SHIPPENSBURG UNIVERSITY

PRESIDENT’S CABINET
Monday, December 16, 2014
9:30 a.m., Century Cafe

Presiding: Dr. Harpster

Members Present: Mr. Bryson, Mr. Clinton, Dr. Diehl, Dr. Ebersole, Ms. Fawks, Dr. Fisher, Dr. Folmer Clinton, Ms. Grissom, Dr. Johnson, Dr. Kooti, Dr. Lovett, Dr. Lyman, Dr. Mathes, Dr. Mayer, Mr. Michaels, Dr. Mike, Mr. Pilgrim, Dr. Ruth, Dr. Sax, Dr. Serr, Mr. Sommers, Dr. Stokely, Dr. Topper, Mr. Wiser and Mr. Wonders

Others Present: Dr. Clements for Dr. Finucane and Ms. Ludlam for Dr. Gigliotti

APPROVAL OF MINUTES:

Upon a motion of Dr. Folmer Clinton, seconded by Dr. Lyman, the minutes of the November 24, 2014 meeting were approved.

INFORMATION & ACTION ITEMS:

Make-up Day Proposal – Dr. Lyman indicated that this proposal will return in January.

Enrollment Management – Mr. Sommers gave update on enrollment numbers: graduate numbers are very strong. Targeted communications are ongoing for Fall on incomplete applications. This initiative will allow us to make more offers.

Strategic Enrollment – Four action teams have had their first team meetings.

Strategic Planning – Looking to bring this process to conclusion during the Spring semester.

Information Security Risk – Drs. Ruth and Diehl reviewed three policies that need revisions: breach notification; data classification; and e-mail retention. Discussion followed with regard to confidential information shared during the NPR process. It was also note that PII information is used/required in federal grant proposals. It was suggested that email bullets be shared with do’s & don’ts of emails. Also, ALL policies similar in nature need to be collated.

Protection of Minors Policy - Dr. Serr announced changes are already being received due to legislation which alters the already approved policy. These changes are based on law and are required.

GOOD OF THE ORDER

• Social Equity search is coming to conclusion with recommendation
• Utilities project is moving in the area behind Kriner, Lehman quad and Shippen. Work in the area of Heiges will begin start of spring semester
• Temperature control will be in place during holiday break
• Number of projects will start next: Naugle, Mowery
• Telecommunications project award was received
• NCAA award of excellence – Special Olympics events run by student athletes has us in the running for this award
• Forum will meet January 20
• New technology website: www.ship.edu/technology
• Today is first day of winter session with 64 sections, which is up from last year – 930 students registered which is an increase
• AFSCME election done and officers unchanged
• Mac Aichele passed and memorial was this past Friday
• Campaign at $60.7m
• Hotel construction is out of the ground. Completion is expected mid-July to August 2015
• Thanks to all who contributed to IPS Annual Report which will be available in January
• Thanks to everyone who helped with recruitment for spring
• EDD in Educational Leadership, with Millersville, will be presented to the Council of Trustees later this week
• Partnership with Orrstown Bank – 4 students were hired as a team for this semester
• Middle States Periodic Review was completed with no requirements for action given
• Penetration and vulnerability testing will be conducted over the break within our technology to address our recent technology audit
• Switched over to Kinber/PennRen system over the past several weeks which provides students with a significant increase to the MB

President’s Report

Office coverage over the holiday break; had a very productive meeting with SASD regarding the Luhrs School contract;

HAPPY HOLIDAYS

MEETING ADJOURNED at 10:37 a.m.

MINUTES prepared by Robin Maun