SHIPPENSBURG UNIVERSITY

PRESIDENT'S CABINET
Monday, April 15, 2013
9:00 a.m., Century Cafe

Presiding: Dr. Ruud

Members Present: Mr. Bryson, Mr. Clinton, Ms. Diehl, Ms. Fawks, Dr. Finucane, Dr. Folmer Clinton, Dr. Gigliotti, Mr. Goldbach, Dr. Grove, Dr. Johnson, Dr. Lovett, Dr. Lyman, Dr. Mathes, Dr. Mayer, Mr. Michaels, Dr. Mike, Mr. Perry, Mr. Pilgrim, Dr. Ruth, Dr. Sax, Dr. Schoolcraft, Dr. Serr, Dr. Stokely, Dr. Terrell, Dr. Topper, Mr. Washabaugh, Dr. Wehrung, and Mr. Wonders

Others Present: Ms. Lorie Davis for Dr. Ebersole, Dr. Tony Winter for Dr. Kooti, Mr. Brian Johnson, and Mr. Barry McClanahan

INTRODUCTIONS:

Ms. Laura Ludlam introduced two new members of the campus community: Ms. Liz Kemmery – Assistant Director/University Editor and Ms. Michelle Lane – Web Content Writer.

APPROVAL OF MINUTES:

Upon a motion of Dr. Ruth, seconded by Dr. Mathes, the minutes of the March 25, 2013 meeting were approved.

PRESENTATION:

Justin Sentz, Mira Mattern and Dustin Sier provided a web content update. The main webpage was refreshed and other changes made through the site as per the suggestions of the consultant.

Barry McClanahan and Bill Yost discussed and reviewed data on the implementation of a 2-yr residency requirement. All incoming freshman, who do not meet the commuter criteria, would be required to live on campus for two years. Feedback should be provided to Dr. Serr.

INFORMATION AND ACTION ITEMS:

Summer Schedule: A schedule proposing a 4-day week or 9 of 10 day week was presented. Employees may exercise this option with approval of their supervisor. Offices must remain open Monday – Friday from 8-4:00. There is also a telecommuting pilot for managers. Please contact the Human Resource Office for more information.

Enrollment Management: Mr. Washabaugh reported that the recent open house went very well. Counselors will be on the road until early May.

There is a strong pool of applicants for the Associate Vice President position; 5 will visit campus.

AMP: Dr. Sax reported that all councils and committees have made approvals and/or given feedback. If APSCUF Executive Committee and Academic Affairs Council will review next and if approved, go to the May Forum meeting. We are already using the mission, goals & objectives.

Middle States: There will be three open sessions in the fall to discuss issues. Data that is currently being collected and recommendations will be reviewed to see if we have met them.

President's Report:

Clery Act/Title IX training is to be conducted on a yearly basis. Training will cover sexual harassment, violent intruder and Clery Act which now includes Violence Against Women – domestic violence; dating violence; and stalking. Our International Studies B.A. was approved by the Board of Governors and President Weinstein is the new President of the Council of Presidents.

FOR THE GOOD OF THE ORDER/ANNOUNCEMENTS:

Numbers for Commencement are 1000 +/- u/g and 130 grads
APSCURF thanked Dr. Ruud for his service
Banner implementation to convert alumni
Four SU presentations were recently given at the Illucin Live conference
Student research conference will be April 22 and will feature Gary & Mary Jo Grove as keynote speakers in Old Main Chapel
NSSE survey is 28% complete
Capital campaign is at $28.8M with total contributions up 17%
President Ruud will be keynote speaker during the Student Awards
Consultant report on enrollment management is complete and will be shared with EMT first
PASSHE graduate symposium will be held April 26 with 13 SU presentations
Jonathan Skaff and Tracy Schoolcraft were recognized and thanked for their work on the International Studies program
50th anniversary of the Counseling & College Student Personnel
Reception and recognition of the Rare Book room and Richard Forsythe collection of Dean Koontz books will be held April 29
Today is last day for Great Colleges to Work For survey
Thanks to those who attended the Wellness Fair
People Admin, applicant software, will be tested in various units over the next several weeks

UPCOMING EVENTS:

April 19 & 20 – Alumni Board retreat
April 22 – Research talk by Gary & Mary Jo Grove – The Skin Business: Investigative Dermatology in OMC
April 23 – Undergraduate Student Research Conference 3:30 – 8:30
April 29 – Rare Book room in Lehman Library reception – 6:00
May 4 – Student Awards at 2:00
May 30-June 2 – Alumni Days

MEETING ADJOURNED at 11:24 a.m.

MINUTES prepared by Robin Maun