MINUTES

COUNCIL OF TRUSTEES Shippensburg University May 16, 2008

The Council of Trustees of Shippensburg University met on Friday, May 16, 2008 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli
Charles C. Goodhart
Glen R. Grell
Douglas P. Harbach
Elnetta G. Jones

Kimberly Miller
Lory Naugle
William Piper
B. Michael Schaul

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs

Dr. G.F. "Jody" Harpster, Executive Vice President

Dr. Roger Serr, Acting Vice President for Student Affairs

Dr. Rick Ruth, Vice President for Information Technologies & Services

Ms. Mindy Fawks, Associate Vice President for Administration and Finance

Dr. David Topper, Associate Vice President for Administration and Finance

Dr. Sara Grove, SU APSCUF

Mr. Wayne Hershey, SU AFSCME

Mr. Ray Ryan, President, SU Student Senate

Dr. Peter Gigliotti, Executive Director of Communications and Marketing

Mr. John Clinton, President and CEO, SU Foundation

CALL TO ORDER:

The meeting was called to order by Michael Schaul, Chair.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comments; there were none.

APPROVAL OF MINUTES:

Upon motion of Lory Naugle, seconded by Glen Grell, the Minutes of the meeting held on March 28, 2008, were approved.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following information:

Faculty Retirements

Thomas, Joseph C. Professor, Computer Science June 2008

Faculty Resignations

Joseph, Sabrina Assistant Professor, History/Philosophy May 2008

Faculty Tenure Effective September 2008

Baylor, Terry Mathematics

Coolsen, Michael Management/Marketing

Dagnes, Alison Political Science

Denison, Barbara Sociology/Anthropology

Girard, C. Dudley Computer Science
Jirard, Stephanie Criminal Justice
Kalist, David Economics

Laskowski, Kara Human Communication Studies

Kimmel, Chad Sociology/Anthropology

Neidigh, Robert Finance & Supply Chain Management

Odhiambo, Eucabeth Teacher Education
Olexa, Michelle Counseling Services
Slattery, Cheryl Ann Teacher Education

Vernooy-Epp, Dawn English

Dr. Lyman reported that preparation for our self study review to maintain accreditation by Middle States is on course. The team chair will visit campus in October with a full team visit scheduled for April 2009. A new Dean for the College of Education &Human Services has been hired. Dr. James Johnson will assume duties on July 1, 2008.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: a) renovation projects in Lehman Library – the circulation desk is currently under renovation and the entire 1st floor will be done next summer; b) the web content management system is moving forward to coordinate with the University's integrated marketing plan and tech fee program.

Dr. Roger Serr, Acting Vice President for Student Affairs, reported on the following items: a) the closing of the semester went very well and we are looking forward to summer conferences; b) new student orientation will be held June 16-20 with make-up dates of July 13 &14; c) the women's Rugby Club won the national championship for Division II – the trophy will be displayed in the Student Rec Building; d) Matt Jones, head Baseball coach was named Coach of the Year for the Western Division; and e)provided an update on student athletes and their academic accomplishments.

Ms. Mindy Fawks, Associate Vice President for Administration and Finance, presented items and asked for appropriate action by the Council.

Upon motion of Dennis Castelli, seconded by Lory Naugle, the Council approved the following: Purchases, as shown in MINUTES ATTACHMENT 1; Contracts, as shown in MINUTES ATTACHMENT 2 made under the provisions of Act 188; fee waivers, as shown in MINUTES ATTACHMENT 3 and proposed auxiliary fee increases, as shown in MINUTES ATTACHMENT 4, for the 2008-0 academic year.

Dr. David Topper, Associate Vice President for Administration and Finance, called attention to recent non-instructional personnel actions.

Dr. Ruud reported on the following items: a) President's Cabinet held a successful retreat on Monday & Tuesday – accomplishments for 2007-08 and initiatives & issues for 2008-09 were the focus of the retreat; and b) Dr. John Cavanaugh, of the University of West Florida, has been named the new Chancellor effective – there will be a meet & greet on Thursday, May 22.

President Ruud made reference to the full and complete review of the Facilities Master Plan which was presented to President's Cabinet and the Council of Trustees in an earlier workshop. Upon a motion by Charles Goodhart, seconded by Dennis Castelli, the Master Plan was approved. The Executive Management Team will ensure that the Plan is followed and that it will be used to inform our planning and used to assist us with our Strategic Goals.

COMMENTS FROM STUDENT ASSOCIATION:

Mr. Ryan, President of Student Senate, reported that the structure of the Student Senate is being changed to become more inclusive. The Senate is looking forward to recruiting freshman and filling vacancies for officers.

COMMENTS FROM APSCUF/SU:

Dr. Sara Grove, of APSCUF, thanked everyone for a very successful Spring semester. APSCUF is looking forward to working with the President and Provost and making appointment to committees for next year.

COMMENTS FROM AFSCME:

Mr. Wayne Hershey, of AFSCME, reported on the following items: a) an AFSCME scholarship is being sponsored by the local union; b) two representatives went to San Francisco for the international convention; c) planning for the summer picnic and December meeting have begun; d) nominations for new officers will take place in October with elections in December; e) training is being conducted for Stewards; and f) AFSCME appreciates the cooperation of Dr. Ruud and Dr. Topper – this cooperation minimizes grievances.

HOUSING COMMITTEE REPORT:

Mr. Piper, read the following statement on behalf of the Housing Committee.

In an effort to support the accelerated pace for instituting the Housing Master Plan, the Trustees on the Housing sub-committee will likely need to meet with University personnel and, in some instances, take action quickly. The following motion is offered in the interest of openness and to insure that all members of the campus and local communities are fully apprised on actions.

Mr. Piper then made the following motion: I, William Piper, move that the Shippensburg University Council of Trustees acknowledge the authority of the Executive Committee to work in concert with the Council's Housing Subcommittee and to act on behalf of the entire Council, when necessary. The Council also acknowledges that subject to the call of the Chair, a special session of the Council of Trustees, with all appropriate notices, may become necessary prior to the next regularly scheduled meeting of the Council of Trustees. The Council further acknowledges the authority of each Council member to call for a full Council meeting to consider any matter during time periods when regular meetings are not scheduled, such as this summer. The motion was seconded by Glen Grell and approved by the Council.

RECOGNITION OF STUDENT TRUSTEE:

A Citation was read by Secretary Piper recognizing the service of the Council's student Trustee, Kimberly Miller. Ms. Miller graduated on May 10, thereby ending her term as Trustee. A standing ovation by all was given in appreciation for Ms. Miller's friendship and service to Shippensburg University.

PACT DATES:

The Fall PACT meeting will be hosted by Shippensburg University on October 16 & 17. Everyone was asked to mark their calendars and encouraged to participate.

NEXT MEETING DATE:

The next meeting is scheduled for Friday, September 5, 2008 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Dennis Castelli, the meeting was adjourned at 12:35 p.m.
William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, May 16, 2008, are correct.

B. Michael Schaul, Chair	