MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
May 18, 2012

The Council of Trustees of Shippensburg University met on Friday, May 18, 2012 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli
Thomas Dunn
Debra Gentzler
Charles Goodhart
Glen Grell
S. Eugene Herritt
Elnetta Jones
William Piper
B. Michael Schaul

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Rick Ruth, Vice President for Technology & Library Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Denny Terrell, Vice President for Administration & Finance
Dr. Brendan Finucane, Past-President, APSCUF
Mr. John Clinton, President & CEO, SU Foundation
Dr. Pete Gigliotti, Executive Director for Communications & Marketing
Dr. Dennis Mathes, Associate Vice President for Technology & Library Services
Ms. Krista Williams, Nominated Student Trustee

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none.

APPROVAL OF MINUTES:

Upon motion of Mr. Goodhart, seconded by Mr. Castelli, the minutes of the meeting held on March 30, 2012, were approved.

INTRODUCTION:

Mr. Schaul introduced and welcomed Ms. Krista Williams. Ms. Williams is the student trustee nominee.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs, called attention to the following information:

Resignations

Bumbaugh, Alyssa C.	Assistant Professor, Biology	August 2012
Ochoa, Gregory S.	Director, Academic Success Program	June 2012

Faculty Promotions Effective September 2012

Adams, Lea	Psychology	Associate Professor
Bailey, April	Accounting/MIS	Associate Professor
Botteron, Cynthia	Political Science	Professor
Cella, Laurie	English	Associate Professor
Dietrich-Ward, Allan	History/Philosophy	Associate Professor
Galioto, Erica	English	Associate Professor
Garris, Kim	Communication/Journalism	Associate Professor
Hawkins, Timothy	Geography/Earth Science	Professor
Hurd, Todd	Biology	Professor
Predecki, Dan	Chemistry	Associate Professor
Ricketts, Melissa	Criminal Justice	Associate Professor
Robinson, Russell	Exercise Science	Associate Professor
Royce, Christine	Teacher Education	Professor
Sato, Toru	Psychology	Professor
Schwilk, Christopher	Educational Leadership & Special Ed	Associate Professor
Setaputra, Robert	Finance & Supply Chain Management	Professor
Smith, Janet	Geography/Earth Science	Professor
Taylor, Paul	Mathematics	Associate Professor
Zume, Joseph	Geography/Earth Science	Associate Professor
Zumkhawala-Cook, Richard	English	Professor

Faculty Tenure Effective January 2012

Frielle, Thomas	Chemistry

Faculty Tenure Effective September 2012

Anderson Witmer, Stephanie	Communication/Journalism
Bennett, Chad	Academic Success Program
Cella, Laurie	English
Dieterich-Ward, Allen	History/Philosophy

Douglass, Marcy	Counseling &College Student Personnel
Galioto, Erica	English
Minnick, Dorlisa	Social Work/Gerontology
Newton, Kathryn	Counseling & College Student Personnel
Ricketts, Melissa	Criminal Justice
Watts, Allison	Management/Marketing
Ziegenfuss, Robert	Teacher Education
Zume, Joseph	Geography/Earth Science

Dr. Lyman reviewed a new academic proposal for a B.S. in Software Engineering in the Computer Science Department. Upon a motion of Mr. Herritt, seconded by Mr. Castelli, the proposal was approved as shown in MINUTES ATTACHMENT 1.

Dr. Lyman also reviewed the Mission, Goals and Objectives for the Academic Master Plan, as shown in MINUTES ATTACHMENT 2. The Council gave their support and it was agreed that further information and feedback of the plan will be provided at subsequent meetings.

Dr. Lyman reported that total enrollment projections for Fall 2012 are 6800 undergraduates and 1000 graduate students. She also reported on various Head Start items and several accomplishments by faculty.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) Communications & Marketing is doing a special project to examine the university's place in the market and demographics; b) Net revenue at the Luhrs Center is up 3.5% and total ticket sales is up 10% - upcoming shows are Kenny Rogers on June 15 and Jackson Browne on August 7; c) the conference center has had an increase of 55% in room rentals as of May 1; and d) Alumni Days are May 31 – June 3.

Dr. Rick Ruth, Vice President for Technology & Library Services, reported on the following items: a) new and renewal tech fee projects for 2012/13 are being implemented for now; b) Banner is beginning to prepare for version 9; and c) Michelle Foreman has accepted the position of Associate Dean for Library & Media Services.

Dr. Roger Serr, Vice President for Student Affairs, reported that Orientation will be held during the weeks of June 18 & 25, dividing students by College. SU was 2nd in the Dixon Cup standings; just 5 points behind Bloomsburg. He also spoke of the many outstanding accomplishments of our student athletes. Dr. Serr also provided an update on the Ceddia Union Building add-on is on track and occupancy is expected August 7 and building 1 of the student housing project is slightly behind but still on track to open Spring 13.

Dr. Serr reviewed the Student Code of Conduct and the revisions that were made for 2012-13. Upon a motion of Mr. Castelli, seconded by Mr. Grell, the revisions were approved as shown in MINUTES ATTACHMENT 3.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Herritt, seconded by Ms. Gentzler, the Council approved Purchases, as shown in MINUTES ATTACHMENT 4 and Contracts, as shown in MINUTES ATTACHMENT 5 as made under the provisions of Act 188.

Upon a motion of Mr. Dunn, seconded by Mr. Goodhart, the continuation of fee waivers for 2012-2013 was approved as shown in MINUTES ATTACHMENT 6.

Upon a motion of Mr. Herritt, seconded by Mr. Goodhart, the Council approved the proposed fee increases for 2012-2013 as shown in MINUTES ATTACHMENT 7.

Chair Schaul stated that the Executive Committee will look at contracts and student fees and approve them prior to tuition approval by the Board of Governors.

Attention was called to recent non-instructional personnel actions.

Dr. Terrell also reported that closing on Phase II of the housing project is scheduled for December 17. Other projects this summer are: replace water works on the water tower for fire protection delaying the painting project until next summer; elevators will be installed in Wright and Shearer Halls; both showers and floors will be renovated in Heiges Field House; air handler compressor in Franklin Science; way finding signage project continues focusing on parking lots; replacing the carpeting in Memorial; renovate Horton Hall basement; and work with the Exercise Science program in Henderson and Grove to better support this rapidly growing program. Dr. Terrell reminded everyone that this is the beginning of the audit season with ParenteBeard and that the internal auditors are on campus now.

Dr. Ruud reported that the University is looking forward to welcoming in the Class of 2016 at orientation in June. PASSHE is welcoming 4 new Presidents; Edinboro, Slippery Rock, East Stroudsburg, and Indiana. Dr. Ruud indicated that conversations are still going on with the Senate & House regarding the budget and with the Board of Governors regarding tuition.

COMMENTS FROM APSCUF:

Dr. Brendan Finucane states that the faculty hopes to continue the tradition of academic standards and quality. This has been a challenging year and we saw many cost savings measures. Personnel expenses vs. operating expenses have changed from 60/40 to 80/20 which allows us no room to maneuver but has allowed us to avoid personnel cuts.

SUB-COMMITTEE REPORTS:

Academic & Student Affairs Committee: The academic profile of the incoming class continues to be monitored and a meeting will be held in late September.

Facilities and Special Projects Committee: Mr. Goodhart reported on the annual Inspection of Facilities that was conducted on April 13, 2012. Upon a motion of Mr. Piper, seconded by Mr. Dunn, the inspection report was approved. Mr. Bryson and his staff were recognized by the Facilities Committee for the continued hard work in spite of the cut back in funding and the ever increasing workload. All staff was acknowledged for keeping SU a safe place to live & learn.

Mr. Piper reported that conversations are taking place to develop a process for students to move into the new residence halls after finals so when they return for the spring semester they can go to their new residence.

Government Relations: A meeting is expected this summer of the Government Relations & Naming Committee

REPORT OF THE NOMINATING COMMITTEE:

Mr. Dunn, chair of the committee, reported that based on the advice from Council members and the recommendation of the committee, no changes in officers will occur. Upon a motion of Mr. Dunn, seconded by Mr. Goodhart, the Council approved that the Council of Trustees Executive Committee will remain: Mr. Schaul, Chair; Ms. Gentzler, Vice-Chair, and Mr. Piper, Secretary.

SECRETARY'S REPORT:

Mr. Piper read a Citation on behalf of the Council recognizing the service of Ms. Neely Spence as student trustee during the 2011-2012 academic year. Ms. Spence graduated earlier this month and the Council extends their best wishes.

NEXT MEETING DATE:

The next meeting will be Friday, September 7, 2012 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Mr. Mr. Herritt, seconded by Ms. Gentzler, the meeting was adjourned at 1:00 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, May 18, 2012 are correct.

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B. Michael Schaul, Chair