconded by Dr. Mathes, the academic calendars were approved as shown in MINUTES ATTACHMENT 2,
noting that the summer terminology needs changed.

The approval for make-up days was tabled for more information. These dates are at the discretion of
the faculty if needed. It is simply a plan to be prepared.

Enrollment Management – Mr. Sommers indicated that undergraduate for fall is running about even
point in time and spring numbers are good. Additional comments: visits scheduled for about 600
schools and 100 fairs; application pool & offers will use 4 targeted communication campaigns; open
house approximately 2200 registered this past Saturday with final numbers available soon; transfer event was held in collaboration with open house with 40 students attending mostly from Allegheny Community; registration for spring going well; schedule clean up begins December 1.

Strategic Enrollment Management – Four teams have been formed for action planning: international students; veterans/military; commuter/non-traditional; and Hispanic students.

Strategic Planning Process – Dr. Lyman stated that the group is in process of setting up next meeting – none since last Cabinet meeting.

Per-credit Tuition Proposals- Ms. Fawks is continuing additional work on the proposals. We have contracted with a consultant, Sarah Parrett from Whiteboard, and formerly McGuire Associates, for assistance. The intent is to ask for Council of Trustee approval in January and from the Board of Governors in April.

Protection of Minors - Dr. Serr announced that we are entering the implementation phase of this new policy, which was approved at the November Council of Trustees meetings.

Dr. Serr also reported that a Parents Advisory Committee was reinstituted and a meeting was recently held with 11-15 parents. Dr. Finucane offered for faculty to participate. Living/learning communities have been very successful and we are looking at adding four more communities: Computer Science; Grove College of Business; Ship transformation (transfer students) program; and the Greek community. Dr. Serr reminded everyone that stress levels in students are very high this time of year so be aware.

SU Foundation – Ms. Detter updated on the hotel project which is coming out of ground and the entire 1st floor to be poured this week; phon-a-thon students raised $402K (50 over last year); 60 volunteers helping on campus campaign; $60.3M for comprehensive campaign – most in planned gifts; and $922 for Stewart. More to raise and more goals to fill!

President’s Report:

Dr. Harpster provided a recap of his recent Council of President’s meeting: Dr. Wollman, President of Edinboro is the PaSSHE rep on the gubernatorial transition team; please read Tom Wolf’s proposed plan called Fresh Start; governance committee chaired by Chris Franklin (BOG) with President Fiorentino; Chancellor proposed process called “Action Plan” a system he used in Florida to better communicate; performance funding; student disciplinary and criminal backgrounds; increasing communications and collaborations with community colleges; change to Ali-Zaidi award; Auditor General review of System offices – if requests come, please let President’s Office know.

Volvo layoffs – should not affect business with us or internships – it is 2 specific lines from production workers to management involved with that line (10%).

GOOD OF THE ORDER

- Learning management system (D2L2) contract expires in January – extensions in but we need to finalize process –
- Human Resource Management major is ranked #10 nationally based on Human Resource advocates
- Finance lab got green light and will be in place by end of summer 2015
- We will be receiving our award letter for the remainder of funds for loop road from PennDot
- PaSSHE is looking to do Advocacy Day in Harrisburg on April 15 with legislative breakfast for Ship grads the next morning
- Utilities project continues - next the a/c systems and condensers outside the buildings will be removed Pipe work to continue – over 50% installed. Staff table at open house to answer questions w/regard to construction
- Only sand/grit can be applied to new sidewalk areas for inclement weather
- Temperature setback from December 24 to January 2 to unoccupied mode. Please let Physical Plant know where staff will be located so heat can be provided
- First of 3 Social Equity candidates are visiting campus and one here today
- Forum met last week for last time this semester – enrollment update given; 6 dates in spring and provides an opportunity to vet policies/procedures
- Two performances of Celtic Thunder and family show will be held in LPAC next week – Oak Ridge Boys is sold out

MEETING ADJOURNED at 11:16 a.m.

MINUTES prepared by Robin Maun