MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
November 18, 2011

The Council of Trustees of Shippensburg University met on Friday, November 18, 2011 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli
Thomas Dunn
Charles Goodhart
Glen Grell
S. Eugene Herritt
Elnetta Jones
William Piper
B. Michael Schaul
Kenneth Shoemaker

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Denny Terrell, Vice President for Administration & Finance
Dr. Brendan Finucane, Past-President, APSCUF
Ms. Lisa Cline, AFSCME Executive Committee
Ms. Comfort Dixon, President, Student Association
Ms. Laura Ludlam, Director of Publications
Mr. John Clinton, President &CEO, SU Foundation

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none.

APPROVAL OF MINUTES:

Upon motion of Mr. Shoemaker, seconded by Mr. Goodhart, the minutes of the meeting held on September 2, 2011, were approved.

INTRODUCTION:

Mr. Schaul introduced and welcomed our new Trustees, Mr. Eugene Herritt and Ms. Neely Spence.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs, called attention to the following information:

Faculty Resignations

Chang, Mu-Sheng	Associate Professor, Finance & Supply Chain Management	September 2011

Faculty Retirements

Hirshon, Stephen C.	Associate Professor, Art & Design	June 2011
Weigle, Jerry A.	Professor, Management/Marketing	June 2011

Dr. Lyman reported on the following items: a) enrollment good but showing a slight decrease due to the current economy; and b) faculty members' success with grants and scholarly presentations.

Upon a motion of Mr. Castelli, seconded by Dr. Jones, the Head Start classroom schedule was approved as shown in MINUTES ATTACHMENT 1.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) expansion of relocation of billboards; b) updated commercials for undergraduate recruitment focusing on STEMP disciplines; c) career services is assisting 83 different alums in securing some 134 full-time positions; d) the Rails to Trails bridge project over Fogelsanger Road is progressing; e) the alumni golf outing, normally held the Sunday of Alumni Weekend, will now be held on Thursday at the Carlisle Country Club; f) the Luhrs Center is doing well with 9 shows selling 1,100 or more of the 1,500 available ticket, with 3 shows selling out — 4 new shows have been added for the mid-season, public sale of these tickets will begin December 5; and g) room rentals at the Conference Center has increased significantly by regional and local groups.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: a) tech fee update; b) Banner has been implemented on time and under budget; c) DegreeWorks, a degree audit system will be functional for advisors use in March 2012; c) anticipating implementing prospective student portal; d) web content management system for mobile devices; e) the Pennsylvania Humanities Commission used the little red schoolhouse for an episode of Humanities on the Road; f) Emeritus Berkley Laite and his wife have increased their support of Library Research Awards; g) former SID John Alosi discussed his new book, *War Birds: A History of the 282nd Signal Pigeon Company* on October 27.

Dr. Roger Serr, Vice President for Student Affairs, reported the following items: Open house for the Ceddia Union Building will be today at 3:00 — completion of the expansion/renovation is expected by January other than the side facing the Luhrs Center; student housing project is about 2 weeks behind schedule and plans are underway for phase 2; working with the Department of Defense on a tuition assessment program for active duty and guard personnel; SU currently has 238 vets enrolled. Dr. Serr provided some outstanding accomplishments of our student athletes.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Goodhart, seconded by Mr. Shoemaker, the Council approved Purchases, as shown in MINUTES ATTACHMENT 2 and Contracts, as shown in MINUTES ATTACHMENT 3 as made under the provisions of Act 188.

Cytha Grissom, Director of Public Safety, provided the Council with an annual Safety Report. Of note, Chief Grissom reported that officers have participated in 1,187 hours of training over the past year.

Attention was called to recent non-instructional personnel actions.

Dr. Terrell also reported that on November 3, PASSHE was notified by the Governor that the capital budget was reduced by 50%; from $135M to $65M. Dr. Terrell addressed how this cut effects the University; and the Board of Governors has prepared a request for a 2.1% increase in state appropriations — this would reduce the increase needed in tuition.

Dr. Ruud welcomed Mr. Gene Herritt, a new member of our Council of Trustees. Dr. Ruud also indicated that he is pleased with the efforts of PASSHE, the House and Senate for mandate relief.

COMMENTS FROM STUDENT ASSOCIATION:

Ms. Comfort Dixon reported that the Association has a full complement of 22 members. Also, there will be an open forum on November 21 at 3:00 in CUB 125 for the student master plan and President Ruud will conduct a presentation regarding student housing to Senate on November 17.

COMMENTS FROM APSCUF:

Dr. Brendan Finucane reported that as a follow-up to concern expressed at the September Council meeting, Drs. Ruud and Lyman met with department chairs on September 30 to discuss an immediate course of action to correct class sizes. Planning is needed for the Fall of 2012, but there are many budget uncertainties. APSCUF met with Dr. Ruud on November 1. At Planning & Budget Council, Dr. Lyman presented a proposal to be submitted for consideration for next year to make available additional fund balance for Extended Studies.

COMMENTS FROM AFSCME:

Ms. Cline announced the nomination of officers was held, but with no change.

SUB-COMMITTEE REPORTS:

Facilities: On a motion of Mr. Piper, seconded by Mr. Goodhart, a Resolution approving the University to proceed with Phase 2 of the new student housing project was approved as shown in MINUTES ATTACHEMENT 4.

COMMITTEE ASSIGNMENTS:

Chair Schaul made the following changes to standing committees due to changes in Trustee appointments: Mr. Dunn will be added to the Naming Committee; Mr. Herritt will be added to the Facilities Committee; and the Presidential Evaluation Committee will be: Mr. Grell, Chair; Mr. Shoemaker, Ms. Gentzler, and Ms. Spence. Mr. Castelli will chair the Academic Affairs and Student Affairs Committee.

SECRETARY'S REPORT:

Secretary Piper read a Citation recognizing the service of Mr. Douglas Harbach. Upon a motion of Mr. Castelli, seconded by Mr. Shoemaker, the Citation, as shown in MINUTES ATTACHMENT 5, was approved and will be given to Mr. Harbach. Mr. Piper also recognized Dr. Ruud for his induction into the ROTC Hall of Fame on November 11, 2011.

NEXT MEETING DATE:

The next meeting will be Friday, January 27, 2012 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Mr. Castelli, seconded by Mr. Dunn, the meeting was adjourned at 1:05 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, November 18, 2011 are correct.

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B. Michael Schaul, Chair