### **MINUTES**

# COUNCIL OF TRUSTEES Shippensburg University November 20, 2009

The Council of Trustees of Shippensburg University met on Friday, November 20, 2009 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

## ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli	Elnetta Jones
Thomas Dunn	William Piper
Debra Gentzler	B. Michael Schaul
Christopher Gray	Kenneth Shoemaker

**Douglas Harbach** 

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs

Dr. G.F. "Jody" Harpster, Executive Vice President for External Affairs & University Relations

Dr. Roger Serr, Vice President for Student Affairs

Dr. Rick Ruth, Vice President for Information Technologies & Services

Dr. Denny Terrell, Vice President for Administration and Finance

Mr. John Clinton, President, Shippensburg University Foundation

Dr. Debra Cornelius, Past President, APSCUF

Mr. Wayne Hershey, President, AFSCME

Dr. Dennis Mathes, Associate Vice President for Information Technologies & Services

## **CALL TO ORDER:**

Michael Schaul, Chair, called the meeting to order.

## **PUBLIC COMMENTS:**

Chair Schaul provided an opportunity for public comments; there were none.

## **APPROVAL OF MINUTES:**

Upon motion of Doug Harbach, seconded by Ken Shoemaker, the minutes of the meeting held on September 4, 2009, were approved.

### REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following information:

## Faculty Retirements

Hockersmith, Peggy E. Associate Dean, College of Education July 2010

& Human Services

Hoover, Linda A. Professor, Teacher Education January 2010
Payne, Renee M. Associate Dean of Graduate Admissions January 2010

Dr. Lyman reported that a member of the Council of Trustees will serve as a liaison on the Head Start Advisory Council. Trustee representation will be on a rotation. Final enrollment for the Fall 09 was 8253 students, an increase of 4% over last year's 7942.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, presented proposed rate increases for the SU Foundation Conference Center first floor reception area and courtyard, as well as Reisner and Kriner Dining Halls. The rate increases would be charged to external groups only and will bring us into line with other rental facilities. Upon a motion by Dennis Castelli, seconded by Doug Harbach, the rate increased was approved as shown in MINUTES ATTACHMENT 1.

Dr. Harpster also reported on the following items: a) the Luhrs Center has had three sell out shows; b) usage of the emergency texting system is at 49.5% for faculty, staff, and students; c) there are four new billboards up in Adams County focusing on graduate and extended studies for adult students; and d) the Alumni Association is reviewing Homecoming activities.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: a) efforts are currently underway to identify existing tech fee projects for updating or replacement and to identify new projects; b) progressing on the local implementation of Banner system – hardware is here and financial areas are going through training; c) the grand opening of the Lehman Library will be December 3; and d) the pilot of extended hours is continuing through the fall.

Dr. Roger Serr, Vice President for Student Affairs, reported on the following: a) Ceddia Union Building renovation RFP will be out on the street December 1 with construction to begin in late March; b) the bookstore will be moved to McLean Rec Room and the clothing items in the lounges; c) the housing RFP out November 19 with selections to be made April 2010; and d) updates on various athletic finals and standings.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Dr. Terrell provided an update on the current budget situation and Performance Funding. She also reported that construction/renovation of Huber Arts Center has begun. The road will be closed to general traffic but one lane open for construction and emergency vehicles.

Upon a motion of Doug Harbach, seconded by Ken Shoemaker, the Council approved Purchases, as shown in MINUTES ATTACHMENT 2 and Contracts, as shown in MINUTES ATTACHMENT 3, as made under the provisions of Act 188.

Attention was called to recent non-instructional personnel actions.

Dr. Ruud acknowledged the retirements on long-serving employees: Drs. Hockersmith and Hoover and Ms. Payne. The Performance Funding process is going through changes at PASSHE to be outcome based instead of input based. We continue with budget challenges.

## COMMENTS FROM STUDENT ASSOCIATION:

Mr. Gray reported that the new structure is working well and the students are proud of our many athletic accomplishments so far this year.

#### COMMENTS FROM APSCUF:

Dr. Debra Cornelius reported on the following: a) the Executive Committee is pleased with the appropriation numbers; b) asked everyone to remember that recommendations for enrollment and appropriations need faculty and staff to support their learning etc.; c) concern regarding the anti-union legislation that is current in the house – please use your influence to advocate for the faculty.

## **COMMENTS FROM AFSCME:**

Cuts in personnel, specifically custodial, are understood, but are starting to affect the students.

### **SUB-COMMITTEE REPORTS:**

<u>Government, Alumni & Community Relations</u>: Ms. Gentzler gave overview of recent meetings. Upon a motion of Ms. Gentzler, seconded by Tom Dunn, the Council approved the overall strategy and action plans of the committee as shown in MINUTES ATTACHMENT 4.

<u>Academic & Student Affairs:</u> Mr. Harbach indicated that the committee has had two meetings. A recommendation will be made available to the Council as to how their involvement could be essential.

<u>Facilities & Student Housing:</u> Mr. Piper announced that the Student Services Inc. was the successful entity for the 501C-3. A resolution, as shown in MINUTES ATTACHMENT 5, consisting of changes to the RFP was adopted by the Council on a motion of Mr. Piper, seconded by Debra Gentzler.

## **NEXT MEETING DATE:**

The next meeting will be Friday, January 29, 2010 on the Shippensburg University campus.

Upon motion of Dennis Castelli, seconded by Doug Harbach, the meeting was adjourned at 12:47 p.m.	
	William Piper, Secretary
CERTIFICATION:	
I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, November 20, 2009, are correct.	
	B. Michael Schaul, Chair

**ADJOURNMENT:**