Dr. Harpster gave welcome and remarks about move in and opening weekend, which included the Chancellor and staff’s participation.

Trustee Chair, Michael Schaul gave remarks regarding the renovation of the Martin House and the Presidential search.

**BUDGETS by DIVISION**

**Academic Affairs** – Dr. Lyman stated that the division shows a shortfall of $2,053,558M which is mostly personnel. Some, but not all, of the cost savings are being recognized by the following: making the best use of natural attrition and stabilizing enrollment; net permanent savings through position vacancies filled at lower positions/packages; and permanent savings by holding faculty positions in moratorium.

Dr. Finucane asked about FTEF. FTEF to FTES ratio have not changed dramatically.

**Technology & Library Services** – Dr. Ruth stated that the division shows a shortfall of $266,481. Costs savings have been recognized by extending hardware lifecycles and position vacancies across the division, through resignations, retirements, and holding positions vacant, actually realizing a personnel savings of $359,713K which leaves $93,232 that will be put in the operating budgets. Specifically the library book budget will see an increase.

**Student Affairs** – Dr. Serr stated that the division shows a shortfall of $184,386. Costs savings were recognized by: moving $120,000 employee expenses (Nurses) to the auxiliary health fee; cutting student labor and GA positions; equipment rental; conference travel; and overtime.

**Administration & Finance** – Ms. Fawks stated that the division shows a shortfall of $758,461, of which 72% is personnel and utilities. Cost savings are being recognized by: electricity is decreasing giving a $278,000 savings; cut funding for 4 positions and holding another 3 vacant (out of 32) which means less and slower service to the campus; steam plant employees are going from 40 – 37.5 hour work weeks; and another 5 custodial positions.
External Affairs & University Relations/President’s Office – Dr. Harpster stated that the division shows a shortfall of $178,148. Costs savings being recognized by: cuts in consulting and office supplies, and travel; offset some expenses with revenue from Luhrs Performing Arts Center in the amount of $33,000; reducing salaries by changing the funding between the two offices and using the cost savings of two vacant AA positions.

OVERALL UNIVERSITY BUDGET

Ms. Fawks reviewed preliminary numbers but stated that the final numbers will be available after the audit in next few weeks.

2013/2014 shows a deficit of $3.1M which will be covered from reserves (2012/2013 was $2.1). 2014/2015 projections show $3.4M deficit and 2015/2016 projections show $5.8M deficit. The SERS employer contribution rate increase is a driving factor through 2016/2017. See MINUTES ATTACHMENT 1.

Total budget cuts over the past 10 years has been $30M, not including 2014/2015.

Dr. Harpster explained a new tuition by credit hour pilot, which has merit. We will be reviewing and possibly forwarding our own pilot proposal following the Millersville template. He reminded that everyone is involved with advocating and retention; when you have the opportunity to speak with legislators/PASSHE, share the message that we need more to remain sustainable. Thank you to the Special Presidential team that reviewed our enrollment for the next couple years.

SUCCESS STORIES

Administration & Finance – Dr. Topper announced that we have again been recognized by Great Colleges to Work For and members of the HR staff have been filling in for the vacant Social Equity Director position. Ms. Grissom recognized her officers for doing more than their part as they continue to stay afloat with 1 officer short (budget cut) and doing increased training. Mr. Bryson reported on the following: housing done and filled; we are no longer burning coal which reduces our carbon footprint; phase 3 housing plan has been decided with regard to Mowery & McLean; Sightlines review was completed and we were held as a predominant university; Hoffman Mills is up and running with mail and central stores; and the feasibility study continues on Franklin Science Center – the design is approved.

Student Affairs – Dr. Serr reported the following: phase 2 is up and running – thanks to Dave Lovett who has been instrumental; created a Center for Engagement and Student Service; STOP it NOW website will be up this week; filing system in Health Center is now electronic and includes Counseling, Health & Sports Med centers, which puts us in better HIPPA compliance; and Title IX.

Technology & Library Services – Dr. Ruth reported on numerous successes which include: teaching & learning support; emerging services/technology; electrical & telecommunication upgrades; and security.

External Affairs & University Relations – Dr. Gigliotti reported that we have moved away from some of the print-based materials and are now on-line and we are now over 16,000 “likes” on Facebook. Dr. Ebersole reported on: the alumni database transition; maintain & increase our numbers and
sponsorships of major event weekends (Alumni Days & Homecoming); town/gown relations; funding we have secured for projects – Rails Trail and light synchronization.

Dr. Folmer Clinton announced that the Luhrs Center has sold over 27,000 tickets; 7 sponsors of over $25K and 90 advertisers; utilized 3 interns this year; revamped their website; changed ticketing software; and camps & conferences are doing well.

SU Foundation – Mr. Clinton thanked ALL for fundraising efforts. To date, the Comprehensive Campaign is at $42.6M or 95% of goal; $11M in planned commitments just this year; challenge gift for Stewart Hall in the amount of $500,000; total contribution revenue this year was $8.9M (largest than anyone in PASSHE); benefits to the University – direct support was $5.2M; received our first endowed chair in education this year; annual fund $2.7M; endowment growth; off-campus housing is at 99%; and the hotel work has begun. Mr. Clinton thanked Drs. Harpster & Lyman for their efforts in securing a corporate agreement with Volvo.

Academic Affairs – Dr. Lyman reported: will not be daunted by budget challenges; advancing academic master plan; diversifying academic portfolio, program, i.e., electrical engineering; expanding high impact practices and student engagement; living/learning communities; internship opportunities with Orrstown Bank; student research; transfer registration day - we expected 25-30 students but 60 attended; and multiple advising initiatives. Strategic enrollment successes: retention of first-time in college was 3%; MSW w/MU was reaffirmed for accreditation and working on reaccreditation documents for AACSB & NCATE; managed $3.8M in cuts throughout AA; PCED has been successful and those profits have helped close the budget shortfall ($1.7M for 2012/2013). Dr. Mike announced the receipt of a letter from ABET stating that Computer Science was reaffirmed through 2018.

FACILITIES/CONSTRUCTION REPORT

Mr. Bryson provided a projects listing, as shown in MINUTES ATTACHMENT 2 and heating/cooling diagram. Discussion followed.

PRESIDENT’S CABINET

The Cabinet meeting was called to order for action items:

Safety of Minors Policy – Dr. Serr reported that we will develop a policy that is consistent with the Board of Governors policy to be prepared and forwarded to the Council of Trustees in November. Dr. Folmer Clinton stated that a survey was done of how many minors stayed overnight at each campus and there are over 300,000 with 20,000 events each year. University Presidents are given some discretion to handle such events as our PIAA. Dr. Finucane asked if all would be required to background checks. Additional discussion was conducted.

Info Security Plan revisions – Dr. Ruth reminded Cabinet of the revisions to the plan as discussed at the June Cabinet meeting. Upon a motion of Ms. Grissom, seconded by Dr. Kooti, the revisions were approved as shown in MINUTES ATTACHMENT 3.

2014/15 Fee & Refund Schedule – Ms. Fawks reviewed the Fee & Refund Schedule. Upon a motion of Dr. Folmer Clinton, seconded by Dr. Ruth, the Schedule was approved as shown in MINUTES ATTACHMENT 4.
Middle States PRR – Dr. Schoolcraft announced that feedback is due tomorrow by close of business on the draft response. Our official response is due September 1. The response will then go to a subcommittee in October. We got 1 commendation, 2 recommendations and 5 suggestions. Moving forward in preparation for the site visit, we will have to respond to the 2 recommendations, if not before. Dr. Finucane stated concern over the recommendations; making us more fiscal responsible and the gen ed reform. Dr. Stokely questioned retention - which we have done.

**PRESIDENT’S REPORT**

Dr. Harpster thanked everyone for their extra work at opening.

Dr. Harpster also briefly discussed the GBLUES contract – school district is asking for significant changes including full and total control. He does not plan to do this unless ordered by the Governor. He also commented that he is preparing plans for the division of A&F as a result of Dr. Terrell’s retirement; Cabinet event at the MH an evening; proud to continue to have the opportunity to work with everyone.

**GOOD OF THE ORDER**

Thanks for graduate orientation
Dr. Mike introduced the new Associate Dean for Arts & Sciences – Jim Delle
Dr. Mathes will be a loaned exec to the System Office working with Drs. Garland & Howley on initiatives already in place at the system
Amy Diehl is now an Associate Vice President for Technology & Library Services

Respectfully submitted,

Robin Maun