SCHOOL OF GRADUATE STUDIES
SHIPPENSBURG UNIVERSITY
Shippensburg, PA 17257-2299

ARRANGEMENTS FOR COMPLETING THE THESIS REQUIREMENTS FOR THE MASTER'S DEGREE

To be completed by the student: (Each student must complete 6 thesis credits but may register for 3 credits at a time.)

NAME: _____ SOCIAL SECURITY NO.: _____

DEGREE: _____ FIELD OF SPECIALIZATION: _____

NOTE: "Q" grades must be submitted for a Thesis when the work is not completed. Only when the Thesis is completed can a regular letter grade be recorded. Under no conditions can a regular letter grade be submitted unless the Thesis is completed and signed by all members of the Thesis committee. The student must submit the Thesis to the Graduate Office in final approved form within one calendar year from the date that he/she registers for Thesis II. Otherwise, he/she must complete registration again and pay the appropriate course fees.

Tentative date you expect to receive the Master's degree _____

Date of registration for the Thesis _____

Major faculty thesis adviser _____

Second faculty member of thesis committee _____

Third faculty member of thesis committee _____

Have faculty thesis advisers agreed to serve? _____

Have you made arrangements for an initial meeting with thesis advisers? _____

DATE: _____ SIGNATURE: _____

To be completed by Department Chairperson

I recommend the approval of the above Thesis Committee. All committee members have been contacted by me and have agreed to serve on the Committee.

DATE: _____ SIGNATURE: _____
Department Chairperson

Please schedule the student named above for the thesis credit indicated in the semester or term stated below:

Thesis I (Code #)_____ Year _____ ☐ Fall ☐ Spring Summer: ☐ Term III ☐ Term IV ☐ Term V

Thesis II (Code #)_____ Year _____ ☐ Fall ☐ Spring Summer: ☐ Term III ☐ Term IV ☐ Term V

To be completed by Graduate Office: (A copy of this form will be returned to the Department Chairperson and to the major faculty thesis adviser.)

The Thesis Committee is approved as recommended.

DATE: _____ SIGNATURE: _____
Dean of Graduate Studies

Date Scheduled: _____ Scheduling Officer: _____

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DUPLICATION AND FORMAT INSTRUCTIONS

1. FORM AND STYLE. Campbell's Form and Style: Theses, Reports, Term Papers and Turabian's A Manual for Writers of Term Papers, Theses and Dissertations are the official style manuals for graduate papers and theses. One of these should be used by graduate students unless another recognized style manual is approved by the student's Thesis Committee or faculty member for whom the paper is being prepared. Both style manuals are available in the University Store.

2. QUALITY OF PAPER.

   a. Original copy – 8 ½" x 11" bond; a high quality paper should be used.
   b. Copy – Xerox copy, carbon copy or equivalent; must be a high quality paper with a clear, high contrast copy.
   c. All paper shall be of the same quality and brand per copy.

3. MARGINS. **Left** – 1 ½", **right** – 1", **top** – ¾", **bottom** – 1".

4. PAGINATION.

   a. Roman numerals – used consecutively for preliminary pages beginning with the title page. (Although the title page has a number, it is not typed on the page.)
   b. Arabic numerals – used consecutively for all remaining pages beginning with the first page of Chapter 1. The initial page of a chapter has the number centered at the bottom. Numbers on other pages shall be placed five single spaces from the top of the paper and aligned with the right-hand margin.

5. CHAPTERS. The word "Chapter" and its number in Arabic numerals are placed on the fifth double space below the top edge of the paper and centered between the margins. Only the first letter of "Chapter" is capitalized. The chapter title in full capitals shall be centered and placed three single spaces below the chapter number headings.

6. COPIES. A minimum of one copy is required. Additional student copies may be submitted. The binding fee is $20.00 per copy.

7. TYPING. Pica or elite type may be used, but elite is preferred.

8. TITLE PAGE. See attached sample.

9. APPROVAL SHEET. See attached sample.

SHIPPENSBURG UNIVERSITY

Shippensburg, Pennsylvania

This thesis submitted by your name has been approved as meeting the research requirements for the Master of Science degree.

_____	_____
Date	Type: Chairperson of Thesis Committee Place professor's name here Insert title of professor here
_____	_____
Date	Place professor's name here Place title of professor here
_____	_____
Date	Place professor's name here Place title of professor here

NOTE: THIS IS A SAMPLE: Margins are left 1½", right 1", top ¾ and bottom 1" The signature of the chairperson of the thesis committee should appear first. Check in the Admissions Office (OM 105) to determine the exact titles of advisers before typing the approval page. This page should be inserted after the title page.

THE IMPACT OF SATELLITE RADIO ON LOCAL RADIO STATIONS IN HARRISBURG, PENNSYLVANIA

By
Mary E. Smith

A Thesis
Submitted to the Department of
Communications/Journalism and the Graduate College
In partial fulfillment of the requirements for the degree of
Master of Science

SHIPPENSBURG UNIVERSITY
Shippensburg, Pennsylvania
May, 2006

THIS IS A SAMPLE