MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
November 19, 2010

The Council of Trustees of Shippensburg University met on Friday, November 19, 2010 at 12:00 p.m., in the Tuscarora Room of Reisner Dining Hall on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli	Elnetta Jones
Thomas Dunn	Trane' Overton
Charles Goodhart	William Piper
Glen Grell	B. Michael Schaul
Douglas Harbach	Kenneth Shoemaker

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Denny Terrell, Vice President for Administration & Finance
Dr. Brendan Finucane, Past-President, APSCUF
Mr. Stephen Latanishen, President, Student Association
Mr. Bryan Kyner, AFSCME
Ms. Laura Ludlam, Director of Publications & Advertising

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. Sgt. Josh Lang, President of the campus Student Veterans Association spoke about the organization and their purpose to ensure the well-being of soldiers. The SVA were responsible for the 6500 flags on campus to honor those lost on 9/11.

APPROVAL OF MINUTES:

Upon motion of Kenneth Shoemaker, seconded by Charles Goodhart, the minutes of the meetings held on September 3, 2010, were approved.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following information:

Faculty Retirements

Laite, Berkley	Professor/Chair, Lehman Library	January 2011

Faculty Resignations

Horst, Tara	Assistant Professor, Accounting/MIS	December 2010

Head Start

Dr. Lyman reviewed several items from Head Start: financial report; September/October summary for program activity; budget reports; tri-annual review documents; and program strategic planning activities.

Dr. Lyman also reported that based on freeze data as of the 15th day of class, undergraduate enrollment is up 2.8% and graduate enrollment is down 9.7% for the Fall semester. Minority enrollment is up 3.3% for undergraduate and graduate is up 9.4%. Out-of-state enrollment is also up 7.7% overall.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) our marketing & branding campaign continue to be refined; we are expanding advertising in Harrisburg through WHAG and radio; b) SU will sponsor WGAL's BrainBusters – 14 faculty members have prepared questions; c) recent alumni events have been well attended; d) assessing leadership changes on state and federal levels; e) conference services are doing well – Volvo recently held a conference with 122 corporate officers and plant managers; f) 9 shows at the Luhrs Center have sold over 1000 of 1500 available tickets – Irish Tenors almost sold out and 76 seats remain for Johnny Mathis; and g) a mid-season brochure is being prepared and we are currently in negotiations for special mid-season event.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: a) use of tech fee funding to inventory all faculty computers is the basis for new teaching imitative; b) 2011-12 renew requests are being reviewed and final recommendations will be forwarded to the Provost for approval; c) request for new proposals will go out during the Spring semester with summer implementation; d) continue to move forward with local implementation of Banner – Admissions is now live and applications are being received for Fall 2011 – Financial Aid will go live in 2011; e) gate counts are up 19% at the Library due to the renovation of the CUB and triple the traffic at the Learning Assistance Center; f) there are plans to refurbish the northeast side of the lower level of the Library with new paint & carpet; g) Library is collaborating with the English Department for the 50th anniversary of "To Kill a Mockingbird" – a photo exhibit will be in the Library. Dr. Ruth recognized the retirement of Berkeley Laite after 43 years of service.

Dr. Roger Serr, Vice President for Student Affairs, reported the following items: a) housing design and development phase should be completed in December; b) Starbucks hours need extended so we are looking at exterior entrances; c) bookstore leasing RFP's are due today; d) partnerships with Academic Affairs to change orientation so that students get housing assignments, schedules, and ID's that day; e) there is an open session for head football coach today at 3:45; f) athletics facilities master plan; g) basketball kicks off tonight at 6:00; and h) football ended with a 5-6 season. Dr. Serr also provided updates on various outstanding athletic accomplishments and standings.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Grell, seconded by Mr. Goodhart, the Council approved Purchases, as shown in MINUTES ATTACHMENT 1 and Contracts, as shown in MINUTES ATTACHMENT 2 as made under the provisions of Act 188.

Upon a motion of Mr. Grell, seconded by Mr. Goodhart, the Council approved a Resolution, as shown in MINUTES ATTACHMENT 3, authorizing a $4,000 contribution to each of the three local fire companies that contribute to the safety and welfare of the campus community.

Attention was called to recent non-instructional personnel actions.

Dr. Terrell also reported that the Huber Arts Center construction continues with anticipated occupancy in March 2011; CUB renovations on track – phase 1 to be completed in July and phase 2 in December, 2011; Heiges Field House roof is complete; sidewalk lighting is being installed based on safety issues identified by the students; and demolition of Faculty Office Building and the CUB book store will need done in April 2011.

Dr. Ruud reported on the close out of the Fall Semester and 2010 as a whole. He thanked the Council, the Executive Management Team, faculty, staff and students for their support. He appreciates the partnerships with APSCUF, AFSCME, SUSSI, and the Foundation. Dr. Ruud is looking forward to the new administration of the Commonwealth and announces that the Chancellor will be visiting the campus on December 2.

COMMENTS FROM STUDENT ASSOCIATION:

Mr. Stephen Latanishen, Student Association President, reported that the RFP's for the bookstore will be reviewed and that efforts to make the process transparent and open. There are currently 145 recognized groups, of which 138 have submitted paperwork.

COMMENTS FROM APSCUF:

Dr. Brendan Finucane reported that the faculty are currently preparing for finals as well as next year into Fall. APSCUF is working to develop multiple plans for various budget scenarios. They concur regarding the successful student/faculty research and recognize the Foundation for their support.

COMMENTS FROM AFSCME:

Mr. Kyner reported that election of officers for 2011 will be held on December 16.

NAMING COMMITTEE:

Ms. Gentzler, Chair of the Naming Committee, joined via telephone and made a motion that Room 210 in Heiges Field House is named the "Rocky Rees Football Suite" after Coach Rees who has served as Head Football Coach for 21 years. It should be noted that the naming of this Suite will remain during any and all renovations or construction which houses the football offices. The motion was seconded by Mr. Harbach and approved by the Council.

COMMITTEE ASSIGNMENTS:

Chairman Schaul announced the following Committee assignments:

Presidential Informal Evaluation:
Glen Grell, Chair; Dennis Castelli, Doug Harbach, and Trane' Overton

Inspection of Facilities:
Bill Piper, Chair; Charlie Goodhart, and Tom Dunn

Mr. Schaul also asked Mr. Piper and Mr. Shoemaker to look at ways for the Council to better support the Veterans Association. A report will be provided at a future meeting.

SUB-COMMITTEE REPORTS:

Facilities: Mr. Piper reported that a groundbreaking for new student housing will be late spring/early summer.

NEXT MEETING DATE:

The next meeting will be Friday, January 28, 2011 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Mr. Schaul, seconded by Mr. Harbach, the meeting was adjourned at 1:07 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, November 19, 2010, are correct.

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B. Michael Schaul, Chair