Important Position Information: Please Read

- Residence Directors must be admitted to one of the following graduate programs:
  - **The Counseling & College Student Personnel Graduate Program**
    - **Concentrations:** M.S. College Student Personnel or M.S. College Counseling
  - **Organizational Development and Leadership Graduate Program**:
    - **Concentrations:** M.S. Higher Education, preferred

- Residence Directors can enroll for no more than six semester hours of graduate work each semester and three semester hours during each summer term.

- Residence Directors are appointed on an annual basis, with reappointment dependent on satisfactory performance.

- Residence Directors must live on campus in provided apartments.

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**Application Checklist**
(Please make sure each of the following items is included in your application package/email.)

- Completed application form
- Essay prompts
- A copy of your resume
- A copy of your undergraduate transcript (an unofficial transcript is acceptable)

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**To email your application packet, please send it to:**

tsclev@ship.edu
Subject: [your name] RD Application

**To mail your application packet, please send it to:**

RD Search Committee
1871 Old Main Drive
Housing and Residence Life Office, McLean 113
Shippensburg, PA 17257-2299

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The Application Deadline is **January 24th, 2020.**
If you have any questions, please contact Teresa Clevenger,
Administrative Assistant of Residence Life

E-mail: tsclev@ship.edu Phone: 717-477-1701
2018-2019 Residence Director Application Form
Shippensburg University

**Personal Information**

Name: ___________________________ U.S. Citizen: Yes No

Local Address: _______________________

Permanent Address: _______________________

E-mail address: _________________________ Main Contact Phone Number: _________________________

**Educational Background**

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<th>Colleges/Universities Attended</th>
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Undergraduate Major(s): ___________________________ Undergraduate Cumulative Grade Point Average: ___________________________

Intended Graduate Field(s): College Student Personnel (M.S.) College Counseling (M.S.) Organizational Development and Leadership (M.S.)

**If you have completed any credits towards your Master’s Degree already, please indicate how many: __________**

**References**

No Letters of Recommendation are required; however, the committee may be contacting the individuals as part of the interview process. In the spaces below, please include their name, position, address, and phone number. Please include your current supervisor.

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Prompt One: “Why I Want to Be a Residence Director”

Prompt Two: In what ways have your lived experiences influenced you to strive toward cultural competence and how do you plan on implementing those lessons into your role as a Residence Director?

I have completed the above information honestly, to the best of my knowledge. By signing this form, I am formally indicating my interest in being a candidate for hire at Shippensburg University.

Signature: Date: