

General Education Council, 3:30 PM September 25, 2018, DHC051

- I. Dr. Moll called the meeting to order at 3:37 pm. Attendance: K.Moll, W.Kubasko, B. Culbertson, S.Bergsten, T.Light, C. Sipes, D. Girard, A. Vassallo, S. Drzyzga, V. Dao, D. Gochenaur, R. Lesman, M. Lucia, S. Haase, D. Hwang, J. Carbo, S. Forlenza, J. Clements, Han Liu, J. Smith, S. Burg, K. Shirk, C. Rojas, Student Senate: Emma Dolan (ed3170@ship.edu), Lauren Grzybowski (lg1517@ship.edu)
- II. Dr. Drzyzga motioned, seconded by Dr. Forlenza. to approve the August 28,2018 minutes. All were in favor and the motion passed unanimously
- III. Dr. Moll made opening remarks for the meeting. He asked committee members to reach out to their departments for any ready or just about ready course proposals for new general education curriculum. The goal is to bring any applications ready for October Program Committee meeting. A question was raised around clarification for the policy re: counting courses for general education and major program. Dr. Drzyzga stated PASSHE does not allow a double count for the course as both general education and major. Dr. Forlenza added that minor programs can double count general education courses.
- IV. Old Business
 - a. Assessment Committee - Dr. Girard reported that the assessment committee had their first meeting on Sept 17th. The committee reviewed CLA+ testing from last year. There were no red flags. CLA+ Testing will we will continue for the next four years, then move to every two years. Student Senate representative, Emma Dolan, asked how many students take the CLA+. Dr. Girard responded that roughly 1500 freshman and 1000 seniors were contacted about completing the assessment. This fall, 120 first year students took the exam. Student Senate representative, Emma Dolan, asked if the same students (freshman and senior) tested. Dr. Girard responded that it was not possible, given the numbers of students, to collect data from the same students as some due to length of time to complete programs of study and student attrition. Dr. Girard reported the committee is reviewing data systems that would allow the collation of data. A proposal will be brought to a future GEC meeting. Dr. Girard stated most feedback for the Old Program Assessment, Category E and A, was completed in the calibration meetings. The Philosophy department noted an issue in relation to success rate for students and will continue to monitor it. Dr. Girard addressed workload issues in relation to assessment. For some departments, the assessment process may be new. If there are dept. struggling with the workload, reach out to the assessment committee for support. Student Senate representative, Emma Dolan, asked if other state schools used the assessment. Dr. Girard stated that Shippensburg uses the data as a baseline for comparison of our own data, not to compare to other schools.
 - b. Budget Committee - Dr. Sam Forlenza reported the committee is continuing the project to get GEC an actual budget. The committee is revising the grant application and creating a rubric, The committee will bring new rubric and application to a future GEC meeting. Dr. Benbow's (\$2,355) proposal to visit the United States Holocaust Memorial Museum was approved unanimously. Dr. Lorenz' (\$1232.75) proposal for a guest lecturer on dragons through history was approved unanimously. Dr. Clark's (\$1849.93) flintknapping project was approved unanimously. Dr. Benbow's (\$2,355) proposals to visit the United States Holocaust

Memorial Museum was approved unanimously. Dr. Forlenza reviewed minor changes to the current grant application.

- c. First Year Experience – Dr. Burg reported that the First Year Experience Committee met on September 20, 2018. The committee is working on determining how transfer students fit best into the new general education program. The committee created a draft policy (Attachment D). Dr. Burg requested that GEC members review the draft policy and acknowledged the Policy Committee will need to review it before it comes to GEC for a vote in October. Discussion was held re: UNIV 101 for transfer students. Questions about how many sections would be needed for transfer students, how the content and/or tone of the course would change given the potential previous experience of transfer students. Dr. Burg explained that the committee is discussing how to determine when/whether a student needs to take the UNIV 101 course.
- d. Program Committee - Dr. Kate Shirk encouraged departments with new general education courses to turn in by end of this week, next week at the latest. Program Revision Proposals for UCC-18-16, UCC-18-23, UCC-18-24, UCC-18-25, UCC-18-26, UCC-18-27, UCC-18-28 and TEC -18-23 through TEC-18-28 were approved unanimously. Course Revision proposals for UCC-18-18 and UCC-18-20 were approved unanimously. There was discussion related to the offering UCC-18-33 online only. This a precedent. A member of the department recommended the course be offered year-round with both face-to-face and online options. Clarification from Dr. Moll that GEC approves the courses not when the course will be offered. UCC-18-33 was voted and approved with one abstention. Dr. Shirk shared UCC-18-19 as an informational item only. Dr. Shirk reviewed the changes made in the General Education Handbook for Advisors. Dr. Bergsten reported the changes were based on the UCC and Program Committee discussion to balance work flow between the two committees. Dr. Shirk requested the approval of the new General Education rubrics from the GEC. The new rubrics were approved unanimously. Dr. Shirk requested the approval of the General Education Handbook with the new rubrics. Dr. Burg motioned to approve the General Education Handbook with the new rubric, excluding the page of policy items. Dr. Lucia seconded. The motion was approved unanimously.

V. There were no announcements.

VI. The meeting was adjourned at 5:03 pm.

Minutes submitted by Dr. Wendy Kubasko