MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
January 27, 2012

The Council of Trustees of Shippensburg University met on Friday, January 27, 2012 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli	Elnetta Jones
Thomas Dunn	William Piper
Debra Gentzler	B. Michael Schaul
Charles Goodhart	Kenneth Shoemaker
S. Eugene Herritt	Neely Spence

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Denny Terrell, Vice President for Administration & Finance
Dr. Brendan Finucane, Past-President, APSCUF
Mr. John Clinton, President & CEO, SU Foundation
Dr. Pete Gigliotti, Executive Director for Communications & Marketing
Ms. Mindy Fawks, Associate Vice President for Administration & Finance
Ms. Jane Thompson, Director of Accounting

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none.

APPROVAL OF MINUTES:

Upon motion of Mr. Shoemaker, seconded by Mr. Goodhart, the minutes of the meeting held on November 18, 2011, were approved.

INTRODUCTION:

Mr. Schaul introduced and welcomed members of the Head Start Policy Council: Ms. Jennifer Vogel and Ms. Jennifer Steffen.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs, called attention to the following information:

Sabbatical Leaves for 2012-2013 Academic Year:

Armino, Jan	Counseling & Student College Personnel	Semester I
Braun, William	Exercise Science	Semester II
Chang, Chiu-chi	Management & Marketing	Semester II
Clements, Jennifer	Social Work & Gerontology	Semester II
Grabosky, Tomoko	Counseling Services	Semester I
Hatfield, Louise	Management & Marketing	Semester I
Hsu, Margaretha	Finance & Supply Chain Management	Semester I
Jantz, Claire	Geography/Earth Science	Semester I
Jirard, Stephanie	Criminal Justice	Semester II
Light, Theo	Biology	Semester I
Marsh, Michael	Accounting/MIS/ITBE	Semester II
McCann, Robin	Chemistry	Semester I
Pan, Ming-Shiun	Finance & Supply Chain Management	Semester II
Paulson, Sally	Exercise Science	Semester I
Potoczak, Kathryn	Psychology	Semester II
Predecki, Allison	Chemistry	Semester II

Faculty Retirements

Hocking, Deborah	Associate Professor, Accounting	August 2012
Lemmon, John H.	Professor, Criminal Justice	August 2012

Faculty Resignations

Theis, Joseph J.	Associate Director, Sports Medicine	January 2012

Faculty and Academic Administrative Employments for Semester II 2011-2012

This information is shown in MINUTES ATTACHMENT 1.

Dr. Lyman reported that total enrollment for Spring 2012 is projected to be 7386. The official number will not be available until February 24. Dr. Lyman also reported on various faculty and student highlights and accomplishments.

Head Start

Dr. Lyman reported that an on-site monitoring by the Department of Health & Human Services found that Head Start was all clear and in full compliance. Dr. Lyman also reviewed the grant application and budget for 2012-2013 funding. Upon a motion of Dr. Jones, seconded by Mr. Castelli, the application and budget were approved.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) Sports Information Director, Bill Morgul, has added streaming media as a new feature on our athletic website; b) various alumni events are scheduled for the spring and summer throughout the region, Florida and North Carolina; c) Chamber Awards Dinner will be March 17 in the Tuscarora Room; d) Alumni Days will begin on Thursday this year May 31-June 3; e) ticket sales at the LPAC are up 23%; f) Spike Lee and JR Martinez will be speaking at events this semester; g) conference center rentals are up this year and a new website will be available the end of February; and h) participation in athletic camps is up 4.3%.

Dr. Rick Ruth, Vice President for Technology & Library Services, reported on the following items: a) renewal requests for instructional technology projects have been reviewed and will be forwarded to the Provost and requests for new projects was distributed at the end of the fall semester; b) the first full semester of use for the new Campus Information System (CIS), the Banner product was completed in December with successful grade posting, academic standing and graduation processing; c) the Degree Works degree audit system will be available for advisors to use in March; d) Cognos Reports continue to be developed to fulfill campus reporting needs; e) the myShip portal continues to be developed and anticipate the implementation of a prospective student portal; f) a mobile version of our website is now available for smartphones or tablets; g) technology fees have allowed the Lehman Library to expand the 140+ title collection available from gale Virtual Reference Library; and h) the Library will soon have access to 25,000 e-books as part of a "customer or demand driven" program offered through EBook Library, which provides the greatest number of e-books at a reasonable cost.

Dr. Roger Serr, Vice President for Student Affairs, reported the following items: a) opening went well and there are 2437 in campus housing; b) Study Abroad program has 14 participants for Fall and about 20 for Spring; c) the renovated portion of the Ceddia Union Building is now fully occupied and phase 3 has begun and will house student mailboxes and a package mail services center; d) phase 1 of the new housing project is on track and a service agreement has been signed to proceed with phase 2; e) the new student trustee search process has begun; f) SU has 149 students participating in the Chapter 33 military tuition benefits – 2nd most in PASSHE. Dr. Serr provided some outstanding accomplishments of our student athletes.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Castelli, seconded by Mr. Goodhart, the Council approved Purchases, as shown in MINUTES ATTACHMENT 2 and Contracts, as shown in MINUTES ATTACHMENT 3 as made under the provisions of Act 188.

Upon a motion of Mr. Dunn, seconded by Ms. Gentzler, the 2012 Fee & Refund Schedule was approved as shown in MINUTES ATTACHMENT 4.

Andrea Caladie, of the auditing firm of ParenteBeard, LLC., reported that ParenteBeard has issued an unqualified opinion at the highest level on financial statements as of June 30, 2011. On a motion of Mr. Castelli, seconded by Mr. Goodhart, the Council accepted and approved the Financial Statements for the Year Ended June 30, 2011 and the Independent Auditors Report. Dr. Terrell recognized and thanked ParenteBeard, Ms. Mindy Fawks, Ms. Janet Thompson and staff for their hard work.

Upon a motion of Mr. Castelli, seconded by Mr. Dunn, the Council adopted a Resolution,, required on an annual basis, which certifies that all affiliated organizations are in compliance with Board of Governors Policy 1985-04-A. A copy of the Resolution is shown in MINUTES ATTACHMENT 5.

Attention was called to recent non-instructional personnel actions.

Dr. Terrell also reported that the fountain will be disassembled and historically restored to its original 1896 look. Work is being done by a company in Alabama and is expected to be completed by April.

Dr. Ruud announced that Governor Corbett will hold his budget address of February 2 after which we will begin planning for the 2012-13 year. We are still waiting to hear more on the 5% freeze. Dr. Ruud also reported on the following: thanks to the Academic and Student Affairs Committee for examining our enrollment services plan; we are implementing our STEM and high performance tuition for out-of-state students; the April AGB meeting will be in Washington; PACT meeting will be in Harrisburg on March 20 & 21; and iPad demonstrations will be conducted for the Trustees at future meetings.

COMMENTS FROM APSCUF:

Dr. Brendan Finucane acknowledged that budgetary conditions are like to remain challenging. He also recognized the administration for dedicating additional resources to guarantee class sizes would remain at reasonable levels. Looking at ways to enhance our student profile.

SUB-COMMITTEE REPORTS:

Government Affairs & Community Relations: Discussing options on how to pursue obtaining a liquor license for the LPAC. A meeting will be held in the future regarding candidates for congressional seat vacated by Todd Platts.

COMMITTEE ASSIGNMENTS:

Chair Schaul made the following change to standing committees due to changes in Trustee appointments: Mr. Goodhart will chair the Inspection of Facilities Committee.

PRESIDENTIAL EVALUATION COMMITTEE:

On behalf of Mr. Grell, chair of the Presidential Evaluation Committee, Ms. Gentzler announced that the Committee conducted an Informal Evaluation of President Ruud on January 19, 2012, as required by the Board of Governors. Ms. Gentzler, along with Chair Grell, Mr. Shoemaker and Ms. Spence, met with five different campus groups to discuss the leadership of

President Ruud. These groups consisted of APSCUF, AFSCME, the Executive Management Team, students, and the Alumni board. Upon a motion of Ms. Gentzler, seconded by Mr. Shoemaker, the Council approved the Evaluation which will be forwarded to Chancellor Cavanaugh to be placed in Dr. Ruud's personnel file and used for future contract extension purposes.

NEXT MEETING DATE:

The next meeting will be Friday, March 30, 2012 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Mr. Castelli, seconded by Mr. Dunn, the meeting was adjourned at 1:10 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, January 27, 2011 are correct.

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B. Michael Schaul, Chair