MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
September 2, 2011

The Council of Trustees of Shippensburg University met on Friday, September 2, 2011 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli
Thomas Dunn
Charles Goodhart
Glen Grell
Douglas Harbach
Elnetta Jones
William Piper
B. Michael Schaul
Kenneth Shoemaker

Representatives from the University administration, faculty, students, and staff were:

Dr. Tracy Schoolcraft, Associate Provost, Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Denny Terrell, Vice President for Administration & Finance
Dr. Brendan Finucane, Past-President, APSCUF
Ms. Comfort Dixon, President, Student Association
Dr. Pete Gigliotti, Director of Communications & Marketing
Ms. Mindy Fawks, Associate Vice President for Administration & Finance

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none.

APPROVAL OF MINUTES:

Upon motion of Mr. Shoemaker, seconded by Mr. Harbach, the minutes of the meeting held on May 20, 2011, were approved.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Tracy Schoolcraft, Associate Provost, Academic Affairs, called attention to the following information:

Faculty and Academic Administrative Employments for the 2011-2012 Academic Year

This information is shown as MINUTES ATTACHMENT 1.

Retirements

Austin, Thomas L.	Professor, Criminal Justice	August 2011
Couchenour, Donna L.	Professor, Teacher Education	August 2011
Faber, Kristina	Professor, English	June 2011
Schultz, Marian B.	Dean, School of Academic Programs and Dean, Library/Media Services	June 2012

Faculty Promotions Effective September 2011

Bourassa, Dara P.	Social Work/Gerontology	Associate Professor
Cornell, Sean R.	Geography/Earth Science	Associate Professor
Feeney, Thomas P.	Geography/Earth Science	Professor
Flagler, Marita N.	Social Work/Gerontology	Associate Professor
Hess, Shirley A.	Counseling & College Student Personnel	Professor
Hocking, Deborah E.	Accounting/ITBE/MIS	Associate Professor
Kennedy, Dave I.	Mathematics	Associate Professor
Knight, Richard A.	Human Communication Studies	Associate Professor
Lee, Jeonghwa	Computer Science	Associate Professor
Lesman, Robert S.	Modern Languages	Associate Professor
Lichtman, Steven	Political Science	Associate Professor
Presser, Kimberly J.	Mathematics	Professor
Sachleben, Mark	Political Science	Associate Professor
Shaffer, Robert	History/Philosophy	Professor
Zaleski, Curtis M.	Chemistry	Associate Professor

Dr. Schoolcraft reported on the following items: a) Head Start audit report; b) Accreditation and recognition of AACSB, impending accreditation of the Communication/Journalism and Counseling departments; c) faculty & staff accomplishments; d) SUTV received an EMMY nomination for the Mid-Atlantic Chapter; and e) open house will be held September 17.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) Tonya Wible is the incoming SUAA President; b) Homecoming is October 1 and Gordon Lightfoot will perform in the Luhrs Performing Arts Center that evening; c) the Loretta Lynn show has been rescheduled from September 15 to March 2 for medical reasons; d) the Bill Cosby & Manheim Steamrollers shows are sold out; e) Luhrs Center ticket sales are at a 40% increase over last year; f) ballroom dance lessons will be offered again this fall; and g) a $600,000 grant was awarded to construct a bridge at Fogelsonger Road which will connect downtown Shippensburg with Newville.

Upon a motion of Mr. Goodhart, seconded by Mr. Harbach, a rental fee for the use of the Tuscarora Room in Reisner Hall for weddings was approved as shown in MINUTES ATTACHMENT 2.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: tech fee projects - "frog loggers" equipment to provide Biology department the means to document and record audio data in a natural habitat, updated codec system will be installed by a 3rd party vendor in the video conference room, SMARTBoard for English and Teacher Education, 9 workstations in Psychology computer lab, smart classroom for business, augmentation of computer lab for Disability Services and Biology, and "clickers" in the classroom to provide an answer to the question and keep track of responses, high production color printers for Art, Mediasite hardware for Media Services, *New York Times* archive in Lehman Library, complex graphics system for Communications/Journalism, data projection upgrades for Media Services, Biodex System 2 for Exercise Science; and Banner implementation is on time on under budget.

Dr. Roger Serr, Vice President for Student Affairs, reported the following items: opening and orientation activities went well; housing is at 99% occupancy with 33 vacancies; meal plans are at 4229 and 1000 have flex; phase 1 of the Ceddia Union Building is done and open to rave reviews; bookstore is done and doing well; phase 1 of housing project is underway on the north & south sites; football game on October 1 will begin at 2:00; Parents & Family Day is October 22; PSAC championship game for field hockey will be October 29; and Dr. Serr provided some outstanding accomplishments of our student athletes. Dr. Serr also announced that after serving in an interim role, Mr. Jeff Michaels has been selected as our Director of Athletics.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Shoemaker, seconded by Mr. Goodhart, the Council approved Purchases, as shown in MINUTES ATTACHMENT 3 and Contracts, as shown in MINUTES ATTACHMENT 4 as made under the provisions of Act 188.

Upon a motion of Mr. Harbach, seconded by Mr. Dunn, the Council approved the 2011-2012 Proposed Fee & Refund Schedule, as shown in MINUTES ATTACHMENT 5.

Upon a motion of Mr. Castelli, seconded by Mr. Goodhart, the Council approved the budget information for fiscal years 2011-2012 and 2012-2013.

Upon a motion of Mr. Castelli, seconded by Mr. Shoemaker, the Council approved the Resolution to purchase the property at the intersection of Earl & Fort Streets, known as Hoffman Mills. A Loan Covenant Agreement for said purchased was also approved. MINUTES ATTACHMENTS 6 & 7.

Attention was called to recent non-instructional personnel actions.

Dr. Terrell also reported that the University closed on the student housing in July; $69.6M in bonds at 6.186% interest. Other reports were: Faculty Office Building has been demolished and blasting will be done to move dirt; Old Main is getting a new roof and fire alarm system; new campus signage is in place; track at Seth Grove Stadium has been replaced; new floor in the Century Café; upgrades for McLean and Franklin Science Center; SU continues to

have the highest participation in the Healthy You wellness program; Banner transition; police training; Tasers are here and officers have practiced and been certified.

Dr. Ruud announced that SU will remember the 10th anniversary of 9/11during a ceremony at 2:00 in the quad.

COMMENTS FROM STUDENT ASSOCIATION:

Ms. Comfort Dixon reported that there was a great turnout for the activities fair; preparing for freshman elections on September 19; and good reviews have been received on the CUB and bookstore.

COMMENTS FROM APSCUF:

Dr. Brendan Finucane expressed faculty concern regarding the budget and class sizes.

PRESIDENTIAL EVALUATION COMMITTEE:

Chair Schaul appointed the following Trustees to the Presidential Evaluation Committee: Mr. Grell, Chair; Mr. Castelli, Mr. Harbach, and Mr. Goodhart.

SUB-COMMITTEE REPORTS:

Facilities: Mr. Piper reported on the annual Inspection of Facilities that was conducted May 20, 2011. Upon a motion of Mr. Goodhart, seconded by Mr. Dunn, the Inspection report was approved.

SECRETARY'S REPORT:

Secretary Piper referenced a previously acted upon motion as part of the housing project closing. Upon a motion of Mr. Piper, seconded by Mr. Goodhart, the request that this document, shown as MINUTES ATTACHMENT 8, be entered into the official documents of settlement was approved.

NEXT MEETING DATE:

The next meeting will be Friday, November 18, 2011 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Mr. Castelli, seconded by Mr. Harbach, the meeting was adjourned at 1:00 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, September 2, 2011 are correct.

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B. Michael Schaul, Chair