**General Education Council**

2022 – 2023 Academic Year

**Agenda for the meeting on Tuesday, November 22nd , 2022, in DHC 151 at 3:30 P.M.**

* *Zoom for those in quarantine:* [*https://ship.zoom.us/my/gochenaur*](https://ship.zoom.us/my/gochenaur)

1. Dr. Gochenaur called the meeting to order at PM. Attendance at the meeting included: L. Beckman, S. Bergsten, C. Botteron, L. Brown, A. Carey, L. Cella, M. Cohen, S. Cornell, B. Culbertson, A. Dobbs, D. Gochenaur, Y. Edwards, T. Famulare, C. Girard, M. Hartman, K. Johnson, M. Knight, W. Kubasko, R. Lesman, Y. Liu, K. Lorenz, M. McNelis, A. Mellott, D. Predecki, K. Shirk, J. Smith, A. Vassallo, K. Weikel, D. Wildermuth, J. Windholz

2. Review and approve the minutes of the previous council meeting – LESMAN motioned. WEIKEL seconded.

MOTION: Approved the 10/25/2022 minutes unanimously.

3. Opening Remarks – Dr. Gochenaur greeted everyone and stated that we would move right into the agenda.

1. First Year Experience (Dr. Bennett) – See Minutes 9/15/2022
2. GEC Antiracism Task Force (Dr. Smith) – See Minutes attached.
3. Documentation Committee - Dr. Cornell shared an update on the goals of the committee, clearly communicate to three separate groups – incoming students, current students, and faculty and staff. Please use the link [https://ship.co1.qualtrics.com/jfe/form/SV\_3wLxF9u3hv46rR4](file:///Users/wlkubasko/Documents/Shippensburg/GEC/2022-2023/i.%09https:/ship.co1.qualtrics.com/jfe/form/SV_3wLxF9u3hv46rR4) to report any changes you see needed on the websites.

CORNELL motioned that the Documentation Committee be granted permission to work with other departments across the university to update the website for the GEC. JOHNSON seconded.

GOCHENAUR made a friendly amendment to approve the creation of a documentation committee. SMITH seconded.

MOTION: The creation of the Document Committee was approved unanimously.

* 1. By-Laws Revision Committee (Dr. Ulrich) – **See Attachments O**

Questions emerged about whether First Year Experience has a voting member interdepartmental program.

CELLA made a friendly amendment giving FYE a voting member as an interdepartmental programs. KUBASKO seconded.

MOTION: FYE will have a voting member as in

interdepartmental programs unanimously.

Voting on a By-laws – This is a secret vote done via Mentimeter.

20 yes – 4 abstentions

MOTION: By Laws revisions pass.

1. Old Business
   1. Reports from our Standing Committees
      1. Budget (Dr. Shirk)

1. Minutes

a. 10/13/2022 – See Attachment E

2. Grant Proposal - $7042 for spring IF all are approved.

a. Cella-Burg – See Attachment F – Questions emerged about the number of classes that Building Bridges visit and the use of funds for student workers. Cella withdrew the proposal to gather more details regarding the student worker fund.

b. Culbertson – See Attachment G – Budget Committee voted to approve the proposal.

MOTION: Culbertson proposal was approved unanimously.

1. Pierce – See Attachment H – Budget Committee votes to approve the proposal.

MOTION: Pierce proposal was approved unanimously.

vi. Assessment (Dr. Weikel)

1. Annual AY 20222-23 Course Assessment avail. 12/5/2022 to 10/2023 – Thank you to everyone who helped with the voting process. Reminder, moving to annual reporting, the Qualtrics survey has shifted to match the annual reporting.

vii. GEC/UCC Liaison (Dr. Lesman) – No liaison comments

viii. Program Committee (Dr. Lesman)

1. Minutes attached

a. 10/14/2022 – See Attachment I

b. 10/14/2022 – See Attachment J

2. Calibration Meeting Minutes – H & W – See Attachment K - Calibration meetings were held for H and W. No revisions were requested for H or W.

3. Proposals

a. French Certificate – See Attachment L

b. French Cultural Studies Minor – See Attachment M

c. French Minor – See Attachment N

d. French B.A. – See Attachment O

GEC members agreed to vote on these courses as a block. There were no comments or discussion. Program Committee unanimously motioned to approve these course changes.

MOTION: French Proposals (see above) approved unanimously.

e. DE Pilot – This was tabled until January 31st meeting.

4. Program Revision updates

a. Survey – results – See Attachment P – Initial overall results were shared. SMITH will provide a detailed report including summaries of comments by the January meeting.

b. Chairs survey on (1) prefix rule, and (2) N Category discussion. Copy of the detailed results will be provided by the January meeting.

Dr. Cornell shared that the Chancellor has encouraged the use of digital badging and micro credentials. Discussion occurred about the vehicle or structure, Program sub-committee working with Career Development to consider documentation for career skills, Google certification, etc.

5. New Business

• 2023 Guidebook for Undergraduate Students –

* + - DLG sent GE edits to update our sections.
    - DLG asked Levinstein to ensure that individual majors checked their GE course listings, too.
    - GE Reps should remind their Department’s Curriculum Committee to look at the GE courses listed on their Major course listings.

• UNIV 101

* + - Has not been assigned to a particular department; instead, faculty resources (i.e., If the FYE Steering Committee needs more faculty) are allocated by the Provost to the Associate Provost who is the manager of FYE.
    - Course content is managed by the FYE Steering Committee.
    - A subset of the student learning objectives is managed by the General Education Program.
    - Class size is determined by the General Education Program who then makes
    - recommendations to the Associate Provost.
    - Thinking about that last bullet and the amount of faculty resources dedicated to UNIV 101 given the current on-campus discussions about resources and program arrays, is UNIV 101 up for discussion?

Discussion occurred related to this question including benefits of UNIV101, use of resources, purview of GEC, seat numbers, staffing issues, and organizational structure of UNIV101.

6. Announcements – No announcements.

7. Meeting closed at 5:07 PM

Minutes submitted by Wendy Kubasko