

## MINUTES

General Education Council,  
3:30 November 1, 2012, Grove Hall 202

- I. Meeting was called to order by Dr. James Hamblin at 3:33 pm in GH 201. Attendance at the meeting included: M. Moilanen, L. Cella, D. Godshalk, M. Spicka, W. Kingsley, A. Morana, M. Lucia, B. Finucane, S. Drzyzga, A. Feeney, S. Grove, C. Bertram, A. Seibert, C. Kimmel, E. Nollenberger, A. Predecki, D. Girard, J. Hamblin, Alan Cresswell, J. Catanio, R. Setaputra, S. Morrisette, L. Patterson, J. Clements, K. Johnson, S. Stokely, A. Dobbs, and E. Zink.
- II. Dr. Clements motioned, seconded by Dr. Drzyzga, to approve the October 4, 2012 minutes. All were in favor and it passed unanimously.
- III. UCC has not met since the last meeting so there is nothing to report.
- IV. Reports from Standing Committees-
  - a. Budget-Dr. Bertram reported that two proposals had been funded and the committee had revised the budget form. The overview of the revisions included a name change to send proposals to Dr. Bertram and not to Dr. Clements. Secondly, the revisions clarified the inclusion of all general education courses, such as the fluencies, and not just categories A-E. Dr. Hamblin noted that he had updated the GEC website and under the "grants" tab people could clearly find their goals and objectives to their particular category rather than sort through every category as previously given on the grants form. The committee made a motion to make these revisions. It was also noted that the Provost indicated only \$3000 remains in the budget, and thus the committee would like to make one more deadline to have a competitive pool of applicants for the remaining budget. Dr. Godshalk motioned to amend the motion, seconded by Dr. Morana, to have a November 30<sup>th</sup> deadline which would give the committee a few weeks to decide on grants and notify people by the end of the fall semester. All were in favor of the amendment, and all were in favor of the motion.
  - b. Program-Dr. Drzyzga reported on the committee meeting held on October 22, where they reviewed the need to communicate the importance of general education to faculty, students, and community. The current draft model is composed of 1 basic skill (first year experience), intermediate skills, and a capstone experience with cross-cutting skills. The committee feels that by promoting commonalities and themes it will demonstrate that the curriculum is tied to larger ideas and will allow for changing times to accommodate changing themes. The committee plans to tap into department's five year reviews, GEC's five year review, and the 10 year accreditation package in order to have a program revision by the end of next semester. Dr. Godshalk asked what was necessary for such a program to gain approval. As mentioned in last month's meeting, the program committee will be required to complete a UCC proposal and it will need to go through UCC and Forum, and thus college councils. If a program can be developed by fall 2013 it will take the 2013-2014 year to gain approval and get into catalog for fall 2015, which is our current target date. Now is the time to be discussing potential changes with departments so they know revisions to general education are coming.

- c. Assessment-Dr. Girard reported on how the assessment committee is in the initial working stages with AAAT to gather one combined assessment so students are departments are not overburdened. They also will try a pilot project with standardized testing this semester, and continue to research other methods. Dr. Johnson went to the Assessment Institute where they stressed the importance of e-portfolios and encouraging the use of rubrics embedded in programs rather than adding additional work. Dr. Hamblin noted that departments will be required to meet goals and objections, and thus encourages each department to review those posted on his website under the grants document.
  - d. Ad-Hoc Capstone- the committee did not meet and Dr. Bryant sick.
  - e. Ad hoc entry year experience-Dr. Clements reported that the committee met and discussed possible pilot models, and generally liked the one instituted at Millersville along with qualities found in our Honors program where faculty write proposal and selected courses are prepared. The problem with using the 190 special topics course is that it is only available to Arts and Sciences and many feel it should be more campus-wide inclusive. Given the time frame the committee wants to meet twice more in hopes of delivering a proposal to the December meeting. Dr. Hamblin suggested that this may be a closed pilot project, where in-house we could identify a few courses or people to initially avoid problems for department chairs and scheduling. If we use existing courses we may learn some lessons from it and have measureable outcomes. The Provost is supporting of this entry year experience.
- V. Update on Five-Year Review-Dr. Hamblin emailed it out to everyone and got some positive feedback. Please provide any feedback by Thanksgiving which will allow the writers to make any changes and bring to the December meeting.
- VI. GEO 190 Proposal- Dr. Drzyzga reported on Dr. Sean Cornell's upper-level geology course going to Curacao which is an island with a great colonial legacy and Dutch, African, and Jewish influences that Dr. Jantz and Dr. Drzyzga would like to formulate into a course. They developed a 190 course proposing to run in January 2013 and fill category D. The course will run in the 5-week J-term. Dr. Drzyzga made a motion, seconded by Dr. Nollenberger. The committee was very complimentary on the proposal as well written, well stated goals and outcomes, and suggested it be a model for future proposals. All were in favor of the motion and it passed unanimously.
- VII. Dr. Hamblin made a motion to add a section on the website clarifying 190. The course has created some confusion on campus and Dr. Hamblin often answers emails pertaining to it. The website would try to clarify the issues and post the GEO190 proposal as an excellent example. Dr. Lucia seconded the motion and all were in favor of changing the website.
- VIII. Dr. Hamblin discovered that a motion to adjourn is not required-so we all left at 416 pm.

Minutes respectfully submitted by Alison E. Feeney