**General Education Council**

2022 – 2023 Academic Year

**Agenda for the meeting on Tuesday, February 21 , 2023, in DHC 151 at 3:30 P.M.**

* *Zoom for those in quarantine:* [*https://ship.zoom.us/my/gochenaur*](https://ship.zoom.us/my/gochenaur)

1. Dr. Lesman called the meeting to order at 3:04 PM. Attendance at the meeting included: L. Beckman, S. Benbow, S. Bergsten, S. Burg, A. Carey, L. Cella, M. Cella, S. Cornell, B. Culbertson, Y. Edwards, C. Girard, M. Hartman, G. Innerst, K. Johnson, M. Knight, W. Kubasko, R. Lesman, J. Lohrey, Y. Liu, M. McNelis, K. Moll (voting for J. Smith), A. Morana, F. Qin, J. Sanders, K. Shirk, B. Ulrich, A. Vassallo, K. Weikel, J. Windholz,

2. Review and approve the minutes of the previous council meeting – SHIRK motioned. PREDECKI seconded.

MOTION: Approved the 1/24/2023 minutes unanimously.

1. Opening Remarks – Dr. Long greeted everyone and is happy to be back at Shippensburg. No opening remarks from Dr. Lesman.
2. Old Business
   1. Reports from our Standing Committees
3. Budget (Dr. Shirk) – Committee meeting minutes are included in the agenda. FYE will have a proposal for Building Bridges. Proposal attached on the agenda. It was revised for direct alignment to assessment outcomes. The committee recommends the proposal for approval. The proposal was approved unanimously.

MOTION: Approved the FYE Building Bridges proposal unanimously.

1. Assessment (Dr. Weikel) – Committee meeting met end of January. The committee will be sending reminders about collecting data. The committee discussed ways to support departments to assessment ideas. There is a meeting for chairs or assessment leaders in departments to share ideas. The meeting will be held in DCH 051 on Tuesday 2/28 @3:30 PM.
2. UCC Liaison (Dr. Lesman) – Calibration meetings were completed for Category O. The goal for the next set of calibration meetings for Category W.
3. Program Committee (Dr. Lesman) – Program Committee will be meeting soon. There are proposals to review as well as the results from the program revision survey.
   * 1. Program Revision Proposal (22-874)
        1. N category, reduction of credits, and two credit limit – Based on the feedback, there appears to be no need to make a change at this time. The Program committee recommends no changes. Discussion occurred about a course that a course be included in the N category which is not currently tagged in that manner. Dr. Lesman stated based on the handbook guidelines that a course may be added to the N category as long as it meets the requirements. There was a concern raised that the social sciences are not validated in the current GE program. ULRICH proposed a friendly amendment to separate the N category item from the prefix rule or three credit reduction. MOLL seconded.

MOTION: No changes to the GE program prefix rule or reduction of credits Motion approved unanimously.

CORNELL moved that GEC table the N category vote. KUBASKO seconded. GEC members requested more information about the process for changing the title of the category and considering alignment of the rubric and category title.

MOTION: Table vote on N category approved unanimously.

* + 1. Distance Education Pilot (22-728) - Program Committee recommended approving the revised DE Pilot. Discussion occurred about the rationale for GEC voting on the pilot. Clarity was provided about the process that all programs are required to vote on a university wide policy change.

MOTION: Approved the revised DE Pilot move forward.

Motion passed – 24 yes, 1 abstained

* + 1. Spanish proposals (22-740, 741, 742, 743) – LESMAN / CORNELL offered as a block - The Program committee recommends approval.

MOTION: Spanish proposals approved unanimously.

* + 1. Engineering Proposals (22-792, 793) – LESMAN / CORNELL offered as a block - The Program committee recommends approval. Motion approved unanimously.

MOTION: Engineering courses approved unanimously.

* + 1. Honors – (22-705) Remove the HON 182. The Program committee recommends approval.

MOTION: Approved the removal of Honors course HON 182.

* + 1. The Program Committee considered AEES 103 for global category. The Program Committee tabled the proposal and sent feedback to the sponsor for AEES 103 to resubmit a revised proposal. A question emerged about whether the sponsor considered another category rather than the global category.
    2. The Program Committee reviewed the undergraduate grade appeal proposal. The Program Committee tabled the proposal. Questions about the process for communication between the student and faculty, use of resources, and timeliness considerations.
    3. Graduate course policy (22-776) – This is item does not affect GE. There was no discussion.

MOTION: Approved graduate course policy 22-776 unanimously.

1. First Year Experience (Dr. Burg and Dr. Cella) – First Year Friendly Faculty Challenge for Fall 2023 – Flyers were shared out about the plan including data about the retention rates, graduation rates, and social justice and equity issues related to these rates. At the March meetings, FYE is asking that departments discuss and vote whether the department will join the First-Year Friendly Challenge.
2. GEC Antiracism Task Force (Dr. Moll) – Committee has met twice. Finalizing the draft and will then send it onto the Program Committee. Working to finalize plans for faculty professional development – evening talk (March 16th@6:30 PM at the Old Main Chapel) and working to schedule a faculty workshop.
3. Documentation Committee – Dr. Cornell reminded committee chairs to please respond to the email re: documentation needs in order for the sub-committee to best support.

5. New Business – No new business. Conversation occurred about the assessment and accreditation cycle and next steps for the next program review.

6. Announcements – No announcements.

7. CORNELL motioned to adjourn. SHIRK seconded. Meeting adjourned at 4:59 PM.

Minutes submitted by Wendy Kubasko