

Ship Alumni Career E-Newsletter
September 2011 Edition

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Highlighted job postings for Ship Alumni

1. Coordinator of First Impressions, Project SHARE, Carlisle, PA

Project SHARE of Carlisle, Carlisle's food pantry that serves approximately 1,000 families each month, is seeking an individual to fill the Coordinator of First Impressions position. The biggest responsibility for this position is to work with volunteers to ensure that recipients, volunteers, donors and other guests who come to SHARE or call in are greeted with hospitality and care. This will involve the staff person to train and oversee teams of volunteers who greet and work directly with recipients, ensure that communication between the management/staff and volunteers is clear, and be strategic in ensuring that SHARE is using effective procedures that create a positive first and ensuing impression.

Applicants should enjoy working with people, have a giving spirit, enjoy open communications, and have working knowledge of Outlook, Word, Excel, and Access. Working knowledge of Giftworks is a plus.

Applicants may submit their resume via e-mail to matthew.best@projectshare.net.

2. Marketing Representative: Federated Insurance

You love challenges. You need to be put to the test. We've earned a reputation for excellence by giving driven, motivated people like you the opportunity to truly shine. Are you ready to be challenged & rewarded like never before? Take your skills to the best in the business. We have an excellent position for a self-motivated individual. While you are a Marketing Trainee for 9 to 12 months, you will earn a competitive salary. Once you enter the field, you will earn a guaranteed minimum for up to 4 years with potential for more. Subsequent earnings based on salary + commissions + bonus opportunities. If you have a college degree and are willing to work hard to earn while you learn, we may have the opportunity you've been seeking. Send a brief resume to:

Scott DiGennaro, District Marketing Manager, 101 Lindenwood Drive ~ Suite 225, Malvern, PA 19335 swdigennaro@fedins.com

3. Human Resource Analyst 1 and Human Resource Analyst 2

Human Resource Analysts 1 (General) perform professional human resource work in one or more of the following areas: recruiting applicants; conducting employment interviews; evaluating jobs; developing examinations; developing and conducting training programs; or explaining health, leave, retirement, and other employee benefits.

Human Resource Analysts 2 (General) perform a greater number of assigned functions, perform more complex assignments, and work with greater independence and responsibility.

JOB REQUIREMENTS

You will be tested before your qualifications are reviewed. Your test results will count only if you meet all job requirements. If after reading the requirements you are not sure you qualify, contact one of the Commission's offices listed at the end of this announcement. For some jobs, offers of employment will be made only if you are willing to travel. Travel expenses will be paid. You must be a Pennsylvania resident, of good moral character and able to perform the essential functions of the job.

Minimum Requirements

Human Resource Analyst 1 (General): One year of experience in the performance of technical human resource duties and a bachelor's degree; OR an equivalent combination of experience and training.

Human Resource Analyst 2 (General): One year as a Human Resource Analyst 1; OR 1 year of experience in the performance of professional human resource duties and a bachelor's degree; OR an equivalent combination of experience and training.

Clarification of Requirements: You may substitute related education for the required experience or related experience for the required education. Graduate coursework in human resources; public, business, or hospital administration; labor or industrial relations; industrial engineering; management; any field of psychology (industrial/organizational, assessment, educational, applied, etc.); educational or vocational guidance and counseling; counseling; or other fields closely related to human resources may be substituted for experience.

HOW TO APPLY: Apply online at www.scsc.state.pa.us

Experience Harrisburg Job & Internship Fair

40 companies

light refreshments & beverages

This event is FREE to attend!

Thursday, October 6th, 2011

5:30 - 9:30 p.m.

Get more information

at: <http://www.experienceharrisburg.com/?schreferral=10726&email=aswint@ship.edu>

Employer Perspective: Cell Phones – Blessing or a Curse? By Scott DiGennaro '00, District Marketing Manager, Federated Insurance

Americans love the convenience and the sense of security cell phones give us. But, many people believe this useful device has become a curse in the hands of inconsiderate users and distracted drivers.

According to a study sponsored by the National Highway Traffic Safety Administration (NHTSA), distractions are a factor

in nearly 80 percent of crashes and 65 percent of near-crashes. Dialing hand-held devices and talking on/listening to a handheld device are second and third on the list of top ten causes of vehicle crashes, after drowsiness.

Nearly every state has debated or is currently considering laws regulating the use of cell phones while driving. Some states

have enacted legislation partially limiting cell phone use to allow only headsets or other hands-free devices. More states are considering this or other regulations, so keep informed. In January 2010, the U.S. Department of Transportation announced a federal ban on texting for commercial truck drivers.

Critics say that “heads” not “hands” are the problem. The mental process of carrying on a conversation is more distracting than the physical use of the phone. Safety experts fear that partial bans such as these may give drivers the green light to use hands-free devices and actually encourage more use. Research conducted in Norway and Sweden showed that drivers using headsets tended to make more calls and drive faster. A recent study indicates that headset voice dialing is almost twice as slow as finger dialing, prolonging time on the phone.

Some large corporations have established bans on use of cell phones while driving on company business—both as a safety precaution for their employees and to avoid possible liability. We urge you to consider this or other safety measures to encourage sensible use of cell phones in vehicles.

Safety tips for cell phone use in vehicles

- Don't “hunt” for a ringing phone that's out of reach.
- Pull over and stop to carry on a conversation.
- If you must talk, keep it short.
- Have a passenger take the call and relay the high points.
- Don't address emotional or distressing issues while driving.
- Let calls go to voice mail instead of answering.

Sources: National Highway Traffic Safety Administration and Virginia Tech Transportation Institute
Insurance Institute for Highway Safety, *Cellphone laws*,
<http://www.iihs.org/laws/cellphonelaws.aspx>

Recent Job Postings in College Central

Be sure to check College Central for information on the above postings as well as additional job postings that are added daily. If you don't have a college central alumni account, refer to the [Guide Sheet](#) for hints and tips for searching the database. New jobs are added daily!

Need Career Assistance?

Looking to change careers or find a new job? Considering graduate school? We can help! This is a FREE service to Ship Alumni! Email alumni@ship.edu or 717-477-1218.

Pass it on....

Feel free to pass on this SU alumni career newsletter to fellow Ship alumni friends and colleagues! Encourage them to subscribe by emailing alumni@ship.edu. This SU Alumni career e-newsletter comes to your inbox once each month.