MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
January 29, 2010

The Council of Trustees of Shippensburg University met on Friday, January 29, 2019 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli
Thomas Dunn
Debra Gentzler
Charles Goodhart
Christopher Gray
Glen Grell
Douglas Harbach
Elnetta Jones
William Piper
B. Michael Schaul
Kenneth Shoemaker

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Roger Serr, Vice President for Student Affairs
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Denny Terrell, Vice President for Administration & Finance
Mr. John Clinton, President, Shippensburg University Foundation
Dr. Debra Cornelius, Past President, APSCUF
Mr. Wayne Hershey, President, AFSCME
Dr. Dennis Mathes, Associate Vice President for Information Technologies & Services
Ms. Mindy Fawks, Associate Vice President for Administration & Finance
Ms. Jane Thompson, Director of Accounting
Mr. Tim Ebersole, Executive Director, University Relations
Ms. Deb Hess, Major Gift Officer, SU Foundation

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comments; there were none.

APPROVAL OF MINUTES:

Upon motion of Glen Grell, seconded by Charles Goodhart, the minutes of the meeting held on November 20, 2009, were approved.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following information:

Faculty Retirements

Boeree, C. George	Professor, Psychology	January 2010
Foltz, Susan	Assistant Professor, Educational Leadership & Special Education	June 2009
Taylor, Yvonne D.	Associate Professor, Teacher Education	December 2009

Faculty Resignations

Baringer, Doreen K.	Assistant Professor, Human Communications	May 2010

Faculty Sabbatical Leaves during 2010-2011 Academic Year

Birsch, Douglas	History/Philosophy	Semester I
Choi, Ji Young	Mathematics	Full Year
Crawley, Winston	Mathematics	Semester II
Dagnes, Alison	Political Science	Semester II
Girard, C. Dudley	Computer Science	Semester I
Griffith, James D.	Psychology	Semester II
Haase, Steven J.	Psychology	Semester II
Harris, William C.	English	Semester I
Herbert, Sharnine	Human Communication Studies	Semester I
Hess, Shirley	Counseling & Student College Personnel	Semester II
Hurd, Todd	Biology	Semester I
Kimmel, Chad	Sociology/Anthropology	Semester I
Marr, Paul G.	Geography/Earth Science	Full Year
Paulson, Gregory S.	Biology	Semester I
Renault, Marc	Mathematics	Semester I

Dr. Lyman reviewed the Head Start budget for May 2010 – April 2011. University enrollment for Spring 2010 is up 2.7% and applications for Fall 2010 are slightly ahead of last year.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) there are many alumni events and asked everyone to consider participating – Alumni Days are June 4-6; b) the number of alumni using the Career Services program is up 21% though the full-time position listing is down 46%; c) make-up commencement is scheduled for February 27 with ceremonies at 11:00 & 2:00 – Chuck Rhodes will be the speaker; d) NBC25 will feature SU on ads during the Olympics and local billboards will be shifted with some being added in Adams County; and e) ticket sales at the Luhrs Center continues to do well.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: a) tech fee requests for 2010-11 were reviewed and recommendations were made to the Provost – upgrades and replacements will be done this summer; b) continue to move forward on local implementation of SIS – Banner, a product of Sungard Higher Ed – on schedule with Admissions going live this fall followed by Financial Aid in December, total implementation will be Fall 2011; c) Lehman Library renovation is complete and a ribbon cutting was held; and d) the Library will be open until 1:00 am Sunday – Thursday.

Dr. Roger Serr, Vice President for Student Affairs, reported on the following: a) the opening of the semester went smooth; b) housing is at 94% of capacity; c) 8 students are in the Study Abroad program – 24 last year; d) we currently have 54 international students compared to 38 last year; e) fundraiser for Haiti – Have a Heart for Haiti – with a goal of $10,000; proceeds will go to Doctors Without Borders; and f) updates on various athletic accomplishments and standings.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Dr. Terrell reported that we are nearing the completion of the mid-year budget review and we are on track for a balanced budget. In addition, she reported on the following facility projects: a) Huber continues and is targeted to be completed by December 2010; b) multi-purpose field is getting new synthetic turf and should be done in February; c) the football field will then be done in turf with a completion expected by April; d) Heiges Field House pool will be retiled during March – May due to leakage and the membrane of the roof will be replaced during June - August; e) Ceddia Union Building renovation bids are due February 10th with construction slated to end December 2011; and f) student housing proposals are due February 18th.

Upon a motion of Kenneth Shoemaker, seconded by Glen Grell, the Council approved Purchases, as shown in MINUTES ATTACHMENT 1 and Contracts, as shown in MINUTES ATTACHMENT 2, as made under the provisions of Act 188. NOTE: Students are paying quarterly payments for the replacements of the synthetic fields.

Upon a motion of Thomas Dunn, seconded by Debra Gentzler, the 2010 Summer Fee & Refund Schedule was approved as shown in MINUTES ATTACHMENT 3.

Attention was called to recent non-instructional personnel actions.

Andrea Caladie, of the auditing firm of ParenteBeard, LLC., reported that ParenteBeard has issued an unqualified opinion on financial statements as of June 30, 2009 and a letter issued reporting no mutual weaknesses on the audit statements. On a motion of Dennis Castelli,

seconded by Charles Goodhart, the Council accepted and approved the Financial Statements for the Year Ended June 30, 2009 and the Independent Auditors Report.

On a motion of Dennis Castelli, seconded by Elnetta Jones, the Council adopted a Resolution, required on an annual basis, which certifies that all affiliated organizations are in compliance with Board of Governors Policy 185-04-A. A copy of the Resolution is shown in MINUTES ATTACHMENT 4.

Dr. Ruud reiterated our challenging budget times and indicated that we will continue to be more transparent with our constituents; faculty, staff and students will be more engaged. The timeline for SIS is available; the President's annual report is completed; and the next PACT meeting will be held at East Stroudsburg in April. Dr. Ruud announced that he was named to the Governors Advisory Council on the U.S. Census in 2010. The mission of the Council is awareness and access. Check out the website at census2010.gov.

COMMENTS FROM STUDENT ASSOCIATION:

Ms. Kristen Bowman reported that the first formal meeting of the semester was held yesterday; fourteen senators will be leaving for a leadership conference; the Senate is working on Haiti relief fund; and the Senatorial newsletter is being revised.

COMMENTS FROM APSCUF:

Dr. Debra Cornelius thanked the Council for their contribution of $5000 for the new faculty development ventures through CFEST. There are many new initiatives with an emphasis on student/faculty research projects. A new website has been launched - Keystone Undergraduate Research Journal. SU has its own satellite office, chaired by Cynthia Botteron. Faculty are engaged in the planning for the Academic Master Plan; sub-committees are currently being formed. "Ship Shines for Haiti" will be an evening of live entertainment on February 23 at 7:00 in Memorial Auditorium. Faculty and coaches will be performing and the administration is strongly encouraged to participate.

COMMENTS FROM AFSCME:

Election of officers was held. Officers for 2010 will remain the same.

SUB-COMMITTEE REPORTS:

Academic & Student Affairs: Mr. Harbach announced that the committee would be meeting before the next Council meeting.

Facilities & Student Housing: Mr. Piper reported that there seems to be a high interest in the student housing project based on the number of packets that were picked up. RFP's due February 18. Mr. Piper thanked everyone for all they do for our facilities.

Government, Alumni & Community Relations: Ms. Gentzler introduced Ms. Wendy Rotz, President of the SU Alumni Association. Ms. Rotz thanked the Council for the opportunity and indicated the following goals of the Association: 1) increase visibility; 2) increase engagement of alumni at events; and 3) develop strategic direction that aligns with the University – implement by 2010-11. To further enhance the relationship between the Association, the Council and the

University overall, on a motion of Ms. Gentzler, seconded by Dennis Castelli, the Council invites the Alumni Association President, or their designee, to participate in all future Council of Trustee meetings.

NEXT MEETING DATE:

The next meeting will be Friday, March 19, 2010 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Doug Harbach, seconded by Charles Goodhart, the meeting was adjourned at 12:50 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, January 29, 2010, are correct.

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B. Michael Schaul, Chair