

MINUTES

General Education Council,
3:30 September 6, 2012, Grove Hall 202

- I. Meeting was called to order by Dr. James Hamblin at 3:33 pm in GH 202 and he welcomed new members. Attendance at the meeting included: L. Cella, D. Godshalk, M. Spicka, W. Kingsley, M. Ramsey, A. Morana, B. Mitaut, M. Lucia, B. Finucane, S. Drzyzga, A. Feeney, C. Botteron, C. Bertram, A. Seibert, C. Kimmel, E. Nollenberger, A. Predecki, D. Girard, J. Hamblin, L. Bryant, A. Cresswell, J. Catanio, R. Setaputra, S. Morrisette, M. Fetzer, J. Clements, K. Johnson, D. Jacobs, S. Stokely, K. Moll, and E. Cooper.
- II. Dr. Clements motioned, seconded by Dr. Fetzer, to approve the April 5, 2012 minutes, all were in favor and it passed unanimously.
- III. Report from UCC-Dr. Moll (filling in for Dr. Paulson while on sabbatical) said there was very little to report. He went to the UCC meeting but there was nothing pertaining to GEC.
- IV. Report from Standing Committees- at this time there are no standing committees, people may volunteer later in the meeting.
- V. Introduction from Dean Sarah Stokely. The retirement of Marian Shultz created a new position entitled Dean of Academic Engagement which was filled by S. Stokely over the summer. She is interested in looking at issues pertaining to retention. She has been reviewing numerous documents on the issue and hopes to make many of the good ideas come to fruition. In addition, she would like to strengthen the first year experience, and hopes in the next year to get a good understanding of the Shippensburg culture and what sort of programs would work at this university.
- VI. Update on VSA skills assessment-Dr. Girard reported that he had one faculty member who volunteered to do a pilot test with incoming freshmen but was looking for more so please spread the word to your departments so they can become involved. He has investigated ways to differentiate data from students of varying years, gender, etc. and the tool will let us determine how we want to use the data. An upcoming issue is to have one designated person on the campus to be the formal assessment administrator.
- VII. Update on Five-Year Review-last spring the committee designated 5 members to work over the summer and put together the five year review which needs to be given to the Provost by December. The draft was sent via email to all members and please note, the last two sections (4 and 5) are incomplete. They deal with the strengths and weaknesses along with ideas for future action, and thus the more opinions and feedback will make it a stronger document. Dr. Clements asked about the timeline for comments on the draft and Dr. Hamblin asked for them to be submitted sometime this month so ideally a final draft could be presented to GEC in the next few meetings and passed along to Provost by the December deadline.
- VIII. Sign-ups for GEC Committees: Dr. Hamblin passed around papers for people to volunteer for committees. Ideally each committee needs between 5 and 8 members, of which alternatives are welcome to serve along with representative members of GEC. If more than 8 sign up then the co-chairs Dr. Hamblin and Dr. Mike will select members, and if less than 5 sign up, additional members

may be encouraged to serve. Several people asked if they signed up for one committee which had too many members and thus were to get bumped to another committee could they please be notified in advance. Dr. Hamblin encouraged everyone to keep their outlook schedules updated so he could arrange the first meetings of each committee, and then allow the appointed chairs to take over. The tasks of each committee is as follows:

- Program committee deals with UCC proposals and makes recommendations. The committee will also look at models for reform to the general education program which was an initiative started at the last retreat.
- Budget committee evaluates grants. Dr. Clements has been filling this roll from last spring through the summer. This committee would also review funds to send people to conferences or meetings.
- Assessment committee similarly has seen Dr. Girard carry over duties from last spring, and focuses on the reform assessment and the general education program assessment.
- Entry-year experience ad-hoc committee will review all the numerous ideas that have been discussed for the past 10-15 years in hopes of putting together some ideas and make suggestions.
- Capstone ad-hoc committee was another model suggested. This group would evaluate possible courses, contents, and strategies, and determine if a particular model fits in with our general education program, and if so, how could it be implemented

It was also noted that in the current structure of arranging these committees in the spring, a transition time occurs with grants, programs, and assessment information that comes in during the summer or beginning of the semesters. Dr. Kingsley motioned, seconded by Dr. Nollenberger, that this be added to an upcoming agenda to discuss possibly moving the formation of committees to the April meeting instead. All were in favor, and the topic will be added to the October agenda.

- IX. Motion to adjourn was made by Dr. Moll, seconded by Dr. Finucane, and passed with all in favor. Meeting adjourned at 3:57 pm.

Minutes respectfully submitted by Alison E. Feeney