MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
May 15, 2009

The Council of Trustees of Shippensburg University met on Friday, May 15, 2009 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli
Charles C. Goodhart
Christopher Gray
Douglas P. Harbach
Elnetta Jones
William Piper
B. Michael Schaul

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. G.F. "Jody" Harpster, Executive Vice President for External Affairs & University Relations
Dr. Roger Serr, Vice President for Student Affairs
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Denny Terrell, Vice President for Administration and Finance
Mr. John Clinton, President & CEO, SU Foundation
Dr. Dennis Mathes, Associate Vice President for Information Technologies & Services

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comments; there were none.

APPROVAL OF MINUTES:

Upon motion of Charles Goodhart, seconded by Dennis Castelli, the Minutes of the meeting held on March 30, 2009, were approved.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following information:

Faculty Retirements

Baylor, Terry W.	Assistant Professor, Mathematics	May 2009
Cole, George S.	Professor, Management/Marketing	August 2009
Frazier, Donald K.	Associate Professor, Political Science	July 2009
Jengeleski, James L.	Professor, Criminal Justice	August 2009
Whisenand, Thomas	Associate Professor, Accounting/MIS	December 09

Resignations

Dent, Catherine	Assistant Professor, English	August 2009

Faculty Tenure Effective September 2009

Braun, William A.	Exercise Science
Carey, Allison C.	Sociology/Anthropology
Chang, Chiu-chi	Management/Marketing
Chiou, Wan-Jiun	Finance & Supply Chain Management
Fisher, Elizabeth A.	Social Work/Gerontology
Fowler, Gerald L.	Educational Leadership & Policy & Special Education
Grabosky, Tomoko K.	Counseling Services
Hatzes, Nanette	Academic Programs & Services
Hawkins, Timothy W.	Geography/Earth Science
Henry, Philip	Counseling Services
Light, Theo S.	Biology
Long, Michael	Mathematics
Moilanen, Mark B.	Art
Nelson, Laureen E.	Teacher Education
Oberman, William D.	Management/Marketing
Patterson, Laura A.	Criminal Justice
Whiteley, William H.	Art

Faculty Promotions Effective September 2009

Akurang-Parry, Kwabena	History/Philosophy	Professor
Braun, William “Turi”	Exercise Science	Associate Professor
Brooks, Clifford “Ford”	Counseling/College Stu Personnel	Professor
Burg, Steven	History/Philosophy	Professor
Carey, Allison	Sociology/Anthropology	Associate Professor
Chiou, Wan-Jiun “Paul”	Finance & Supply Chain Mgt.	Associate Professor
Drzyzga, Scott	Geography/Earth Science	Associate Professor
Fisher, Elizabeth	Social Work/Gerontology	Associate Professor
Fowler, Gerald	Educational Leadership & Special Ed	Associate Professor

Grabosky, Tomoko	Counseling Services	Associate Professor
Hawkins, Timothy	Geography/Earth Science	Associate Professor
Lemmon, John	Criminal Justice	Professor
Light, Theo	Biology	Associate Professor
Madey, Scott	Psychology	Professor
Pomeroy, George	Geography/Earth Science	Professor

Dr. Lyman reported that that our enrollment for the Spring 09 is approximately the same size as the freshman class in 2008. We do anticipate an increase in returning students and we are seeing an increase in the Mean SAT score, currently at 1031. Dr. Lyman also reported that our Middle States team visit went well and we were successful. The draft report was presented and we have made factual corrections and sent the report to the Middle States Commission.

Dr. Lyman also discussed the Head Start program, which Shippensburg University has hosted since 1971. Recent revisions to the federal regulation act of 2007 mandates that Council of Trustees must provide oversight of the program. On a motion of Dennis Castelli, seconded by Doug Harbach, the Council accepted the federal mandate and governance regulations and further accepted oversight of the SU Head Start Program.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the election of officers for the Alumni Association. They are Wendy Rotz, President and Kelly Altland, President-elect. Dr. Harpster also reported on the following items: a) the marketing and branding billboard campaign; b) alumni golf outing is June 7; c) the Luhrs Performing Arts Center is closing out its 2009 season. Of the 22 shows, eight or nine shows sold out; and d) Camps & Conferences kicks-off this weekend with track & field districts.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: a) a tech fee upgrades and replacements of tech fee projects and new projects were approved by the Provost – implementation will begin this summer; b) the tech committee will review qualified vendors and make recommendations for the Campus Information System; c) new web content management system will be completed this summer; d) construction of Lehman Library continue, which closes Starbucks; and e) a cost benefit analysis will be done regarding the pilot of extended hours for the library and another pilot period will be conducted in the fall.

On a motion of Dennis Castelli, seconded by Charles Goodhart, the Identity Theft Prevention policy, as required by the Federal Trade Commission's Red Flags Rule, was approved as shown in MINUTES ATTACHMENT 1.

Dr. Roger Serr, Vice President for Student Affairs, reported that: a) housing occupancy is 2643 and we currently have 2736; b) new student orientation will be June 15 – 19 – approximately 1300 students are scheduled; c) we finished second for Dixon Cup; d) Reisner Dining Hall will open next week for the PIAA championships; and e) he reported on various athletic accomplishments and season records. Dr. Serr announced that Dr. Roberta Page, SU Athletic Director, has accepted a position as Director of Championships at the NCAA in Indianapolis.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Dr. Terrell reported on the following: a) Reisner Dining Hall and Lehman Library are ongoing renovation projects; b) the paperwork for Huber Arts Center renovation is at DGS for several more weeks before we can put a contract on the street – the Art Department has been relocated; c) we will participate in a solar energy grant by Earthnet Energy – a demo will be installed in Reisner or Heiges to prove how new technology can be commercialized - Earthnet is working with the Small Business Development Center; d) our police officers have been doing sexual assault training; and d) the University is on track to end FY 2009 with a balanced budget.

Upon a motion of Doug Harbach, seconded by Charles Goodhart, the Council approved the Reaffirmation of Fee Waivers as shown in MINUTES ATTACHMENT 2.

Upon a motion of Charles Goodhart, seconded by Doug Harbach, Council approved the FY 2009-10 Proposed Fee Increases were approved as shown in MINUTES ATTACHMENT 3. These increased will to cover contracts or inflation.

Upon a motion of Dennis Castelli, seconded by Doug Harbach, the Council approved the 2009-10 Fee & Refund Schedule was approved as shown in MINUTES ATTACHMENT 4.

Upon a motion of Charles Goodhart, seconded by Elnetta Jones, the Council approved Purchases, as shown in MINUTES ATTACHMENT 5; Contracts, as shown in MINUTES ATTACHMENT 6; the implementation of a Convenience Fee, as shown in MINUTES ATTACHMENT 7; and Parking Fine increases as shown in MINUTES ATTACHMENT 8. Purchases and Contracts are made under the provisions of Act 188.

Attention was called to recent non-instructional personnel actions.

Dr. Ruud reported that the Administrative Retreat was held May 4 & 5. The Chancellor will be conducting a President's Retreat next week at Lock Haven. Former Trustee, Graydon Schlichter, passed away this week at the age of 92. Services for Graydon will be on Monday. An articulation agreement with Harrisburg Area Community College will be sign later today with the Honors Program. Programs and credits for HACC honors students will easily transfer to Ship.

COMMENTS FROM STUDENT ASSOCIATION:

Mr. Gray reported that the Student Association is preparing for next academic year.

INSPECTION OF FACILITIES COMMITTEE:

Mr. Goodhart reported that on May 1, 2009, the Inspection of Facilities Committee conducted their annual inspection of facilities as required by Act 188. Upon a motion of Mr. Goodhart, seconded by Doug Harbach, the Council approved the report as shown in MINUTES ATTACHMENT 9, and noted it that it should be submitted to the Office of the Chancellor. Mr. Goodhart reported that the committee was impressed with the condition of the facilities and campus and commended the physical plant staff.

REPORT FROM THE NOMINATING COMMITTEE:

Mr. Gray, Chair of the Nominating Committee, reported that after surveying the members of the nominating committee and posting comments such as there has been more involvement of students and the establishment of sub-committees for Trustee involvement that the current slate of officers will continue.

RECOGNITION:

Chair Schaul recognized Mr. Ray Ryan for a job well done and for his service to the institution.

NEXT MEETING DATE:

The next meeting will be Friday, September 4, 2009 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Dennis Castelli, seconded by Doug Harbach, the meeting was adjourned at 12:38 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, May 15, 2009, are correct.

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B. Michael Schaul, Chair