SHIPPENSBURG UNIVERSITY

PRESIDENT’S CABINET
Monday, November 15, 2010
9:00 a.m., Century Café

Presiding: Dr. Ruud

Members Present: Dr. Benhart, Mr. Bryson, Mr. Clinton, Mr. Ebersole, Dr. Folmer Clinton, Dr. Gigliotti, Ms. Grissom, Dr. Grove, Dr. Harpster, Dr. Jacobs, Dr. Kooti, Mr. Latanishen, Dr. Lyman, Dr. Mathes, Mr. Michaels, Dr. Mike, Mr. Pilgrim, Dr. Ruth, Dr. Schoolcraft, Dr. Schultz, Dr. Serr, Dr. Speakman, Ms. Strauser, Dr. Terrell, Dr. Topper and Mr. Wiser

Others Present: Ms. Jane Thompson for Ms. Fawks

APPROVAL OF MINUTES:

Upon a motion of Dr. Terrell, seconded by Dr. Ruth, the minutes of the October 25, 2010 meeting were approved.

PRESENTATION:

Dr. Kim Klein, Director of the Honors Program, gave an overview of the Honors Program initiatives. Also participating in the presentation were student leaders: Kristen Imboden, president of the Honors Student Organization and Kady Taylor and Abigail Montler, co-chairs of the HSO Reach Out committee. The students gave a slide presentation of their Colloquium project - a trip to the Dominican Republic in January 2010.

INFORMATION AND ACTION ITEMS:

Common Academic Calendars: Dr. Tony Winter and Ms. Cathy Sprenger reviewed changes to the academic calendar to coincide with PASSHE’s common calendar and discussion followed. Upon a motion of Dr. Ruud, and seconded by Dr. Ruth, revisions were approved to show the calendar will match for Fall but will be changed to reflect a Spring opening the day after Martin Luther King Day but will match PASSHE’s spring break. This will allow us to honor our contractual commitment to PIAA.

Ethical Conduct of Research Policy: Dr. Lyman discussed the requested changes to the Policy regarding student disciplinary actions and notifications. Upon a motion of Dr. Kooti, seconded by Dr. Serr, the Policy was approved.

Academic Master Plan: Open forums will be held to provide feedback on the mission, goals and objectives. Notes from the forums will be available on the web.

Enrollment Management: Approximately 1000 prospective students are registered for the December 4th open house.
**Professor/Administrator Policy:** Dr. Ruth reviewed minor changes by legal counsel to the Professor/Administrator Emeritus Policy. Upon a motion of Dr. Ruth, seconded by Dr. Harpster, the policy was approved as shown in MINUTES ATTACHMENT 1.

**Multi-University Application:** The timeline for a system-wide common application has been delayed until Fall 2012. Current on-line applications will be replaced by this new multi-university application. An RFI will be out this spring and will include a costing model. More details to follow.

**Budget Items:** The Governor-Elect is looking to cut 10% across the board on spending. We will wait to see how this affects us. We are continuing efforts to save money on campus and will identify work alternatives over break. Mr. Bryson will continue to shut down or back temperatures and we will implement “UnPlug It.” The campus community will be asked to unplug everything in their areas to help conserve electricity over the break. More information will follow.

**Graduate Students:** Dr. Ruud introduced Ms. Stephanie Strauser of the Graduate Student Association Board. Ms. Strauser reported that the fall social would be held this evening.

**Student Association:** Planning a rally day in the Capitol rotunda on advocacy. The rally would raise awareness on budget woes and student issues.

**Student Affairs:** Football coach interviews will be held this week and next. Open sessions will be available. Dr. Ruud complimented Mr. Michaels, Ms. Michaels and Dr. Serr for the format to recruit coaches to make all coaching searches equal. PSAC championships will be held this weekend in Bloomsburg. The recycling station from Richard/Queen Streets has been moved to the Steam Plant parking lot area.

**PRESIDENT’S REPORT:**

Dr. Ruud reported on the following topics: Governor-Elect to make 10% cut; Penn State, Lincoln and Temple are asking for leveling funding; selling liquor stores; federal changes in support for higher education in PA; collective bargaining to interest based bargaining; new process for academic approvals; common academic calendar; THIS looking for new coordinator; economic development grant applications; Four Loko; partnership grant applications with community colleges; performance funding changes; tuition policy changes go forward to BOG; new PASSHE website December 15; advocacy meetings in teams of 3 during February or March; BOG member, Christine Toretti, is co-chair of the Corbett transition team.

**FOR THE GOOD OF THE ORDER/ANNOUNCEMENTS:**

- Managers need to get performance appraisals done
- Flexible spending enrollments are down and open enrollment closed Friday
- Doobie Brothers this Wednesday
- Gate counts have increased at Lehman Library with 3 times the traffic in Learning Center
- Beginning to prepare RFP for E books
- SUF phone-a-thon up 4%
- Thank volunteer chairs for campus campaign: Drs. Jacobs, Finucane, Schultz and Sax along with Kathy Coy and Wayne Hershey
• Memorial service for Sally McGrath will be held December 7 at 5:00 in OM Chapel – if you want to speak at the service, please contact APSCUF
• Audrey Sprenger passed away, service is today
• Alumni event this Thursday at the Brew House in Camp Hill from 5-7
• Annual Chamber awards banquet will be April 16 – mark your calendars now
• Lynn Myers, former employee in the Computer Center, passed away
• Inventory of faculty computers is finished; letters will be sent to department chairs
• In final stages of the virtual desktop project: desktop.ship.edu
• Alternative Fall Break symposium will be held in Rowland Hall November 19
• Planning MLK Day celebration: “A King State of Mind”

HAPPY THANKSGIVING!

MEETING ADJOURNED at 11:08 a.m.

MINUTES prepared by Robin Maun