SPECIAL PRESENTATIONS:

Students from SIFE (Students In Free Enterprise) conducted a presentation and explained the Ethics Pledge/Personal Ethics Promise. The students requested that the pledge be incorporated into the First Year Seminar course. Members of the Cabinet felt this was an appropriate thing, however, agreed that this must be referred to the Provost for conversations with the Deans, Chairs, and faculty. Further discussion will be held.

Nicole Berkebile of the Homecoming Committee provided and explained a list of activities scheduled for Homecoming weekend.

APPROVAL OF MINUTES:

Upon a motion of Dr. Terrell, seconded by Dr. Ruth, the minutes of the September 15, 2008 meeting were approved.

FROM THE PROVOST AND SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS:

Dr. Lyman announced that the Academic Affairs Council held a productive retreat on October 1st. Presentations were conducted; including one by Lois Johnson with regard to how state formula funding works for us; setting the stage for an academic master plan.

Enrollment Management: Dr. Speakman distributed and reviewed the most recent admissions activity report. Total enrollment (graduate and undergraduate) for the Fall 2008 is 7942.

Middle States: Dr. Schoolcraft reported that the draft self-study was forwarded to Dr. Hefner prior to his visit next Monday. The purpose is for him to see who Shippensburg University is so he can be effective for the team visit in April 2009.

Undergraduate Research: Dr. Enderlein gave a preliminary report on the status of applications received. The applications will now go to the committee for review.
Education & Human Services:  Dr. Johnson reported that Teacher Education has been very busy as the State Department for Education has changed the standards for preparation of elementary education teachers and certifications. The biggest change is early childhood education hours.

Business:  Dr. Holoviak announced the following:  a) AACSB recognized Beta Gamma Sigma as an exemplary chapter; b) WedNet – Workforce & Economic development was recognized as #1 best in state; c) a recent job fair went very well with more companies and student participating; and d) Dr. John Fraedrich will speak on Business Ethics in Memorial Auditorium on October 16.

Arts & Sciences:  Dr. Mike reported on the following:  a) focusing on programs with a strong emphasis on the tie between faculty and student u/g research; and b) the Marine Science Consortium is now known as the WISE Ctr – Marine Air & Earth Science and Sean Cornell and Pablo Delis will be SU representatives - PASSHE will be putting in $15 million for the upgrade of facilities. We are hopeful that in 5 years, PASSHE will be able to do research on shuttle launches.

Extended Studies:  2008 winter on-line program is the 3rd year of the pilot program. The Distance Ed Committee and Academic Affairs Council have approved eleven courses.

Academic Programs & Services:  David Henriques reported a scheduling change on the undeclared website – clearinghouse of majors, which will offer 1 location to research all majors and provide information on all majors and minors. A podcast is also available to provide information to 1st semester students on scheduling. The Learning Assistance Center now has a tutor track program – sign up remotely to schedule a tutor.

Social Equity:  Dr. Wehrung announced a one-hour long online sexual harassment training will be available sometime in November. The PASSHE Women of Color conference will be held November 13 & 14.

FROM THE EXECUTIVE VICE PRESIDENT FOR EXTERNAL AFFAIRS & UNIVERSITY RELATIONS:

Dr. Harpster informed Cabinet that the division held its first retreat to get organized, acquainted, set goals and develop a mission statement.

Communications & Marketing:  No report.

Alumni Affairs & Government Relations:  Mr. Ebersole reported on alumni events. Our friends from Poland will be visiting October 13-31. Various meetings and events are planned.

Luhrs Performing Arts Center:  Dr. Folmer Clinton announced that Crosby & Nash is sold out. Upcoming shows are Recycled Percussion – 10/14; Big Bad Voodoo Daddy – 10/16; Air Supply – 10/25; and Magic Tree House – 11/1. Speakers will be Rob Davis – 10/22 and Don Belton – 10/29. A Conference Center Open House will be held jointly with the Chambersburg Chamber Mixer on November 13 at the Conference Center.

FROM INFORMATION TECHNOLOGIES AND SERVICES:

Dr. Ruth reported that SAP is still on hiatus and we are still looking for an alternative. IT directors had a demonstration of DocStar – a imaging and electronic document storage and retrieval system.
Lehman Library: The final design of the 1st floor renovation will be next summer. Dr. Schultz is working on a plan for the relocation during that project. Faculty and staff are involved in implementing the strategic plan – a committee structure to help make sure of follow through.

FROM THE VICE PRESIDENT FOR STUDENT AFFAIRS:

Dr. Serr reported on the following: a) a settlement has been reached with the Alliance Defense Fund; b) RePent America conducted an anti-abortion demonstration in front of the CUB – they came unannounced and there were no incidents - the policy is on public property, groups have the right to be unannounced and on campus as long as they are not disruptive; c) H2L2 will be here tomorrow to discuss the CUB expansion – if anyone has any opinions, please share them.

Questions were asked about the policy on chalk writings. Dr. Serr said that it is allowed on sidewalks but would check on the language with regard to buildings.

Dean of Students: Dr. Lovett reported that IT is looking at ways to educate the students about downloading and sharing of files. Information about illegal participation will be shared through the residence halls and at orientation. There have been about 300 incidents thus far.

Student Association: Mr. Ryan reported that the Student Senate retreat was held earlier this week at Camp Joy El. Team building, teamwork and trust were the highlighted discussion topics. The Senate is continuing to look at Chamber Clubs & Organizations by-laws.

Student Rec Center membership structure was discussed. Concerns/questions were raised regarding dependent child eligibility due to age; only 2 guest passes; and posting hours.

FROM THE VICE PRESIDENT OF ADMINISTRATION & FINANCE:

Facilities: Mr. Bryson reported that Reisner will be done on time – beginning of June 09. Plans for the Huber Arts Center relocation is progressing; weight room renovations will begin Nov. 3; bids for MCT power are finishing; and bids for the library will be out in November - $600,000 shortage; Gilbert Hall ADA baths will be out for bid in December; steam transition into buildings will be on an as need basis; and there are issues with the turf field.

Human Resources: Dr. Topper encouraged everyone to attend the lecture by Dr. Steve Robbins on Unintentional Tolerance on October 15 in Memorial Auditorium. He also asked that staff be permitted to attend as well. Various health screenings will be available on campus November 5; faculty, managers, police & nurses should complete the Healthy You program – deadline is November 15. Smoking cessation programs will be offered as part of the Wellness program. The program costs $50 for 6 sessions but if you attend, the fee is refunded. Anyone interested should call Mary Rose Wilson.

Administrative Services: Ms. Fawks announced changes in the SAP funds management system. Training will be offered the week of November 17.

Campus Security: Chief Grissom announced online registration for active shooter training. Training will be held two times daily beginning October 15 and all faculty are encouraged to participate. New ticketing software will be ready by summer.

Dr. Terrell announced that she has a new assistant, Ms. Heidi Clark.
FROM UNIVERSITY FORUM:

The first meeting of Forum was held. Members of the Governance Review Committee will review and revise the university governance document. The next meeting of Forum will be October 21.

FROM APSCUF:

Dr. Finucane reported that they are off to a good start with the new Chancellor. On September 23rd, PASSHE and APFSCUF partnered to hold a reception for state representatives and senators. There was a sizable turnout and the Chancellor attended.

FROM AFSCME:

Mr. Hershey reported that $1000 was donated to SECA. Nominations for officers will be October with elections in November. The next night-shift custodians meeting will be November 22.

PRESIDENT’ REPORT:

- Dr. Ruud indicated that we continue to try to get the Obama or McCain campaigns to campus, but numbers are drawing the locations. Remember to vote on November 4.
- Smoking is still an issue with the Chancellor. Dr. Ruud believes that what we were doing was right. It is acknowledged that smoking is happening in the halls and buildings. We must continue to educate everyone until a decision is made November 1.
- University Police and local law enforcement agencies, PSP & boro, will be assisting us at Homecoming. There will be plain clothes and undercover officers as well as horses.
- We have been selected as 1 of 12 to have our women’s basketball game against East Stroudsburg, to be televised as the CBS game of the week. The January 17, 2009 game will reach 20 million homes.
- The Governor has asked that PASSHE withhold 4.25% from appropriations in a reserve. Our portion of this is $1.436 million. EMT is looking for ways to do this. Everyone is encouraged to begin conversations and to think about ways to save money. There is a possibility of higher numbers for tuition & fees.

MEETING ADJOURNED at 11:55 am

MINUTES prepared by Robin Maun