SHIPPENSBURG UNIVERSITY

PRESIDENT’S CABINET
Monday, April 28, 2014
9:30 a.m., Century Café

Presiding: Dr. Harpster

Members Present: Ms. Bradley, Mr. Bryson, Mr. Clinton, Dr. Diehl, Dr. Ebersole, Ms. Fawks, Dr. Finucane, Dr. Folmer Clinton, Dr. Gigliotti, Ms. Grissom, Dr. Grove, Dr. Johnson, Dr. Kooti, Dr. Lovett, Dr. Lyman, Dr. Mathes, Mr. Michaels, Dr. Mike, Mr. Pilgrim, Dr. Ruth, Dr. Serr, Mr. Sommers, Dr. Stokely, Dr. Terrell, Dr. Topper, Mr. Tritt and Mr. Wonders

Others Present: Dr. Callaghan for Dr. Sax and Brian Johnson

APPROVAL OF MINUTES:

Upon a motion of Dr. Mathes, seconded by Ms. Grissom, the minutes of the March 24, 2014 meeting were approved.

INTRODUCTION:

Dr. Ruth recognized Mr. Justin Sentz. Mr. Sentz introduced Mr. Ryan Kudasik as the new Instructional Design & Web Tech.

INFORMATION AND ACTION ITEMS:

University Strategic Plan: Dr. Lyman reported that the USPC intend to act upon recommendation of the Tom Williams report. The next meeting will be May 7 at which time information derived from Stamats will be reviewed.

Enrollment Management: Mr. Sommers reported on several items: a) May 1 is the NACAC official deadline for confirmations; b) total number of confirmations is up over year and 89% of projected goal; c) Ship is 1 of 4 showing an increase in confirmations from 2013; d) Scholarship Committee continues to meet and 60 students have accepted; e) 36 have accept BOG offers and we are now looking for Valedictorian and Salutatorian qualifiers; f) summer orientation will be determining factor of the students that attend to show; and g) transfers are still behind – down 12% in March and down 6.2% system-wide.

Middle States Periodic Review Report: Dr. Schoolcraft thanked everyone for documents and text to be added to the draft. Section 3 was provided earlier today and feedback is requested by May 12. We are on target for the June 1 deadline. It is necessary for the documents to show we are making informed decisions.

Construction Update: Mr. Bryson provided an update on campus construction. The heating/cooling project will intensify. Heating should be done by August and the cooling system installation will begin in the fall. The website provides a mapping of areas that are currently affected by disruption of parking
and walkways. It was noted that there will be campus beautification at the end of the project and Mr. Wonders suggested this be used during campus tours.

**Student Affairs:** Dr. Serr introduced Ms. Michelle Bradley, the new Student Senate President.

**SU Foundation:** Mr. Clinton reported that a large gift was secured last week bringing the campaign to $38.7M; over 85% of campaign goal and 35% ahead of what a traditional 2-year campaign is. Secured cash & commitments this year total $8.5M. The groundbreaking for the new hotel will be scheduled soon.

**President’s Report:**

Dr. Harpster reported on the recent Council of President’s conference call. Items discussed were: protection of minors policy – looking to vote on policy at July BOG meeting with implementation in January 2015; a review of shared services (CUO’s) will be conducted by ParenteBeard; Title IX training will be conducted system-wide this summer; women’s law project filed an administrative complaint re Title IX (1 of 9); PASSHE Summer Institute for Women; and the common calendar is in review again.

Dr. Harpster also announced that Secretary John Wetzel is sponsoring A Time to Lead initiative and a task force has been created to look at our enrollment for the future. A Cabinet retreat will be held in August.

**Proposed Fee Increases for 2014-15**

On May 6, 2014, Cabinet was asked to approve Proposed Fee Increases for 2014-2015 electronically. Changes in fees were an increase in residence hall, Stone Ridge, Student Union, dining services and three miscellaneous fees. This format was utilized because the fees were not available for April Cabinet meeting and needed approval prior to the Council of Trustee meeting. The Council will then give final approval for billing purposes. Responses granting approval were unanimous.

**FOR THE GOOD OF THE ORDER/ANNOUNCEMENTS:**

- Student Awards this Saturday, May 3
- Thank you to the Foundation for financial support for research conference, response from students has been positive
- Beta Gamma Sigma this Friday, golf-outing May 9
- Dr. Finucane remarked that we made it through another year, worked well together as a group to get through it, will make every effort to continue to work in that spirit
- APSCUF elections Brendan Finucane, President; Jennifer Clements, Vice President; Cheryl Slattery, Secretary; Azim Danesh, Treasurer: Statewide APSCUF President is Ken Mash, Terry Madonna at conference, committee at Foundation to work on ways to increase revenue into the institution
- Banner upgrades successful this weekend, Banner-Advancement making good progress, Elucian Live conference four presentations, JC asked about parents employer title
- All full in IDWT, one vacancy in Dr. Diehl’s area, shared services, Keystone Library Network is hosted here-will continue if other 13 want it to, Millersville Data Center is in need of renovation,
they host SAP, what is the best use of resources in the system, attended KIMBER conference (Commonwealth’s research site), thank the deans for their assistance in the risk assessment review, departments all have safeguarding procedures,

- Wrapping up searches, busy time in Social Equity area, complaints
- Cinco de Mayo May 5 5-7:30pm, Alumni Days weekend May 29-June 1
- John Jones new grant accountant
- Decals will be light green
- Harley demolition May 26
- RHA and RAs had awards on Friday and Sunday
- Library open extra hours as of yesterday including technology help desk,
- Transition week UCC and Forum
- Conference call tomorrow at 9am partnership with India in President’s Office, ESU $6.7 million deficit announced, secession legislation has not been introduced yet

MEETING ADJOURNED
MINUTES prepared by Robin Maun