

## MINUTES

COUNCIL OF TRUSTEES  
Shippensburg University  
March 20, 2009

The Council of Trustees of Shippensburg University met on Friday, March 20, 2009 at 1:30 p.m., in the Old Main Chapel on the Shippensburg University campus.

### ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli	Elnetta Jones
Debra Gentzler	Lory Naugle
Charles C. Goodhart	William Piper
Christopher Gray	B. Michael Schaul
Glen R. Grell	Kenneth R. Shoemaker
Douglas P. Harbach	

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs  
Dr. G.F. "Jody" Harpster, Executive Vice President for External Affairs & University Relations  
Dr. Roger Serr, Vice President for Student Affairs  
Dr. Rick Ruth, Vice President for Information Technologies & Services  
Dr. Denny Terrell, Vice President for Administration and Finance  
Mr. John Clinton, President & CEO, SU Foundation  
Dr. David Topper, Associate Vice President for Administration and Finance  
Dr. Dennis Mathes, Associate Vice President for Information Technologies & Services

### CALL TO ORDER:

The meeting was called to order by Michael Schaul, Chair. Mr. Schaul welcomed Chancellor John Cavanaugh. Chancellor Cavanaugh is visiting today and held open forums with faculty, staff and students earlier this morning.

### PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comments; there were none.

### APPROVAL OF MINUTES:

Upon motion of Charles Goodhart, seconded by Kenneth Shoemaker, the Minutes of the meeting held on January 30, 2009, were approved.

## REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following information:

### Resignations

Lehman, Mary	Associate Director, Institute for Public Service	March 2009
Nickles, Anne W.	Director, Head Start Program	April 2009

### Faculty Retirements

Mowery, David A.	Executive Director, SU School Study Council	May 2009
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Dr. Lyman reported that that our enrollment for the Spring 09 is up 3.4% over 2008 and a 6.4% increase in out-of-state. Dr. Lyman also reported that logistical preparations are all that is left to prepare for our self-study review and team visit April 5-8, 2009.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) the marketing and branding campaign is expanding further east with three new billboards; b) Bill Morgul, our Sports Information Director, is working with freshman Neely Spence for a blog while participating in the world championship in Jordan; c) the alumni & community mega mixer will be held on May 5; and d) the recent annual gala for the Luhrs Performing Arts Center had the largest attendance ever and raised \$36,000.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: a) a tech fee update – proposals for 2009-10 are due March 20; b) SAP/SLCM project has been halted by the Chancellor and implementation of proposals from Presidents is currently proceeding; c) implementation of new web design continues that is consistent with our current marketing & branding; and d) reshuffling of Lehman Library has started to prepare for the expansion/renovation late spring/early summer.

Dr. Roger Serr, Vice President for Student Affairs, reported that: a) Reisner Dining Hall will be done by the middle of May; b) planning for the expansion/renovation of the Ceddia Union Building; c) we are currently in 4<sup>th</sup> place for the Dixon Cup; d) wrestling coach, Don Tabar, resigned his position; and e) he reported on various athletic accomplishments and season records.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Dr. Terrell reported on the following: a) the new weight room in Heiges Field House is complete and a ribbon cutting will be held later today; b) a signage campaign is being pursued to better identify campus locations – a state contract will be used and new looks will be at the

entrances; c) Jennifer Kunkle has been hired as a new police officer; and d) a new CUB design is on track.

Upon a motion of Doug Harbach, seconded by Lory Naugle, the Council approved Purchases, as shown in MINUTES ATTACHMENT 1. Upon a motion of Charles Goodhart, seconded by Doug Harbach, the Council approved Contracts, as shown in MINUTES ATTACHMENT 2. Purchases and Contracts are made under the provisions of Act 188.

Upon a motion of Charles Goodhart, seconded by Lory Naugle, the Council approved the Capital Budget Spending Plan for FY 2010-2014 as shown in MINUTES ATTACHMENT 3.

Attention was called to recent non-instructional personnel actions.

Dr. Ruud reported that we continue to address budget challenges and that we are looking forward to a successful Middle States reaccreditation.

Chancellor Cavanaugh thanked everyone for their time and reminded everyone that their counsel and leadership were important to Shippensburg University and the Pennsylvania State System of Higher Education. The Chancellor wished everyone well for the end of the spring semester.

#### **COMMENTS FROM STUDENT ASSOCIATION:**

Mr. Ryan announced the new officers for next year: Chris Gray, President; Stephen Latanishen, Vice President; Katie Brown, Treasurer; and Kristen Bowen, Secretary. Mr. Ryan also reported on the following: a) Senate retreat was held this past weekend; b) transition dinner will be April 16 and the new structure will be adopted at that time; c) working with Lehman Library on a pilot program to have the library open extended hours; and d) upcoming events - Relay for Life, April 3 & 4; concert April 23 and the Big Event, April 25; and d) the number of recognized clubs has increased from 100 to 140.

Mr. Ryan announced this was his last meeting as Senate President. He thanked Chris Gray and the other Trustees for their support. His biggest accomplishment while in office was those of his senate team. The Council congratulated Mr. Ryan on his successful term and best wishes in his future endeavors.

#### **COMMENTS FROM APSCUF/SU:**

Dr. Brendan Finucane, President of APSCUF, discussed the following items: a) faculty feel very prepared for the Middle States visit based on the processes used on campus year in and year out; b) continue to benefit from open communication between faculty and administration with regular meeting with the President & Provost; c) APSCUF will give student awards directly to the department for \$400 each to award as they see fit for academic achievement – these awards will be distributed during the Student Awards program next month – ½ the departments will receive funds this year; the other half next year; and d) due to the no pay period in August for faculty, APSCUF will provide loans up to \$500 to new tenure track faculty members to help ease the transition.

**COMMENTS FROM AFSCME:**

AFSCME local has voted to donate \$500 to the American Cancer Relay for Life and \$1000 to the SECA campaign.

**INSPECTION OF FACILITIES COMMITTEE:**

Chair Schaul announced the following Trustees as members of the Inspection of Facilities Committee: Charles Goodhart, Chair, William Piper and Elnetta Jones.

**INTERNAL AUDITING:**

Trustee Grell reported on the Councils discussions concerning a need for greater capacity to do internal auditing of University processes and procedures – to supplement the existing financial audits conducted by the University and its outside auditors. Upon a motion of Mr. Grell, seconded by Doug Harbach, a Resolution directing the President to pursue the engagement of an internal audit capability was read and approved, as shown in MINUTES ATTACHMENT 4.

**NEXT MEETING DATE:**

The next meeting will be Friday, May 15, 2009 on the Shippensburg University campus.

**ADJOURNMENT:**

Upon motion of Dennis Castelli, seconded by Charles Goodhart, the meeting was adjourned at 12:55 p.m.

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William Piper, Secretary

**CERTIFICATION:**

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, March 20, 2009, are correct.

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B. Michael Schaul, Chair