MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
February 1, 2013

The Council of Trustees of Shippensburg University met on Friday, February 1, 2013 at 3:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli
Thomas Dunn
Debra Gentzler
Glen Grell
Charles Goodhart
Eugene Herritt
William Piper
B. Michael Schaul
Krista Williams

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Rick Ruth, Vice President for Technology & Library Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Denny Terrell, Vice President for Administration & Finance
Dr. Deborah Jacobs, Past -President, APSCUF
Mr. Ethan Goldbach, President, Student Senate
Mr. Roy Wiser, President, AFSCME
Dr. Pete Gigliotti, Executive Director for Communications & Marketing
Mr. John Clinton, President & CEO, SU Foundation
Ms. Mindy Fawks, Associate Vice President for Administration & Finance
Dr. Dennis Mathes, Associate Vice President for Technology & Library Services
Ms. Jane Thompson, Director, Accounting
Ms. Andrea Caladie, ParenteBeard, LLC.

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none.

APPROVAL OF MINUTES:

Upon motion of Mr. Herritt, seconded by Mr. Castelli, the minutes of the meeting held on November 16, 2012, were approved.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs, called attention to the following information:

Sabbatical Leaves for 2013-2014 Academic Year:

Bloom, John	History/Philosophy	Semester II
Bryant, Sarah	Finance & Supply Chain Management	Semester II
Burg, Steven	History/Philosophy	Semester I
Cornell, Sean	Geography/Earth Science	Semester I
Crawley, Winston	Mathematics	Semester II
DiBello, Catherine	English	Academic Year
Dietrich-Ward, Allen	History/Philosophy	Semester II
Dolbin, Steven	Art & Design	Semester II
Drenovsky, Cynthia	Sociology/Anthropology	Semester I
Jones, Leonard	Mathematics	Semester I
Knight, Richard	Human Communication Studies	Semester II
Lu, Lucian	Human Communication Studies	Semester I
Sachleban, Mark	Political Science	Semester I
Siahaan, Freddy	Economics	Semester I
Taylor, Paul	Mathematics	Semester II
Van Alkemade, Kim	English	Semester II
Wellington, Carol	Computer Science	Semester II
Zaleski, Curtis	Chemistry	Semeste

Retirements

Armstrong, Gary R.	Accounting/MIS	May, 2013

Resignations

Dunlap, Andrew	Social Work/Gerontology	May 2012
Fitzgerald, Katherine	Educational Leadership & Special Education	June 2013
Long, Michael	Mathematics	November 2012

Faculty and Academic Administrative Employments for Semester II 2012-2013

This information is shown in MINUTES ATTACHMENT 1.

Dr. Lyman reported on enrollment and various accomplishments and highlights of faculty and departments.

Dr. Lyman reviewed the Head Start budget and grant application for 2013-2014. Upon a motion of Mr. Castelli, seconded by Mr. Dunn, the items were approved as shown in MINUTES ATTACHMENT 2.

Dr. Lyman also asked the Council to approve summer fees within Academic Affairs for internships and the K-12 Educator's Institute beginning in 2013. Upon a motion of Mr. Herritt, seconded by Mr. Castelli, the fees were approved as shown in MINUTES ATTACHMENT 3.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Dunn, seconded by Mr. Grell, the Council approved Purchases, as shown in MINUTES ATTACHMENT 4 and Contracts, as shown in MINUTES ATTACHMENT 5 as made under the provisions of Act 188.

Upon a motion of Mr. Dunn, seconded by Mr. Herritt, the 2013 Fee & Refund Schedule was approved, as shown in MINUTES ATTACHMENT 6.

Andrea Caladie, of the auditing firm of ParenteBeard, LLC., reported the ParenteBeard has issued an unqualified opinion at the highest level on financial statements as of June 30, 2012. On a motion of Ms. Gentzler, seconded by Mr. Grell, the Council accepted and approved the Financial Statements for the Year Ended June 30, 2012 and the Independent Auditors Report. Ms. Caladie also reported that an internal control communication was issued with no internal weaknesses. Dr. Terrell recognized and thanked Ms. Mindy Fawks, Ms. Jane Thompson and their staff for their hard work. The Council thanked Ms. Caladie for her services to the University.

Upon a motion of Mr. Castelli, seconded by Mr. Dunn, the Council adopted a Resolution, required on an annual basis, which certifies that all affiliated organizations are in compliance with Board of Governors Policy 1985-04-A.

Attention was called to recent non-instructional personnel actions.

Dr. Ruud reported that the Governor's budget address will be on Tuesday. It is our belief that he will flat fund PASSHE. Dr. Ruud indicated that the University is looking forward to the completion of a successful APSCUF contract.

COMMENTS FROM STUDENT ASSOCIATION:

Mr. Goldbach reported that undergraduate elections will be held in two weeks.

COMMENTS FROM APSCUF:

Dr. Deborah Jacobs reported that the faculty have been busy with contingency planning if the contract situation is not resolved. There will be information picketing at the Library.

COMMENTS FROM AFSCME:

Mr. Roy Wiser is the new AFSCME President for 2013. Mr. Wiser is looking forward to a good working relationship with the Council.

COMMITTEE REPORTS:

Academic and Student Affairs: A meeting will be held before the March meeting to further discuss enrollment and student profile.
Facilities: The new residence halls came online January 21. There have been some minor issues as you would expect with any new building.

PRESIDENTIAL EVALUATION:

Mr. Grell, Chair of the Presidential Evaluation Committee, reported that the triennial evaluation of President Ruud was conducted on January 25, 2013. Other committee members were: Mr. Dunn, Mr. Herritt, and Ms. Williams. Ms. Patty Cormier was the outside consultant and Mr. Jim Moran of PASSHE also participated. Approximately 44 individuals were interviewed: community leaders, administrators, faculty and department chairs, union representatives, and support staff. Mr. Grell thanked the other committee members and those that participated. He also thanked Ms. Maun for coordinating the logistics and the scheduling.

After a successful completion, Mr. Grell made a motion, seconded by Mr. Dunn that the Council approve the evaluation and forward to the Chancellor for contract renewal of the President. All were in favor.

NEXT MEETING DATE:

The next meeting will be Friday, March 15, 2013 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Mr. Dunn, seconded by Mr. Castelli, the meeting was adjourned at 3:40 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, February 1, 2013 are correct.

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B. Michael Schaul, Chair