MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
March 30, 2012

The Council of Trustees of Shippensburg University met on Friday, March 30, 2012 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli	Elnetta Jones
Debra Gentzler	William Piper
Charles Goodhart	B. Michael Schaul
Glen Grell	Neely Spence

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Denny Terrell, Vice President for Administration & Finance
Dr. Brendan Finucane, Past-President, APSCUF
Ms. Lisa Cline, AFSCME
Mr. John Clinton, President & CEO, SU Foundation
Dr. Pete Gigliotti, Executive Director for Communications & Marketing
Ms. Mindy Fawks, Associate Vice President for Administration & Finance

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none.

APPROVAL OF MINUTES:

Upon motion of Mr. Castelli, seconded by Mr. Goodhart, the minutes of the meeting held on January 27, 2012, were approved.

INTRODUCTION:

Mr. Schaul introduced and welcomed students from Dr. Michael Drager's COM375 Public Affairs class. Students were observing an educational meeting as a class assignment.

Mr. Schaul also introduced Dr. Tim Ebersole who gave a presentation on the Rails to Trails project. Dr. Ebersole announced that federal funds of $800,000 were received to build a bridge over Fogelsonger Road. Mr. Jim Smedley from PennDOT explained how the bridge will be constructed. Also attending was Dr. Jerry Angulo and Garret Stahlman of the Cumberland Valley Rails-To-Trails Council.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs, called attention to the following information:

Faculty Retirements

Semushkina, Natalia	Associate Professor, Physics	August 2012

Administrative Resignation

Long, Kim	Associate Dean, College of Arts & Sciences	June 2012

Dr. Lyman reported that total enrollment as of February 24, 2012 is 7495. Projected enrollment for the Fall 2012 semester is 8000. Dr. Lyman also reported on various faculty and student highlights and accomplishments.

Head Start

Dr. Lyman reviewed the 2012-2013 Cost of Living Adjustment supplemental application. Upon a motion of Dr. Jones, seconded by Mr. Goodhart, the COLA application was approved as shown in MINUTES ATTACHMENT 1. Dr. Lyman also reviewed the revisions in selection criteria and recruitment/enrollment plans. Upon a motion of Dr. Jones, seconded by Mr. Castelli, the revisions were approved as shown in MINUTES ATTACHMENT 2. Dr. Jones was recognized for her time, dedication and professionalism in her role with Head Start.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, Thanked PennDot, especially Mr. Goodhart, for helping to make various projects a success, specifically the Rails-to-Trails project. Dr. Harpster also reported on the following items: a) using the new Social Media guidelines, we will be targeting PA high school juniors on Facebook for the April 14 open house; b) Congressman Barletta recently visited campus; c) the Luhrs Performing Arts Center is doing well with 5 sell-outs and more expected; and d) the Cumberland County Commissioners will be using the Foundation Center as a polling place for the April and November elections and they hosted their regular meeting there earlier this week to show the facility.

Dr. Rick Ruth, Vice President for Technology & Library Services, reported on the following items: a) 2012/13 new & renewals requests for instructional technology projects have been reviewed and recommendations approved by the Provost will be implemented this summer; b) the DegreeWorks audit system is available and in use for advisors as of this month – students will have access in the Fall; c) back-end Banner systems are being prepared for Banner 9 which will have many enhancements; d) new on-line campus calendar is available for room

scheduling at calendar.ship.edu; e) the latest version of the myShip portal is being installed and configured to allow the university to communicate with prospective students; f) evaluating the accessibility of our online resources for individuals with disabilities; and g) pilot project for Table PCs/Windows 8 through technology fees awarded to the Library to purchase 20 tables.

Dr. Roger Serr, Vice President for Student Affairs, reported that phase 1 of the new student housing project is slightly behind schedule. He also spoke of the outstanding accomplishments of our student athletes.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Goodhart, seconded by Mr. Castelli, the Council approved Purchases, as shown in MINUTES ATTACHMENT 3 and Contracts, as shown in MINUTES ATTACHMENT 4 as made under the provisions of Act 188.

Upon a motion of Ms. Gentzler, seconded by Mr. Piper, the Capital Spending Request for FY 2013-2014 was approved as shown in MINUTES ATTACHMENT 5.

Upon a motion of Mr. Piper, seconded by Mr. Goodhart, the Council approved a Resolution, as shown in MINUTES ATTACHMENT 6, authorizing the demolition of McCune Hall, Lackhove Hall, Kieffer Hall, and Seavers Apartments. The demolitions are required in order to proceed with phase 2 of the student housing project.

Attention was called to recent non-instructional personnel actions.

Dr. Terrell also reported that the Department of General Services completed their studies and advised us that we are permitted to install and distribute gas with boilers installed at various locations around campus. We will save $10M at initial construction and approximately $20M over its lifetime. Design has begun and construction should begin in 1 year.

Dr. Ruud reported on the PASSHE Advocacy Day to be held April 3 in Harrisburg. Ms. Dixon and other Senate representatives will meet with various legislative leaders. We continue to work through the budget; the Program Plans & Guidelines are out and the Board of Governors will advocate for appropriate appropriations and tuition support. Dr. Ruud recognized the passing of former faculty member and constant friend to the University, Mr. Richard Forsythe, and current faculty member in the Counseling and College Student Personnel department, Dr. Shirley Hess. Both will be greatly missed for the dedication in Ship.

STUDENT ASSOCIATION:

Ms. Dixon announced the new Senate Officers for 2012-2013: Ethan Goldbach, President; Jean Martinez, Vice President; Emilie Troupe, Secretary; and Isabel Scott, Treasurer.

COMMENTS FROM APSCUF:

Dr. Brendan Finucane states that the faculty is trying to maintain focus on the academic mission without distraction over the budget. He said that spending for education is critical to prepare the next generation to take over the country. A meeting to discuss the student profile will be held April 10 with the Trustee Academic & Student Affairs Committee.

COMMENTS FROM AFSCME:

The AFSCME contract is available to view on the AFSCME 13 website. AFSCME is also accepting scholarship applications for member's children and grandchildren.

SUB-COMMITTEE REPORTS:

Academic & Student Affairs Committee: As noted, a meeting to discuss the student profile will be held April 10 with APSCUF leadership.

Facilities and Special Projects Committee: the new student housing project is running slightly behind schedule but should get caught up soon. The annual Inspection of Facilities will be conducted on April 13, 2012.

REPORT FROM THE NAMING COMMITTEE:

The Council recognized Ernest W. Brindle, Jr. and Mary Baird Brindle, both 1947 graduate of the then Shippensburg State Teachers College. The Brindle's, who have loyally served their alma mater, started The Mary Baird Brindle Endowment for the Fine Arts in which zero coupon bonds were purchased. Proceeds from those bonds will be used to provide for students, faculty, and visiting artists practicing in the mediums and methods of watercolors, oils, acrylics, sculpture, and free-hand sketching. Upon a motion of Ms. Gentzler, Naming Committee Chair, seconded by Mr. Castelli, Room 213 in the Huber Art Center will now be known as "The Brindle Gallery."

COMMITTEE ASSIGNMENTS:

Chair Schaul appointed the following Trustees to the Nominating Committee: Mr. Dunn, Chair; Mr. Herritt; Mr. Goodhart; and Ms. Spence.

NEXT MEETING DATE:

The next meeting will be Friday, May 18, 2012 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Mr. Castelli, seconded by Mr. Goodhart, the meeting was adjourned at 12:50 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, March 30, 2012 are correct.

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B. Michael Schaul, Chair