SHIPPENSBURG UNIVERSITY
EXECUTIVE SUMMARY OF THE ADMINISTRATIVE RETREAT
May 9 and 10, 2011

CABINET PARTICIPANTS:

Dr. Bill Ruud, President
Mr. Lance Bryson, Associate Vice President, Facilities Management & Planning
Mr. John Clinton, President & CEO, Shippensburg University Foundation
Dr. Timothy Ebersole, Executive Director, University Relations
Ms. Comfort Dixon, President, Student Association
Ms. Mindy Fawks, Associate Vice President, Administration & Finance
Dr. Leslie Folmer Clinton, Associate Vice President for External Affairs and Director, Luhrs Performing Arts Center
Dr. Peter Gigliotti, Executive Director, Communications & Marketing
Ms. Cytha Grissom, Chief, Department of Public Safety
Dr. Jody Harpster, Executive Vice President, External Affairs & University Relations
Mr. Wayne Hershey, President, AFSCME
Dr. Deborah Jacobs, President, APSCUF
Dr. James Johnson, Dean, College of Education & Human Services
Dr. John Kooti, Dean, College of Business
Dr. David Lovett, Associate Vice President, Student Affairs and Dean of Students
Dr. Barbara Lyman, Provost and Sr. Vice President, Academic Affairs
Dr. Dennis Mathes, Associate Vice President, Information Technologies & Services
Ms. Robin Maun, Executive Assistant to the President
Dr. Don Mayer, APSCURF
Dr. Jeff Michaels, Interim Director, Athletics
Dr. Jim Mike, Dean, College of Arts & Sciences
Mr. Mark Pilgrim, Director, Institutional Research
Dr. George Pomeroy, Interim Director, Institute for Public Service
Dr. Rick Ruth, Vice President, Information Technologies & Services
Dr. Chris Sax, Dean, Extended Studies
Dr. Tracy Schoolcraft, Associate Provost and Dean of Graduate Studies
Dr. Marian Schultz, Dean, School of Academic Programs & Services and Library and Multi-Media Services
Dr. Roger Serr, Vice President, Student Affairs
Dr. Thomas Speakman, Dean, Enrollment Services
Dr. Denny Terrell, Vice President, Administration & Finance
Dr. David Topper, Associate Vice President, Administration & Finance
Dr. Melodye Wehrung, Executive Director, Social Equity

OTHER PARTICIPANTS:

Dr. Angela Bartoli, Co-Chair, Academic Master Plan
Dr. Curtis Berry, Chair, Political Science
Dr. Bill Blewett, Chair, Geography/Earth Science
Mr. Mike Bonafair, Director, Telecommunications
Dr. Joe Borrell, Chair, Communication/Journalism
Dr. Ford Brooks, Counseling & Student College Personnel
Dr. Steve Burg, Chair, History/Philosophy & University Forum
Ms. Carolyn Callaghan, Coordinator, Extended Studies
Mr. Darrell Claiborne, Director, University Union & Student Activities
Dr. Michael Cohen, Chair, Physics
Mr. John Cookus, Director, Criminal Justice Juvenile Training & Research
Dr. Nellie Cyr, Associate Dean, College of Education & Human Services
Dr. Barbara Denison, Chair, Sociology/Anthropology
Ms. Amy Diehl, Director of Systems & Applications
Dr. Steve Dolbin, Chair, Art & Design
Ms. Stephanie Eagle, Assistant Director, Institutional Research
Mr. Justin English, Director, Internships & MBA Recruitment
Dr. Doug Ensley, Chair, Mathematics
Ms. Stephanie Erdice, Director, Women's Center
Mr. Trever Famulare, Chair, Music & Theatre Arts
Dr. Brendan Finucane, Chair, Economics
Mr. Mike Gardner, Director, Broadcasting
Ms. Patty Gochenauer, Career Development Center
Mr. Jeremy Goshorn, Assistant Dean, Graduate Admissions
Ms. Ashley Grimm, Acting Assistant Director, Athletics
Dr. Sara Grove, Interim Chair, Criminal Justice
Dr. Bob Hale, Chair, Psychology
Mr. David Henriques, Assistant Dean, Academic Programs & Services
Dr. Shari Horner, Chair, English
Mr. Brian Johnson*, Executive Assistant to the Provost
Ms. Karen Johnson, Interim Director, Learning Center
Dr. Kara Laskowski, Chair, Human Communication Studies
LTC Rocky Lobash, Chair, Military Science
Dr. Kim Long, Associate Dean, College of Arts & Sciences
Ms. Lani Longarzo, SU Foundation
Ms. Laura Ludlam, Director, Publications & Advertising
Ms. Paula Madey, Director, Disability Services
Dr. Tim Maret, Chair, Biology
Ms. Debbie Martin, Director, Purchasing & Contracting
Ms. Carrie Michaels, Chair, Administration
Mr. Darrell Miller, Fiscal Officer, Student Services, Inc.
Ms. Chrystal Miracle, SU Foundation
Dr. Kirk Moll, Chair, Library
Dr. Mary Myers, Chair, Accounting/ITBE/MIS
Dr. Bill Oberman, Chair, Management/Marketing

Dr. Greg Ochoa, Director, Academic Services and Academic Success
Dr. Kim Presser, Vice President, APSCUF
Dr. Agnes Ragone, Modern Languages
Dr. Russell Robinson, Chair, Exercise Science
Ms. Lisa Ronan, Assistant Director, Human Resources
Ms. Kit Rossman, SU Foundation
Ms. Barbara Rotz, Interim Associate Dean, Lehman Library
Dr. Christine Royce, Chair, Teacher Education
Mr. Michael Schaul, Chair, Council of Trustees
Dr. Chris Schwilk, Chair, Educational Leadership & Special Education
Mr. Justin Sentz, Director, Web Technical Services
Dr. Joe Shane, Chair, Chemistry
Ms. Shirley Smith, AFSCME
Ms. Cathy Sprenger, Registrar
Mr. Terry Starr, Associate Director, Physical Plant
Ms. Bob Stephens, Director, MBA
Ms. Jane Thompson, Director, Accounting
Mr. Rob Tritt, Vice-President, AFSCME
Mr. Bill Washabaugh, Associate Dean, Admissions
Dr. Tony Winter, Associate Dean, College of Business
Mr. Chris Wonders, (In-coming) Director, Institute for Public Service
Mr. Dave Wozniak, Safety Coordinator, Public Safety

Monday, May 9

UPDATE REPORTS: Updates reports and/or presentations were given by Dr. Sax on the Academic Master Plan; Mr. Michaels on the Athletic Master Plan; Mr. Bryson on campus construction and renovation projects; and Dr. Harpster on Social Media standards.

ORIENTATION OF OLD/PAST: Dr. Ruud conducted a presentation in which the following items were reviewed: Strategic Directions 2005-2010; Vision Statement and Mission of the University (old); Vision & Mission as revised in draft form in 2009; Academic Master Plan Goals & Objectives 11/10; Sample Goals; and Leading the Way. Thorough discussion followed regarding mission concerns, comprehensive university, doctoral programs, goals & objectives.

BUDGET: Dr. Terrell gave an overview of the current budget and a view of where we stand after a projected 50% cut in state appropriation. A tuition decision is expected by the end of June.

PROGRAM PRIORITAZTION STANDARDS (PPS): Dr. Lyman provided handouts regarding the Planning & Budget Council's Program Prioritization Standards Task Force. The Task Force will develop criteria to evaluate and prioritize academic and non-academic programs.

Dr. Ruud indicated that the budget information will be available on the website and will stay active and up to date. Email blasts will be sent June 1, July 1 and August 1, with regard to budget updates, as necessary.

Tomorrow, Cabinet will review performance funding measures to identify elective and non-mandatory functions.

Tuesday, May 10

PERFORMANCE FUNDING: Cabinet reviewed PASSHE Goals; Themes; Performance Funding categories; Success of Students; Access; and Stewardship. Discussion followed along with good suggestions/conversation. Dr. Ruud would like to have a new Vision/Mission Statement and Goals & Objectives by November 2011.

CUO's: Council of Trustees Chair, Michael Schaul, is sitting on a PASSHE Task Force to review CUO's. More information on developments will be made when available.

SUMMARY PREPARED BY Robin Maun