APPROVAL OF MINUTES:

Upon a motion of Ms. Fawks, seconded by Dr. Lyman, the minutes of the March 22, 2010 meeting were approved with two corrections.

PRESENTATIONS:

Mr. Tom Gibbon, Interim Director of the Learning Center and Ms. Paula Madey, Director of Disability Services gave presentations on their respective areas. Both informative presentations were detailed and provided an insight into the purpose and function of these important student services.

The following suggestions were made for the Learning Center: should the AIM program be required for all students on probation whether it be their first or second semester – Dr. Lyman will discuss this at Academic Affairs Council; could retired faculty and alumni be utilized as volunteers in the Center.

INFORMATION AND ACTION ITEMS:

Faculty Emeritus Policy: Dr. Lyman presented a draft of a Faculty Emeritus Policy and discussion followed. Suggested changes from the previous Cabinet meeting were noted. Upon a motion of Dr. Terrell, second by Mr. Clinton, the Faculty Emeritus Policy was approved as shown in MINUTES ATTACHMENT 1. The Policy will now be in effect; however, procedures will be specified and brought to a future Cabinet meeting.

Academic Master Plan: Dr. Sax reported that the Task Force is compiling and reviewing the many suggestions and comments received during the focus groups and on the AMP email. Visits were made last week to the SU Alumni Board and the Advisory Councils for Arts & Sciences and Education & Human Services.

Event Planning: Drs. Harpster and Terrell discussed the concerns regarding departments, organizations and individuals scheduling and planning events that are not scheduling, reserving, or notifying the appropriate areas of their events. Discussion followed about the need for an event planning tool, such as a master calendar and ways to implement better coordination by the Fall semester.
**Ceddia Union Building:** Construction on the CUB will begin this summer. Planning for events must be considered as certain areas will be off line immediately and in different phases.

**Student Housing:** Housing proposals have been narrowed down from 3 to 2. Negotiations are in process within the parameters of the RFP and finances.

**Student Senate:** Stephen Latanishen has been elected as the new President of the Student Senate. The transition retreat was held this past weekend.

**Christian Organizations:** As a result of a recent lawsuit, the question of who can be members and who can be officers of a Christian organization has been raised. A student group can exist but may not receive university funding.

**PRESIDENT’S REPORT:**

Dr. Ruud is hopeful that each member of Cabinet has had the opportunity to discuss the budget with their respective Vice President. Listed are some cost savings measures to be implemented: increase fees; vacancies remain open for six months; hiring at lowest possible salary; cut back on equipment – need to consolidate; quit mailing to ourselves; save energy by raising temperature this summer; freeze management salaries; shorten the work week; cut clerical support; and reduce travel. Dr. Ruud encouraged everyone to separate the issues from the people. The policy on Posthumous Degrees was reviewed again. Upon a motion of Dr. Winter, seconded by Dr. Ruth, the policy was approved as shown in MINUTES ATTACHMENT 2.

**FOR THE GOOD OF THE ORDER/ANNOUNCEMENTS:**

KINBER will replace PASSHE network after a two year implementation. Almost all PASSHE universities will be nodes and partner with others to extend this network
On target for LMS/LCMS transition
IMP dinner went very well
Beta Gamma Sigma induction is this Friday
Danny Arnold – team chair for AACSB Accreditation will conduct a pre-visit on May 5
COB golf tournament is May 7
Dennis Robinson is a new coordinator with responsibility to support all off campus programs and specifically outreach to companies and the chamber
Summer online registration is at 80% capacity – registration for Term III is ended
All were thanked for their continued support of the Open House programs
Arts & Sciences Advisory Board will meet this Friday
SU Alumni Association held their retreat this past weekend
In an effort to consolidate equipment; the Print Shop ordered an industrial shredder. This purchase will replace a company shredder contract on a yearly basis
Locking cabinet were also purchased – one per floor in each academic building
Approximately 60 people attended the TEA Party
APSCURF will meet May 6
Banner implementation is impacting individuals 3-5 work days each week in the financial areas and IT
LMS help desk is centrally located in MCT for faculty & staff – 1st level of support will go through there for the LMS project
Everyone should check out the Microsoft surface table in Lehman Library204
Graduate Student Associate will hold a research symposium at the Dixon Center on Thursday from 12:00 – 5:00
Recommendation from search committee for COB Dean have been forwarded
Calls for proposals are due May 7 for a diversity summit from PASSHE
Annual Chamber Awards dinner was held; the University presented the Common Ground award to Jeanne Eschenmann and the community presented the award to the Growing Edges Clinic through the Counseling Department
Chamber Mixer this Thursday at the Episcopal Home at 5:00
Thanks to the Chris Sax and Doug Ensley for continuing to do a great job on the AMP
Hearing good things on from faculty on the transition to D2L
Everyone is encouraged to attend the Undergraduate Student Research event
There has been an increase in our class sizes and this does have an impact of significant dollars
Discussion at state level regarding the retirement incentive program not acceptable by APSCUF – Steve Hicks has delivered a clear message that they are interested in way to move forward with regard to the incentive
Deborah Jacobs is the new president of APSCUF for two years effective May 15
Need for the General Ed coordination proposal to go forward – a timeline will be presented at tomorrow’s Forum meeting
As of March 31, total contributions are up 12% over last year; the Annual Fund is up 6%
Scholarship Dinner is next Wednesday – if you haven’t responded yet, please do so
Several significant commitments have been received recently
Seven new signs have been posted in various locations – please take a look and give your feedback to Mr. Bryson
First meeting with the CUB contractor will be today. We have been permitted to start the project and work will begin the newer side
Huber going well but two months behind; hopefully some time can be made up over the summer. As of now, completion is expected January 2011 with occupancy by spring break
399 students are participating in the U/G student research conference
Education & Human Services Advisory Board will meet tomorrow
Principal certification program has been approved by the state
Library external advisory board met last Friday and the internal board will meet this Thursday
1st Annual Library Research Award presentation today at 3:30

UPCOMING EVENTS:

April 21 – CBS 21 Weather Summit
April 22 – Diva Nation
April 24 – Student Awards
April 27 - Proteus speaker – Howell Raines, retired editor of the NY Times
May 7/May 8 – Commencement – everyone is encouraged to attend
June 5 – Little Anthony

MEETING ADJOURNED at 11:33 a.m.

MINUTES prepared by Robin Maun