

## MINUTES

General Education Council, 3:30 September 24, 2013, Dauphin 051

- I. Meeting was called to order by Dr. David Godshalk at 3:34 pm in DHC 051. Attendance at the meeting included: L. Cella, D. Godshalk, M. Spicka, W. Kingsley, A. Morana, P. Peet, B. Finucane, S. Drzyzga, A. Feeney, S. Grove, A. Seibert, P. Broyles, K. Lorenz, S. Bergsten, A. Predecki, D. Girard, J. Hamblin, L. Bryant, B. Wentz, F. Liu, C. Maloney, S. Paulson, J. Clements, H. Liu, K. Johnson, G. Fowler, J. Mike, S. Stokely, K. Moll, A. Dobbs, J. Alberts, and A. Brumback.
- II. Before starting the agenda, Dr. Godshalk wanted to recognize Dr. James Hamblin's hard work, along with Dr. Mike, over the past few years establishing the efficiency and organization of this committee.
- III. Dr. Hamblin motioned, seconded by Dr. Moll, to approve the April 4, 2013 minutes. One change had been made to reflect the remaining grant budget from \$62 to the correct \$246 from the previous year. All were in favor and the motion passed unanimously.
- IV. Report from UCC-Dr. Godshalk reported that Dr. Botteron had attended the last UCC meeting on September 3, 2013 and wanted to make GEC aware that ten general education proposals, 2 new courses and 8 diversity courses, will be presented shortly to the appropriate committee for review. Due to the length of proposals, the diversity courses will be sent electronically with the next agenda with only a few printed copies brought to the next meeting in order to conserve paper.
- V. Reports from Standing Committees-
  - a. Budget-Dr. Seibert reported that a call for proposals was drafted similar to the previous year's, changing only the contact to Ashley Seibert and one small typo. Dr. Godshalk informed the group that the budget remains at \$12,000. The motion was made from the committee to approve the proposal. All were in favor and it passed unanimously.
  - b. Program-Dr. Drzyzga provided a handout and reported that the committee met twice this semester, first on August 29<sup>th</sup> and again on September 12, where they held elections. Allison Predecki was elected secretary and Scott Drzyzga was elected chair. The committee prepared a document with an introduction, process, and ideal timeline and asked members to review it and provide comments. The Introduction justifies the rationale for reform, clarifying why it needs to be done. The process is to ensure all departments and committees on campus have a chance to participate, and the timeline is intended to move the much needed reform forward. Discussions arose as to the timeline of print catalogs and PASSHE Board of Governors' approvals. It was encouraged to take this document back to departments to get discussions about general education started at the department level. APSCUF is to represent faculty in their collective bargaining agreement and not to work on curriculum issues so they will not be involved, but the role of college council is uncertain. Dr. Grove reminded everyone that any curriculum changes require the President's approval. Other discussions arose as to the General Education Council having access to previous surveys and assessments. The last assessment conducted in 2009 was time consuming and learning objectives did not necessarily match up with program assessment. Both Kutztown and Bloomsburg have recently undergone program reform and are willing to share their experiences. The committee took comments, will meet twice prior to the next GEC meeting, and present a revised proposal.

- c. Assessment-Dr. Girard reported that they met last spring and again in September to examine feedback from departments. They need to have a plan to assess the current program and need to have a plan for assessing the reformed program. Dr. Girard will be attending a two-day work shop on assessment.
  - d. Ad-Hoc Entry Year Experience-Dr. Moll reported that the committee will have its first meeting in two weeks. This semester's goal is to establish a model to be part of the new core program. They will be looking at the major models and what other schools have used and how they can be adapted to fit Shippensburg University.
- VI. Election of UCC Representative-in the absence of Dr. Botteron, Dr. Hamblin made a motion, seconded by Dr. Finucane, to appoint the chair of GEC to attend the next UCC meeting and at the next GEC meeting elect a representative to fill the position for the remainder of this semester. All were in favor and the motion passed.
- VII. Volunteers for Standing Committees-Dr. Godshalk has sent many emails and wants to ensure all departments are represented on at least one committee. If anyone is interested please see Dr. Godshalk.
- VIII. Dr. Girard made a motion, seconded by Dr. Kingsley, to adjourn. The meeting concluded at 4:19 pm.

Minutes respectfully submitted by Alison E. Feeney