MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
May 20, 2011

The Council of Trustees of Shippensburg University met on Friday, May 20, 2011 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli	Douglas Harbach
Thomas Dunn	Elnetta Jones
Debra Gentzler	William Piper
Charles Goodhart	B. Michael Schaul
Glen Grell	Kenneth Shoemaker

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Denny Terrell, Vice President for Administration & Finance
Dr. Brendan Finucane, Past-President, APSCUF
Mr. Stephen Latanishen, President, Student Association
Mr. Rob Tritt, AFSCME
Dr. Pete Gigliotti, Director of Communications & Marketing
Mr. John Clinton, President & CEO, SU Foundation
Ms. Mindy Fawks, Associate Vice President for Administration & Finance

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none.

APPROVAL OF MINUTES:

Upon motion of Mr. Grell, seconded by Ms. Gentzler, the minutes of the meetings held on March 25, 2011, were approved.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following information:

Retirements

Bright, Thomas	Professor, Management/Marketing	June 2011
Mathis, Stephen	Professor, Economics	May 2011

Resignation

Grewling, Nicole	Assistant Professor, Modern Languages	August 2011

Faculty Tenure Effective September 2011

Adams, Lea	Psychology
Bailey, April	Social Work/Gerontology
Bourassa, Dara	Finance & Supply Chain Management
Bryant, Sarah	Accounting/Management Information Systems
Cornell, Sean	Geography/Earth Science
Dobbs, Aaron	Lehman Library
Flagler, Marita	Social Work/Gerontology
Garris, Kim	Communication/Journalism
Goates, Nathan	Management/Marketing
Knight, Richard	Human Communication Studies
Lee, Jeonghwa	Computer Science
Lesman, Robert	Modern Languages
Lichtman, Steven	Political Science
Liu, Han	Teacher Education
Sachleben, Mark	Political Science
Siahaan, Freddy	Economics
Sipes, Carrie	Communication/Journalism
Taylor, Paul	Mathematics
Wallace, Stephen	Academic Programs & Services
Zaleski, Curtis	Chemistry

Head Start

Upon a motion of Dr. Jones, seconded by Mr. Castelli, a revision to Head Start's Megan's Law protocol policy was approved, as reviewed by Dr. Lyman and shown in MINUTES ATTACHMENT 1.

Dr. Lyman reported that there is a slight increase in undergraduate enrollment for the Fall but a slight decrease in graduate. The Academic Master Plan Task Force is working to finalize the missions & goals. The Planning & Budget Council has been expanded and will develop a standards task force to review program standards and criteria in response to the budget crisis. Dr. Lyman also reported on various faculty accomplishments, such as: Computer

Engineering program approval; successful student research conference in which 88 faculty sponsored 519 students; signed joint agreement with La Rochelle in France for study abroad opportunities; the National Oceanic and Atmospheric Administration recognized SU's role in weather observations with its "50 Year Honored Institution Award."

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) a bridge will be constructed at Fogelsonger Road, this bridge is the last portion of the Rails to Trails trail that connects downtown Shippensburg with Newville; b) last stage of directional signage implementation program on I81 and in the community to locations such as Luhrs Performing Arts Center and athletic fields; c) alumni weekend will be held June 3-5; d) ticket sales at the Luhrs Center are up with actual sales for this year up 25% over last year – 38 Special will perform July 31 and Donny Osmond on August 26; and e) approximately 200 new families are transferring with Volvo from Asheville plant to Shippensburg.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: 2011/12 project renewals and new 2011/12 projects approved by the Provost will be implemented this summer; continue to move forward with local implementation of the new campus information system, the Banner product, which is on time and under budget – accounts receivable will go live in July and the Degree Works audit system is on track for Fall 2011 roll-out as well as first patch for Luminis 5; student support offices are actively using document scanning systems; approximately 350 individuals on campus are using the web content management system to update web content, promote events and track user traffic; the Ektron content management system will be upgraded which contains several functionality enhancements by end of May; the annual Student Library Research Awards, generously funded by Berkley Laite, were presented at the recent student research conference; Humanities on the Road was taped in the one-room schoolhouse on April 30th as a result of research by Dr. Jonathan Zimmerman and assisted by Dr. Karen Daniel; and refurbishing of a major portion of the lower level of the Library has begun and will continue over the summer.

Dr. Roger Serr, Vice President for Student Affairs, reported the following items: housing is currently 119 over; two full weeks of orientation is planned for this summer in which faculty will provide academic advising, schedules will be prepared as well as housing assignments and ID's; open forums will be held for four candidates for Athletic Director position; student housing is on track and Campus Apts. has selected Fortune Johnson as the general contractor – closing will be conducted July 21 & 22; CUB construction on track and the bookstore transition with Follet is going well; the first draft of the Athletic Master Plan will be presented next week by the architects; and Dr. Serr provided some outstanding accomplishments of our student athletes.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Shoemaker, seconded by Mr. Grell, the Council approved Purchases, as shown in MINUTES ATTACHMENT 2 and Contracts, as shown in MINUTES ATTACHMENT 3 as made under the provisions of Act 188.

Upon a motion of Mr. Harbach, seconded by Ms. Gentzler, the Council approved the continuation of fee waivers for the 2011-2012 academic year as shown in MINUTES ATTACHMENT 4.

Upon a motion of Mr. Harbach, seconded by Mr. Grell, the Council approved the 2011-2012 proposed fee increases as shown in MINUTES ATTACHMENT 5. Dr. Finucane asked that APSCUF be provided with an estimate of revenue generated by fee increases.

Attention was called to recent non-instructional personnel actions.

Dr. Terrell also reported that the budget was balanced for next year. We have no idea of appropriation allocation or tuition costs. We are planning next year's budget based on the Governor's proposed 50% reduction. Franklin Science Center upgrade is a part of PASSHE's capital budget.

Dr. Ruud announced that the budget continues to be an uncertain environment. We will continue to work hard over the next six weeks and will wait for a tuition decision by the Board of Governors the end of June. Dr. Ruud will provide budget updates to the campus community on June 1 and July 1. The purpose of the Program Prioritization is due to the budget challenges but will allow us to review our programs to identify the needs of our students and address new needs. Dr. Ruud announced that he was appointed as Chair to the Commission of the Universities.

COMMENTS FROM STUDENT ASSOCIATION:

Ms. Comfort Dixon was introduced as the new Student Association President. The Senate transition was effective April 22.

COMMENTS FROM APSCUF:

Dr. Brendan Finucane expressed gratitude for the opportunity to hire additional adjuncts for next year. The Program Prioritization emphasizes a collaborative effort for faculty and administration to devise criteria and procedures. The Academic Master Plan will run in tandem with the Academic Master Plan. Budget concerns still put pressure on class sizes.

NOMINATING COMMITTEE:

Mr. Dunn, Chair of the Nominating Committee, met along with other committee members, Mr. Goodhart and Mr. Grell regarding the election of Council officers. On behalf of the Committee, Mr. Dunn made a motion to reappoint the Officers as currently exists. The motion was seconded by Mr. Grell, and was unanimously supported by the remainder of the Council.

SUB-COMMITTEE REPORTS:

Academic Affairs: Mr. Harbach reported that high achievements of students make the Council and alumni very proud. This is what makes this institution the "flagship."

Facilities: Mr. Piper thanked the administration involved and SUSSI on the student housing project.

Government Affairs and Community Relations: Upon a motion of Ms. Gentzler, seconded by Mr. Grell, the Trustee Naming Committee introduced revisions to the Council of Trustee Naming Policy. The approved policy is shown as MINUTES ATTACHMENT 6. In addition, upon a motion of Ms. Gentzler, seconded by Mr. Goodhart, the Council approved the request of Student Affairs to name various rooms/spaces within the newly renovated Ceddia Union Building, as shown in MINUTES ATTACHMENT 7.

NEXT MEETING DATE:

The next meeting will be Friday, September 2, 2011 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Mr. Goodhart, seconded by Mr. Castelli, the meeting was adjourned at 1:00 p.m.

_____
William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, May 20, 2011 are correct.

_____
B. Michael Schaul, Chair