MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
March 25, 2011

The Council of Trustees of Shippensburg University met on Friday, March 25, 2011 at 12:00 p.m., in the Tuscarora Room of Reisner Hall on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli
Thomas Dunn
Debra Gentzler
Charles Goodhart
Glen Grell
Douglas Harbach
Elnetta Jones
Trane' Overton
William Piper
B. Michael Schaul
Kenneth Shoemaker

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Denny Terrell, Vice President for Administration & Finance
Dr. Brendan Finucane, Past-President, APSCUF
Mr. Stephen Latanishen, President, Student Association
Mr. Rob Tritt, AFSCME
Dr. Pete Gigliotti, Director of Communications & Marketing
Mr. John Clinton, President & CEO, SU Foundation
Ms. Mindy Fawks, Associate Vice President for Administration & Finance

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none.

APPROVAL OF MINUTES:

Upon motion of Mr. Harbach, seconded by Mr. Grell, the minutes of the meetings held on January 28, 2011, were approved.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following information:

Dr. Lyman reviewed a new academic proposal for a B.S. in Computer Engineering in the Computer Science Department. Upon a motion of Mr. Castelli, seconded by Mr. Goodhart, the proposal was approved as shown in MINUTES ATTACHMENT 1. This proposal will now be forwarded to the Board of Governors for final approval.

Dr. Lyman also reviewed new fee proposals for within Academic Affairs. Upon a motion of Mr. Shoemaker, seconded by Mr. Goodhart, the fees were approved as shown in MINUTES ATTACHMENT 2.

Head Start

Dr. Lyman reviewed the Megan's Law Exclusion protocol policy for Head Start. Upon a motion of Dr. Jones, seconded by Mr. Castelli, the policy was approved as shown in MINUTES ATTACHMENT 3. Dr. Lyman indicated that the current monitoring review of the Head Start program will end this week. The program is well situated and doing fine.

Dr. Lyman reported that final numbers for Spring 2011 are up 1.5% for undergraduate but an overall decrease of 1.5% due to a decrease in graduate students. We are seeing an increase in minorities and out-of-state students. The ROTC Raider Battalion was recognized for excellence for 2009-2010; Math Department is hosting a conference; four students had papers accepted; Dr. Jan Arminio was nationally recognized; and the Student Faculty Research conference will be held April 19 – 90 faculty and approximately 500 students will participate.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) the shipraiders.com website has been upgraded; slight changes to Alumni Weekend scheduling have been made; Camps & Conference contracts are up 3% with 2 months to go; LPAC has had 5 sell-outs and showing a net revenue up 73% - ticket sales surpassed by 19% over last year. Jenna Bush Hager will be the Proteus speaker on April 18 and Chicago has been added for May 21.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: tech tuition fee is not affected by the Governor's budget; we will continue to provide software upgrades and new technology in classrooms and labs for direct benefit for the students; new projects have been forwarded to the Provost for approval and will be implemented this summer; we continue to move forward with implementation of Banner – Financial Aid & student registration went live in February and Student Accounts receivable will go live in July; Degree Works, an advising and degree auditing system is on-track for Fall 2011 rollout; electronic document management will allow Admissions, Registrar and Financial Aid to electronically scan and index materials to reduce paper files; a bookscan station is available in the Library for students to scan documents, books or journals and save to "My Documents" on the university server or USB or email; and Doug Cook was named Education and Behavioral

Science Section Distinguished Librarian of the Year; Kirk Moll and Aaron Dobbs were also recently recognized for their work.

Dr. Roger Serr, Vice President for Student Affairs, reported the following items: a memorial service for Kristen Mergner will be held March 24; new residence hall project has been slightly delayed but the CUB project is ahead of schedule; the students and SUSSI have entered into a contract with Follette to run the bookstore for the next seven years beginning July 1; we are 12.5 points ahead of California in Dixon Cup standings for a total of 140 pts. Dr. Serr also recognized our outstanding student athletes.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Harbach, seconded by Ms. Overton, the Council approved Purchases, as shown in MINUTES ATTACHMENT 4 and Contracts, as shown in MINUTES ATTACHMENT 5 as made under the provisions of Act 188.

Upon a motion of Mr. Harbach, seconded by Mr. Shoemaker, the Council approved 2011 Summer Fee & Refund Schedule as shown in MINUTES ATTACHMENT 6.

Upon a motion of Mr. Piper, seconded by Ms. Gentzler, the Council approved the 2012-2013 Capital Spending Plan. This Plan will be forwarded to the Office of the Chancellor.

Attention was called to recent non-instructional personnel actions.

Dr. Terrell also reported that part of the Art Department faculty have occupied Huber Arts Center with the remainder moving when convenient. Outside work will be done when weather permits with a ribbon cutting planned for early Fall.

Dr. Ruud announced that he is pleased that the campus has been able to come together to discuss the challenges the current budget situation presents with three open forums planned for discussions. Dr. Ruud will participate in the Senate Appropriation hearing with the Chancellor and faculty, staff, and students will attend the House appropriation hearings on March 28. The Board of Governors has moved their July meeting to the end of June, at which time they will set tuition. Our goal is remains for our students to receive a quality education.

COMMENTS FROM STUDENT ASSOCIATION:

Mr. Stephen Latanishen, Student Association President, reported on the following: new Senate structure is in place; 140 student groups; the unanimous decision to partner with Follette; and looking forward to the completion of the CUB, which is 11 days ahead of schedule. Elections for 2011-2012 were held and the new slate of officers is as follows: Comfort Dixon, President; Ethan Goldbach, Vice President; Emilie Troupe, Secretary; and Eric Hardinger, Treasurer.

Mr. Latanishen thanked Dr. Ruud and Dr. Serr for their guidance and the opportunity.

COMMENTS FROM APSCUF:

Dr. Brendan Finucane indicated that the faculty shares everyone's concern regarding the current budget situation. He encouraged everyone to be advocates in Harrisburg to share your values. Dr. Finucane announced APSCUF's willingness to have a salary freeze for next year and said that communication has been made with the Chancellor.

COMMENTS FROM AFSCME:

Local AFSCME members are trying to reach Representative Kauffman to let him now their concerns.

SUB-COMMITTEE REPORTS:

Government Affairs and Community Relations: Upon a motion of Ms. Gentzler, seconded by Mr. Castelli, the Council approved the request to present Mr. John "Mac" Aichele with an honorary degree of public service during Spring Commencement. Mr. Aichele is recognized for his many years of leadership with the SU Foundation and the University as a whole.

NOMINATING COMMITTEE:

Mr. Schaul appointed Council members to the Nominating Committee: Mr. Dunn, Chair; with Mr. Goodhart and Mr. Grell.

Mr. Schaul reminded the Council of the PACT meeting at Edinboro April 27&28.

NEXT MEETING DATE:

The next meeting will be Friday, May 20, 2011 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Ms. Gentzler, seconded by Mr. Grell, the meeting was adjourned at 1:11 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, March 25, 2011 are correct.

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B. Michael Schaul, Chair