MV-904SP (2-08)

Commonwealth of Pennsylvania
Bureau of Motor Vehicles
Special Tag Unit
P.O. Box 68293
Harrisburg, PA 17106-8293

APPLICATION FOR SPECIALTY REGISTRATION PLATE

Fee: $20.00

(PLUS ANY ADDITIONAL FEES CHARGED BY THE ORGANIZATION)

▲ **FOR DEPARTMENT USE ONLY** ▲

A **VEHICLE DESCRIPTION AND APPLICANT INFORMATION** ***(complete this section exactly as information appears on current registration card)***

TITLE NUMBER	CURRENT REG. PLATE #	CURRENT EXPIRATION	MAKE OF VEHICLE	YEAR

LAST NAME (OR FULL BUSINESS NAME)	FIRST NAME	MIDDLE NAME	PA DL/PHOTO ID# OR BUS. ID	DATE OF BIRTH	TELEPHONE NUMBER HOME ( ) _____ WORK ( ) _____

STREET ADDRESS - **Must list a street address. P.O Box # alone is not acceptable.**	CITY	STATE	ZIP CODE

In conjunction with replacement of your plate, you will receive one registration card. If additional registration cards are desired, the fee is $1.50 for each card.

How many extra registration cards do you want? _____

B **TO BE COMPLETED BY ORGANIZATION**

NAME OF ORGANIZATION:

NAME OF ORGANIZATION, CHAPTER, POST, LODGE, EMPLOYER, etc.	TELEPHONE NUMBER ( )

STREET ADDRESS	CITY	STATE	ZIP CODE

C **TO BE COMPLETED BY ORGANIZATION OFFICIAL (see special instructions below)**

I certify that the individual named in Section A is a member in good standing of the organization listed in Section B:

NAME OF ORGANIZATION OFFICIAL	TITLE	SIGNATURE
		✗

D **I CERTIFY THAT ALL INFORMATION GIVEN ON THIS APPLICATION IS TRUE AND CORRECT AND THAT WHEN I CEASE TO BE A MEMBER OF THE ABOVE NAMED ORGANIZATION, I WILL IMMEDIATELY RETURN THE REGISTRATION PLATE TO THE DEPARTMENT OF TRANSPORTATION.**

✗ _____ _____

APPLICANT'S SIGNATURE IN INK — DATE

GENERAL INFORMATION REGARDING A SPECIALTY PLATE

- **This application**, with Sections A and D completed in full, **must be returned to the organization official for submission to the Department**. No applications sent directly to the Department by the organization member will be processed. All applications must be sent to the Department by the organization.
- **The applicant listed in Section A must be a registered owner of the vehicle as indicated on the vehicle's registration credential.** If the vehicle is a leased vehicle, Form MV-1L, "Application for Lessee Information", must be completed and attached. (Note: Form MV-1L is available on our website at www.dmv.state.pa.us.)
- Fee required with this application is $20.00. The participating organizations may charge additional fees to offset the cost of plate production and a contribution to the organization. Please contact the organization representative for correct payment method. DO NOT SEND CASH.
- No specialty plate will be duplicated. If your plate is lost, stolen or defaced you will need to reapply for a specialty plate by completing this application and submitting with the appropriate fees. Should you need an immediate replacement plate, please complete and submit Form MV-44, "Application for Duplicate Registration Card, Replacement of Registration Plate, Renewal Sticker or Weight Class Sticker" and and submitting a fee of $7.50. A standard issued plate will be issued until the replacement specialty plate can be provided. (Note: Form MV-44 is available on our website at www.dmv.state.pa.us.)
- Requests for specialty registration plates are restricted to passenger vehicles, trucks and motorhomes with a registered gross weight of not more than 10,000 lbs. **Motorcycles and trailers do not qualify for specialty registration plates.**
- NO REFUND OF FEE will be issued when applicant cancels request after order is placed.
- When the applicant ceases to be a member in the organization as listed in Section B, the registration plate must be returned to the Department. Complete Form MV-44 and submit a fee of $7.50 for reissue of a regular series registration plate.
- Specialty plates are issued in number sequence only and may not be personalized.
- To avoid possible problems with citations with your old registration plate, return it to: Department of Transportation, Bureau of Motor Vehicles, Return Tag Unit, P.O. Box 68597, Harrisburg, PA 17106-8597 after you have received your special organization plate.
- Please allow 4-6 weeks for delivery.
- If applying for a Fraternal Order of Police plate, the PA State Lodge seal and the PA State Lodge Recording Secretary signature must be affixed to this application.