SHIPPENSBURG UNIVERSITY

PRESIDENT'S CABINET
Monday, March 19, 2012
9:00 a.m., Ceddia Union Building 238

Presiding: Dr. Ruud

Members Present: Dr. Burg, Mr. Clinton, Ms. Dixon, Dr. Ebersole, Ms. Fawks, Dr. Folmer Clinton, Dr. Gigliotti, Dr. Harpster, Mr. Hershey, Dr. Jacobs, Dr. Johnson, Dr. Kooti, Dr. Lovett, Dr. Lyman, Mr. Michaels, Dr. Mike, Mr. Pilgrim, Dr. Ruth, Dr. Sax, Dr. Schoolcraft, Dr. Schultz, Dr. Serr, Dr. Speakman, Dr. Terrell, Dr. Topper, Dr. Wehrung and Mr. Wonders

Others Present: Mr. Brian Johnson

Dr. Ruud recognized the loss of Dr. Shirley Hess, a faculty member in the Counseling & College Student Personnel department.

APPROVAL OF MINUTES:

Upon a motion of Dr. Folmer Clinton, seconded by Dr. Harpster, the minutes of the February 19, 2012 meeting were approved.

INFORMATION AND ACTION ITEMS:

Academic Calendar: The academic calendars for 2012-2013 and 2013-2014 were reviewed by Ms. Cathy Sprenger and Dr. Tony Winter, co-chairs of the Academic Calendar Committee. Ms. Sprenger reported that there is a request to start the summer terms one week earlier: Term III would begin the Monday immediately following commencement thus leaving one week of no classes prior to the start of the Fall Semester. This change has implications for Facilities so further review will be done. Discussion followed and it was asked about having two summer terms five weeks in length to coincide with on-line courses. There was interest in pursuing this and the Committee will discuss. It was noted that a representative from the division of Administration & Finance needs to be appointed to the Committee. The 2012-2013 calendar was previously approved, therefore no potential changes stated above would begin until the 2013-2014 academic year.

PPS: Dr. Lyman reported on the following items discussed at the PPS meeting: budget; editorial in *The Patriot News* by Drs. Burg and Finucane; the task force set by Governor Corbett; and performance funding.

AMP: The mission, goals & objectives has been approved by the Academic Affairs Committee and will be presented to Forum tomorrow. The AMP will now focus on the vision statement, strategies and tactics. Survey for input and comments will be available until Friday.

Enrollment Management: Dr. Speakman announced that approximately 1671 folks are registered to attend the Admitted Student Open House. Undergraduate applications are down significantly.

Dr. Lyman reminded everyone that that we must also help those students we already have to prevent them from leaving the institution in good academic standing.

Rails-to-Trails: Dr. Ebersole gave a brief update on the Rails-to-Trails project in which we have received $200,000 to construct a bridge over Fogelsonger Road.

Information Technologies: Dr. Ruth reported that PASSHE is closer to signing a contract for the multi-university electronic application. Dr. Ruth will be representing the System on a panel regarding IT trends in higher education and K-12 in Washington D.C. tomorrow.

Student Senate: Ms. Dixon reported that the students are really enjoying the new CUB; the food is better and times for opening/closing of some areas have been adjusted.

Student Affairs: Dr. Serr indicated that space in the CUB is available for use; please call the information desk or on Ad Astra for reservations. There will be a new software that allows the scheduler to set-up the rooms as needed.

President's Report

Dr. Ruud announced the death of a former faculty member and good friend of Shippensburg University; Richard Forsythe. A memorial service will be scheduled at a later time on campus.

Dr. Ruud reported that by January 2013, there will be 8 new Presidents within PASSHE in the last two years. The Council of Presidents/PACT meeting will be held this week. The following items will be discussed: elasticity study regarding tuition; performing funding process (changes are still be discussed); firearms on campus; advocacy; helpdesk opportunity; and the budget.

FOR THE GOOD OF THE ORDER/ANNOUNCEMENTS:

- Violent intruder training was held in Lehman Library – realized that a good evacuation plan was not in place so changes will be made using the fire towers not just the lobby
- Drs. Schoolcraft, Mike and Wellington will present a new Software Engineering degree at the Board of Governors in April
- University Forum meets tomorrow – report from Distance Ed task force; AMP approval and Dr. Serr will discuss Plan B
- APSCUF rally will be held March 21 in the quad and in Harrisburg next Wednesday
- Children's Fair will be from 10-12:30 in Heiges Field House on March 24
- Day of Human Understanding is this Thursday
- Wellness Fair will be April 11
- All are encouraged to complete the Great Colleges to Work For survey
- Chamber Award Banquet was a success with approximately 175 people – Chrystal Miracle was Common Ground award recipient
- Alumni Board will meet at 4:30 next Friday
- Justice Thomas G. Saylor will be the undergraduate commencement speaker in May
- Ballroom dance lessons begin tonight at different levels for six weeks
- Ethnic Studies speaker in Old Main Chapel this Wednesday
- Texas Tenors will be in the LPAC on Friday and J.R. Martinez will be the Proteus speaker on April 3

- Cumberland County commissioners will hold their open meeting at the Foundation on Wednesday at 7:00
- For future voting, students will need a driver's license and ID, however, the ID's do not have date of birth or expiration dates on them

MEETING ADJOURNED at 10:50 a.m.

MINUTES prepared by Robin Maun